

TITLE 83 - JAIL STANDARDS BOARD - STANDARDS FOR JUVENILE
DETENTION FACILITIES

CHAPTER 3 - FISCAL MANAGEMENT

001 Budget. The annual budget request shall provide for an adequate allocation of resources for facility operations and programming.

002 Fiscal System. The facility shall utilize a fiscal system which accounts for all income and expenditures on an ongoing basis.

003 Accounting. The methods used for collecting, safeguarding, and disbursing monies, including juveniles' personal funds held by the facility, shall comply with accepted accounting procedures.

004 Secure Storage of Monies. All monies collected by the facility shall be secured daily in an officially designated and secure place.

005 Inventory. The facility administrator shall maintain current and complete records of all property, equipment, and stores. An inventory shall be conducted at least annually in the manner and detail prescribed by the governing body.

006 Equipment Needs. There shall be a written plan for the systematic review of equipment needs and for the timely replacement of equipment, when necessary.

Effective: August 8, 1993