

NEBRASKA COMMISSION ON LAW ENFORCEMENT AND CRIMINAL JUSTICE

OPERATING INSTRUCTION
NUMBER 36

October 27, 1995

NEBRASKA JUVENILE COURT REPORTING PROGRAM

PURPOSE: To specify policies and procedures for the Nebraska Juvenile Court Reporting Program.

1. **SCOPE:** Applicable to Commission members and staff.
2. **GENERAL:** The Commission collects, compiles, and publishes information concerning juveniles processed by courts with juvenile jurisdiction in Nebraska. Voluntary cooperation by courts and juvenile probation personnel in submitting this information has made juvenile justice information available agencies and individuals concerned with juvenile involvement in the criminal justice system.
3. **PROCEDURES:**
 - (A) County courts, juvenile probation offices, or other agencies designated by the county court are requested to submit monthly information to the Commission regarding the number and characteristics of juvenile cases referred to each court having juvenile jurisdiction in Nebraska.
 - (B) A form supplied by the Commission is used for the purpose described in (A) above. No personal identifying information such as name or address or other personal identifier is collected or recorded. The Commission provides an instruction manual and other related assistance to the agencies submitting forms to insure consistent procedures in all jurisdictions. Other formats of submission, including submitting data electronically, may be considered. Submission in any format other than the forms provided by the Commission must be approved prior to submission.
 - (C) The Commission shall compile, publish, and distribute annual reports of Nebraska juvenile court activity, and will, upon request provide periodic reports of detailed juvenile activity.

4. **RESPONSIBILITY:** The Statistical Analysis Center Director and Juvenile Justice Division Chief will coordinate the submission of forms, compilation and analysis of information, and preparation and distribution of reports concerning the Juvenile Court Reporting Program.

ALLEN L. CURTIS
Executive Director

Supersedes OI #36 dated March 27, 1981