

Nebraska Commission on Law Enforcement and Criminal Justice

OPERATING INSTRUCTION
NUMBER 50-39

December 2, 1994

CHARGES FOR REGIONAL TRAINING

PURPOSE: To establish charges and billing procedures for training at a location other than at the Training Center.

- (1) **GENERAL:** 81-1428. Law Enforcement Improvement Fund; created; purpose. There is hereby created a Law Enforcement Improvement Fund which shall be maintained by the State Treasurer as a cash fund and from which there shall be appropriated such amounts as are available therefrom and as shall by the Legislature be considered appropriate for the improvement of law enforcement at the municipal and county levels.
- (2) **RESPONSIBILITY:** The Director of the Training Center will ensure reimbursement of the Law Enforcement Improvement Fund for training not included in 81-1428.
- (3) **REIMBURSEMENT PROCEDURE:** Effective January 1, 1985, the reimbursement for regional training not included in 81-1428 will be as follows:
 - (a) The sponsoring agency will be responsible for the reimbursement to the Law Enforcement Improvement Fund.
 - (b) The sponsoring agency will be billed by the Center for
 - i. Mileage for vehicles at the State rate per mile
 - ii. Cost of the instructor's meals
 - iii. Cost of motel accommodations
 - iv. Cost of training materials
- (4) **PROCEDURE:** Sponsoring agencies requesting training regionally shall request the services of the Center by writing to the Director. If approved, the sponsoring agency should:

- (a) Make the training available to personnel of surrounding agencies.
- (b) Provide the Center suggestions on motel accommodations for the instructor(s).
- (c) Provide classroom space for the training.
- (d) Make satisfactory arrangements for payment prior to the training.
- (e) Assure the Director that there will be an adequate number of students in attendance to justify the training.

ALLEN L. CURTIS
Executive Director

Division: Training Center
Supersedes: OI No. 50-18 dated January 25, 1985