JCMS Reporting for Community-based Juvenile Services Aid Program:

Required Variables

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New Client Profile

Client Information
- First Name
- Last Name
- Date of Birth
- Gender
- Race/Ethnicity
- Agency
- Referral/Event Date
- Case Type
Alternatives to Detention

Intake/Discharge
- Grant County
- School Enrollment
- School Name
- Current Grade
- Custody/Guardianship
- Status at Intake
- Referral Source
- Date Referred
- Date Enrolled/Intake
- Discharge Date
- Discharge Reason
- Detained at Discharge
- Type of Center (Reporting Center)
- Shelter Type (Shelter Care)
- School Type (Shelter Care)

Electronic Monitoring
- Monitor
  - Monitor Date
  - Monitor Activity
- Scores
  - Test Name
  - Date
  - Score
- UA Screens
  - Date of UA Screen
  - UA Results Related to Discharge
  - Screen Result
- Incentives
  - Date
  - Type of Incentive

Tracking Services
- Contacts
  - Date
  - Type of Contact
  - Contact with
  - Hours of Contact
- Scores
  - Test Name
  - Date
  - Score
- UA Screens
  - Date of UA Screen
  - UA Results Related to Discharge
  - Screen Result
- Incentives
  - Date
  - Type of Incentive

Shelter Care
- Scores
  - Test Name
  - Date
  - Score
- UA Screens
  - Date of UA Screen
  - UA Results Related to Discharge
  - Screen Result
- Incentives
  - Date
  - Type of Incentive

Reporting Center
- Classes
  - Start Date
  - End Date
  - Class Name
  - Class Type
  - Hours Required
  - Hours Completed
Assessment

Intake
- Grant County
- School Enrollment
- School Name
- Current Grade
- Custody/Guardianship
- Referral Source
- Date of Referral to Assessment Program
- Discharge Date

Charges
- Offense Date
- Age at Offense (auto-populates)
- Statute
- Charge (auto-populates)

Assessments
- Date of Assessment
- Assessment Type
- Score

Referrals
- Primary Domain
- Date Referred
- Referred to
- Referral Outcome
Crisis Response

- Grant County
- School Enrollment
- School Name
- Current Grade
- Custody/Guardianship
- Referral Source
- Law Enforcement
  - Law Enforcement Agency
  - Location
- Enrollment Date/Date of Call
- Call Time
- Arrival Time
- Departure Time
- Youth’s Current Living Situation
- Presenting Situation
- Was There an Injury?
- Weapon Involved?
- Time Spent with Client (minutes)
- Time Spent in Collaboration (minutes)
- Was a Plan Put in Place?
- Were Parents Involved in Plan?
- Discharge Date
- Case Outcome
- Were Services Available in Youth’s Area?
- Case Outcome – Follow-up Services Provided

Crisis Respite

- Grant County
- School Enrollment
- School Name
- Current Grade
- Custody/Guardianship
- Enrollment Date/Date of Intake
- Youth’s Current Living Situation
- Presenting Situation
- Was There an Injury?
- Weapon Involved?
- Referral Source
- Discharge Date
- Discharge Reason

Follow-Ups

- Date of Follow-up

Referrals

- Referral Type
- Referral Agency
Diversion

Intake
- County of Residence
- School Enrollment
- School Name
- Current Grade
- Custody/Guardianship
- Referral Date
- Referral Source
- Enrolled Date
- Discharge Date
- Discharge Reason
- Refusal Reason

Charges
- Offense Date
- Statute
- Charge (auto-populates)

Scores
- Test Name
- Score

Diversion Contract
- Objective
- Goal
- Total Amount Due ($)
- Total Time Required (hours)
- Completion Date

Alcohol/Drug Tests
- Date
- Panel Test Type
- Test Result
Family Support

**Intake**
- Grant County
- School Enrollment
- School Name
- Current Grade
- Custody/Guardianship
- Referral Date
- Referral Source
- Enrollment Date
- Primary Reason for Enrollment
- Discharge Date
- Discharge Reason

**Contacts**
- Begin Date
- End Date
- Type of Contact
- Reason for Contact
- Primary Type of Activity
- Duration in Hours

**Classes**
- Start Date
- End Date
- Class Name
- Class Objective
- Hours Completed
- Hours Required

**Scores**
- Test Name
- Date
- Score
Mediation

**Intake**
- Grant County
- School Enrollment
- School Name
- Current Grade
- Custody/Guardianship
- Referral Date
- Referral Source
- Enrollment Date
- Reason for Enrollment
- Discharge Date
- Reparation Agreement Reached

