

# **Operations Plan**

## **Nebraska Law Enforcement Training Center**

### **COVID-19 Adaptations**

#### **Plan Objectives**

The Nebraska Law Enforcement Training Center has a unique role in making sure that adequate numbers of Law Enforcement Officers are properly trained and physically and mentally made ready to serve the people of the State of Nebraska. The Training Center has an obligation to conduct that training in a manner that minimizes the risk of spreading the COVID-19 virus between the public, the Training Center Staff and the students.

The purpose of this plan is to provide consistent methods and protocols that allow for the safest possible operation of the Training Center during the COVID-19 pandemic.

#### **Upcoming Scheduled Events**

May 18	205 <sup>th</sup> Law Enforcement Basic Begins (35 Students)
May 18	Nebraska State Patrol Recruit Camp #62 returns from leave (16 Students)
June 19	NSP Recruit Camp #62 Graduation
July 6	NSP Recruit Camp #63 begins

#### **General Instructions**

This operations plan will remain in effect at the discretion of the Director of the Nebraska Law Enforcement Training Center, with input from the Deputy Director of Training.

NLETC Staff will insure that the objectives contained in the Operations Plan with regard to Social Distancing, Personal Protective Equipment and personal hygiene are implemented to the fullest extent possible.

No staff, students or visitors will be admitted into the Training Center if they are ill or appear to be ill. NLETC Staff who are ill will not be allowed to come to work until such time as they no longer pose a risk for infection. If Staff tests positive for COVID-19 or they have a significant exposure, they will follow CDC and Nebraska Department of Health and Human Services.

NLETC Staff will assist any student that may become ill, with placement in an appropriate dormitory room or with returning to their home until they no longer pose a risk of infection. Staff and students will utilize appropriate Personal Protective Equipment.

On weekends, students will be expected to go directly home and follow the health and safety guidelines as outlined by the Governor's Office.

Agency heads are asked not to require their students to work shifts or perform law enforcement duties on weekends or holidays while they are in basic training, to reduce the risk of exposure.

Cleaning and disinfection procedures which were implemented at the beginning of the COVID-19 health crisis will continue until they become no longer necessary. These measures will be consistent with CDC and Nebraska Department of Health and Human Services guidelines.

The Training Center will provide masks, gloves and hand sanitizer to students and staff to the extent possible, when it is necessary or advised. However, students may use their own PPE as long as it meets minimum protection requirements.

### **COVID-19 Medical Plan**

NLETC has acquired a supply of N95 and Medical/Dental masks and nitrile gloves as well as three scanning thermometers. Staff will check student body temperatures on Sunday evenings student's return to the Training Center. Additionally, students will have their temperatures checked each morning upon entry to the classroom.

Any student displaying a temperature above 100.4 degrees will be immediately isolated in his/her dorm room. A second temperature reading will be taken within the hour and if the student's temperature remains at 100.4 or above, the appropriate medical authority will be contacted to obtain further instructions.

Students and Staff Members returning to the Training Center after being ill, will be required to obtain a doctor's note or medical release. A Staff Member returning to work will be required to submit the medical release to the Human Resources Division.

A student who becomes ill during training may be restricted to a dorm room or sent home, whichever is appropriate. The Training Center will make every effort to facilitate the continuation of training if possible.

Should a student display symptoms of illness after hours or during a time when no Training Center Staff is available, the appointed class leader will immediately notify the Deputy Director of Training by phone for direction.

An "Illness" is defined by the Center for Disease Control as:

- Has a fever (has a measured temperature of 100.4 degrees Fahrenheit or feels warm to the touch, or gives a history of feeling feverish) accompanied by one or more of the following symptoms:
  - Skin Rash
  - Difficulty breathing
  - Persistent cough
  - Decreased consciousness or confusion of recent onset
  - New unexplained bruising or bleeding (without previous injury)
  - Persistent diarrhea
  - Persistent vomiting (other than air or motion sickness)
  - Headache with stiff neck
  - Appears to be unwell
  - Has a fever that has persisted for more than 48 hours.
  - Presents symptoms or other indications of communicable disease

#### **Dormitory Plan**

Thirty-five students will arrive on campus, Sunday evening, May 17, 2020 to begin training as the 205<sup>th</sup> Law Enforcement Basic Class. These students will be housed in the South dormitory and will be assigned as single occupancy. The 205<sup>th</sup> Basic Class is scheduled to complete training on August 21, 2020.

