



**STATE OF NEBRASKA  
LAW ENFORCEMENT ACADEMY  
INSTRUCTOR CERTIFICATION APPLICATION**



**Application Information**

The Police Standards Advisory Council, PSAC, has approved several essential job tasks that comprise the State law enforcement basic certification curriculum. Persons teaching any portion of the State basic certification curriculum at a law enforcement academy must be certified as an instructor by the PSAC.

A simple guideline as to whether or not a person is required to have State instructor certification is to determine if he/she teaches classes in the academy that include one or more of the essential job tasks in the lesson plans. Persons teaching classes that do not instruct in the essential job tasks do not require instructor certification. You are not required to have instructor certification to assist a primary instructor in a class or serve as an assistant in application or skills training so long as the primary instructor is present.

The only instructor certification provided other than in the basic academy is Law Enforcement Firearms Instructor certification. The PSAC does not grant instructor certifications for persons who train and teach outside of the State basic certification curriculum other than firearms.

Nebraska rules and regulations Title 79, Chapter 15, "Law Enforcement Academy Instructor Certification," and Title 79 Chapter 11, "Firearms Certification Standards," provide information regarding instructor certifications. Chapter 15 provides the requirements that must be met to receive instructor certification. Your academy director has the essential job tasks and can serve as a resource if you have questions regarding instructor certification.

**Instructions for Original Certification:**

1. The following application must be completed and submitted to the Director of the Nebraska Law Enforcement Training Center for review before being presented to the Police Standards Advisory Council.
2. The application lists the classes taught at the Nebraska Law Enforcement Training Center Academy. Your academy may use different class titles. Identify all corresponding classes on the application for which you are requesting instructor certification.
3. Provide documentation of your experience, specialized training and or instructor certifications relevant to the courses you are requesting certification. Refer to Title 79, Chapter 15 if you have questions regarding requirements.
4. Provide documentation of completion of an instructor development course of at least twenty four hours in length if you are requesting professional certification.

5. The signature of the academy director and agency head of the academy for which you are making application are required on the application.

**Instructor Certification Renewal:**

1. Indicate that you are requesting a renewal of your certification.
2. Complete Sections 1 (Personal Information) and 2 (Certificate Request)
3. Complete the application by checking all courses you are requesting for renewal of your certification.
4. You are only required to submit verification of training and education in courses that require an instructor certification for teaching. Examples of such courses are: CPR/First Aid, Firearms, and Defensive Tactics. You must include your current instructor certification for such courses. You are not required to submit your previous documentation of training and education or additional documentation for courses you are already certified to teach except for courses requiring specialized instructor certification.
5. If you are seeking certification in new courses in addition to your request for renewal, you must clearly identify the topics for which you are requesting original certification. You are required to provide the appropriate documentation of training, education and experience for all new topics in your request.

You are not required to return these Application Information pages with your application.



**APPLICATION FOR LAW ENFORCEMENT  
BASIC ACADEMY INSTRUCTOR CERTIFICATION**



This application is for original and renewal certification requests.

\_\_\_\_\_ Original Application

\_\_\_\_\_ Renewal Application

**1. Personal Information**

Applicant's Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

D.O.B \_\_\_\_\_ Date of LE Certificate \_\_\_\_\_

Title or Rank – if applicable: \_\_\_\_\_

Agency/Business Name – if applicable: \_\_\_\_\_

Street or PO Box: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (home) \_\_\_\_\_

**2. Certificate Request**

Legal \_\_\_\_\_ Professional \_\_\_\_\_ General \_\_\_\_\_

**3. Education – Formal**

Please provide a summary of your formal education with copies of your diplomas and attach it to this application.

**4. Education – Law Enforcement Training**

Please provide a summary of your specialized law enforcement training relevant to the classes you are requesting certification. Include copies of certificates and diplomas and attach it to this application.

**5. Law Enforcement Experience**

Please provide a summary of your law enforcement experience relevant to the classes you are requesting certification and attach it to this application.

## **6. Instructor Development Training**

Have you successfully completed an instructor development course that was at least 24 hours in length?

Yes \_\_\_\_\_ No \_\_\_\_\_

Dates of Course: \_\_\_\_\_

Agency/Institution Conducting Course: \_\_\_\_\_

Number of Hours of Course: \_\_\_\_\_

Attach a copy of your diploma, certificate or record of attendance if available.

## **7. Subject Areas**

Check the classes in which you desire to teach. Some subject areas or classes are marked with an asterisk which indicates that additional qualifications, experience, training, or education are required to instruct. The additional requirements are listed to the right of the subject area or class. You are requested to carefully review these areas and ensure that you meet the qualifications when submitting this application. List your academy course title if it differs from the NLETC title.

Please contact your Academy Director and refer to the NLETC curriculum if you have questions as to which course title corresponds to your academy course title. The NLETC curriculum provides a listing of the essential job tasks and related learning and performance objectives that are covered in each course title.