**Contacts**
- Date of Contact
- Type of Contact
- Contact with
- Hours of Contact

**Youth/Victim Conference**
- Conference Date
- Type of Conference

**Reparation Agreement**
- Date Agreement Signed
- Timeframe for Completion
- Goals
- Financial Restitution to be Paid
- Total Hours of Service
- Goal Completed Prior to Case Closure
Mental Health

**Intake**
- Grant County
- School Enrollment
- School Name
- Current Grade
- Custody/Guardianship
- Referral Date
- Referral Source
- Enrollment Date
- Diagnosis 1
- Discharge Date
- Discharge Reason

**Contacts**
- Start Date
- End Date
- Type of Contact
- Intervention Type
- Duration in Hours

**Groups**
- Start Date
- End Date
- Group Name
- Group Objective
- Hours Completed
- Hours Required

**Scores**
- Test Name
- Date
- Score
Mentoring

Intake
- Grant County
- School Enrollment
- School Name
- Current Grade
- Custody/Guardianship
- Referral Date
- Referral Source
- Date Enrolled/Intake
- Discharge Date
- Discharge Reason

Mentors
- Mentor Name
- Mentor Age
- Mentor Race/Ethnicity
- Mentor Gender
- Does Mentor Have Background in Helping Roles/Profession?
- Mentor Education Level
- Mentor Zip
- Motivation of Mentor
- Date Mentoring Relationship Began
- Date Mentoring Relationship Ended
- Time Away from Mentor (in days)
- Initiated by

Activity
- Begin Date
- End Date
- Type of Contact
- Setting
- Length of Contact (minutes)

Potential Mentors
- Role
- Outcome
Prevention & Promotion

Intake
- Grant County
- School Enrollment
- School Name
- Current Grade
- Custody/Guardianship
- Referral Date
- Referral Source
- Enrollment Date
- Discharge Date
- Discharge Reason

Program Information
- Name of Program
- Start Date
- End Date
- Total Hours Available
- Total Hours Attended

Scores
- Date Survey Taken
- Protective Factor Score
- Risk Factor Score

Activity Type
- Start Date
- End Date
- Activity Type
- Hours Completed

One-Time Events
- Name of Event
- Date of Event
- Method of Survey Given to Youth
# School-based Programs

## After School
- **Intake**
  - Grant County
  - School Enrollment
  - School Name
  - Current Grade
  - Custody/Guardianship
  - Referral Date
  - Referral Source
  - Primary Reason for Enrollment
  - Enrollment Date
  - Discharge Date
  - Discharge Reason
- **Program Attendance**
  - Begin Date
  - End Date
  - Hours Youth Attended
  - Hours Program Available

## Alternative Schools
- **Intake**
  - Grant County
  - School Enrollment
  - School Name
  - Current Grade
  - Custody/Guardianship
  - Referral Date
  - Referral Source
  - Primary Reason for Enrollment
  - Enrollment Date
  - Discharge Date
  - Discharge Reason
  - Credits Earned
- **Program Attendance**
  - Begin Date
  - End Date
  - Hours Youth Attended
  - Hours Program Available

## Interventionist
- **Intake**
  - Grant County
  - School Enrollment
  - School Name
  - Current Grade
  - Custody/Guardianship
  - Referral Date
  - Referral Source
  - Primary Reason for Enrollment
  - Enrollment Date
  - Discharge Date
  - Discharge Reason
- **Contacts**
  - Begin Date
  - End Date
  - Primary Reason for Contact
  - Outcome

## School Resource Officer
- **Intake**
  - Grant County
  - School Enrollment
  - School Name
  - Current Grade
  - Custody/Guardianship
  - Referral Date
  - Referral Source
  - Reason for Enrollment
  - Enrollment Date
  - Discharge Date
  - Discharge Reason
- **Contacts**
  - Begin Date
  - End Date
  - Primary Reason for Contact
  - Outcome
  - Duration in Hours
Truancy

Intake
- Grant County
- School Enrollment
- School Name
- Current Grade
- Custody/Guardianship
- Referral Date
- Referral Source
- Enrollment Date
- Primary Reason for Enrollment
- Truancy Type
- Discharge Date
- Discharge Reason

Enrollment (includes Pre- & Post-Enrollment tabs)
- Semester
- Tracking Begin Date
- Tracking End Date
- Attendance Type
- Required Days/Periods/Minutes
- Required Attendance (auto-populated)
- Tardy – Excused
- Tardy – Not Excused
- School Excused – Administration, Suspension, Religious, & Medical
- Not Excused – Truant, Parent Acknowledged, Medical, & Unverified

Scores
- Test Name
- Date
- Score

Activity
- Date