During this same period, students will not be allowed to leave the NLETC campus during the week for any reason unless specifically approved, in advance, by the Deputy Director of Training.

Students will follow the instructions laid out in the Basic Student Handbook regarding Dorm Room and Student Lounge usage. (Section C, Paragraph 4) With the exception that only the student assigned to the room will be allowed in it.

#### **Cafeteria Plan**

The western section of the cafeteria dining room, where Basic Students normally sit, contains 20 tables, each configured with four chairs. The area is capable of seating 80 students when full. Until COVID-19 restrictions are lifted, 40 chairs will be removed, leaving 2 chairs at each table. The direction the chairs face will be alternated at each table, to maximize the distance between students at meal times. A staggered meal schedule could be implemented should conditions require it.

When restrictions are reduced or allowed to expire cafeteria operations may be allowed to return to normal, at the discretion of the NLETC Director.

No guests will be allowed to use the cafeteria without the permission of the Deputy Director of Training.

Should a student be required to quarantine in a dorm room due to illness or significant exposure, arrangements will be made to provide the student with meals at the appropriate times during the course of the day.

### **Personal Protective Equipment**

The Nebraska Law Enforcement Training Center may, when necessary, require the use of PPE. This includes protective masks and possibly nitrile gloves. The Training Center has acquired a supply of masks, which can be made available to students and staff. Staff will be allowed to use cloth masks but will be responsible for making sure they are properly laundered and disinfected.

The Training Center also has limited amounts of hand sanitizer and that will also be made available to students and staff if possible. Efforts will be made to acquire more.

### **Classroom Plan**

Classroom E will be set up to accommodate social distancing requirements to the degree possible. Students will have an empty chair between them and any other student during lecture classes.

Other classrooms may be used for breakout sessions but with the same distancing requirements in place.

When leaving the classroom and traversing the hallways during breaks or for meals or any other reason, students will walk single file and stay as close to the wall as possible while maintaining appropriate personal distances.

### **Cleaning/Disinfection Plan**

Students are responsible for cleaning and disinfecting their assigned dorm rooms. DAS/Housekeeping will supply the necessary cleaning materials, to include rags, cleaners and disinfectants. Rooms are inspected on a weekly basis to make sure they are being maintained in a clean and sanitary manner.

Hand sanitizer is currently provided at dispensing stations located around the facility. DAS Buildings Division will continue to refill the dispensers to the degree possible. Auto soap

dispensers are located in the facility's public restrooms. Students will be instructed on the proper method of washing hands, during orientation.

When using the Defensive Tactics (Blue) room the mats will be disinfected by the students prior to use and during the training session as well as at the completion of the training session.

#### Facility Operations

After hours use of the gymnasium, the weight room, the cardio room and the training tank is suspended but those restrictions will be re-evaluated periodically.

Easing of this restriction may be done incrementally and may still limit the number of students that may be in a particular area at the same time.

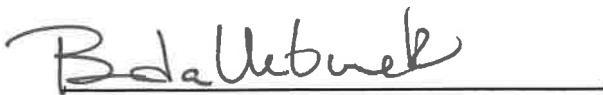
Once these resources open back up, students will be required to wipe down equipment and surfaces with an approved and provided disinfectant solution after each use.

#### Conclusion

This plan will be implemented at the direction of the Director of the Nebraska Law Enforcement Training Center and will remain in effect until such time as it is modified or rescinded by the Director, with input from the Deputy Director of Training.

As additional guidance is provided from competent authority, the plan may be altered or modified to conform to that guidance. This and other protocols may be adjusted prior to the end of the 15 week course if restrictions are reduced or eliminated by competent authority.

Date: May 12, 2020



Brenda Urbanek, Director

Nebraska Law Enforcement Training Center.