Subject Area: **LEGAL** \*(J.D. degree is required for all legal areas)

( ) **101 Nebraska Criminal Justice System**

\_\_\_\_\_  
(your academy course title if different)

( ) **102 Use of Force**

\_\_\_\_\_  
(your academy course title if different)

( ) **103 Constitutional Law**

\_\_\_\_\_  
(your academy course title if different)

( ) **106 Arrest, Search, & Seizure**

\_\_\_\_\_  
(your academy course title if different)

( ) **107 Miranda and Confessions**

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(your academy course title if different)

( ) **108 Courtroom Performance**

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(your academy course title if different)

( ) **109 Criminal Elements**

---

(your academy course title if different)

( ) **110 Juvenile Justice**

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(your academy course title if different)

( ) **112 Garrity**

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(your academy course title if different)

**Subject Area: PATROL \*(Recommended 5 years practical experience)**

( ) **201 Radio Communications**

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(your academy course title if different)

( ) **202 Report Writing**

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(your academy course title if different)

( ) **203 Patrol Procedures**

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(your academy course title if different)

( ) **204 Vehicle Stops**

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(your academy course title if different)

( ) **206 Traffic Direction and Control**

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(your academy course title if different)

( ) **208 First Aid / CPR \* (Instructor certification)**

---

(your academy course title if different)

( ) **209 High Risk Vehicle Stops**

---

(your academy course title if different)

( ) **212 Hazardous Materials \* (First Responder Instructor certification)**

---

(your academy course title if different)

( ) **213 Juvenile Issues**

---

(your academy course title if different)

( ) **215 NIMS**

---

(your academy course title if different)

**Subject Area: OFFICER SAFETY**

( ) **301 Techniques of Arrest \* (Defensive Tactics Instructor Certification)**

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(your academy course title if different)

( ) **302 Firearms \* (Firearms Instructor Certification per Title 79, Chapter 11)**

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(your academy course title if different)

( ) **306 Techniques and Tactics \* (Specialized training and 5 years experience)**

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(your academy course title if different)

( ) **315 Crowd Control**

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(your academy course title if different)

( ) **316 Low Light Tactics**

---

(your academy course title if different)

( ) **317 Active Shooter (Specialized training and 5 years experience)**

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(your academy course title if different)

( ) **318 Preparation for Survival (Specialized training and 5 years experience)**

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(your academy course title if different)

**Subject Area: INVESTIGATIONS \* (Recommended 5 years practical experience and specialized training for the following topics)**

**( ) 414 Interview and Interrogation**

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(your academy course title if different)

**( ) 417 Basic Drug Awareness Investigation**

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(your academy course title if different)

**( ) 420 Investigative Procedures**

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(your academy course title if different)

**( ) 421 Crimes Against Persons**

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(your academy course title if different)

**( ) 422 Property Crimes**

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(your academy course title if different)

**Subject Area: HUMAN UNDERSTANDING \* (Recommended 5 years practical experience and specialized training)**

**( ) 501 Community Relations**

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(your academy course title if different)

**( ) 505 Interpersonal Communication**

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(your academy course title if different)

**( ) 506 Ethics**

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(your academy course title if different)

**( ) 507 Mental Health Investigations**

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(your academy course title if different)

**Subject Area: TRAFFIC SAFETY**

- ( ) **601 Accident Investigation \*** (Advanced Crash Investigation or reconstruction training and 5 years practical experience)

\_\_\_\_\_  
(your academy course title if different)

- ( ) **602 Nebraska Motor Vehicle Law**

\_\_\_\_\_  
(your academy course title if different)

- ( ) **603 D.U.I./SFST/PBT Investigations \*** (SFST Instructor Certification)

\_\_\_\_\_  
(your academy course title if different)

- ( ) **605 Defensive Vehicle Operations \*** (Specialized training or instructor cert.)

\_\_\_\_\_  
(your academy course title if different)

- ( ) **606 EVO**

\_\_\_\_\_  
(your academy course title if different)

- ( ) **607 Radar**

\_\_\_\_\_  
(your academy course title if different)

- ( ) **608 In Car Video**

\_\_\_\_\_  
(your academy course title if different)

**Subject Area: COACHING SESSIONS (Practical Application)**

- ( ) **700 Use of Force**

\_\_\_\_\_  
(your academy course title if different)

- ( ) **700 Investigations**

\_\_\_\_\_  
(your academy course title if different)

**Remember, if this is an original application, you must provide documentation of experience, training/education and instructor certifications for subjects you are requesting certification. This should include copies of any certificates, diplomas, or record of attendance of training and education you have received.**

**8. Application Certification**

I hereby certify that the information in this application is true and correct to the best of my knowledge and belief. I understand that any false statements can lead to the denial or immediate revocation of my instructor certification.

\_\_\_\_\_  
(Signature of applicant)

\_\_\_\_\_  
(Date)

**9. Academy Director's Recommendation**

I have reviewed the qualifications and background of the above named applicant. To the best of my knowledge, the applicant possesses the personal and professional attributes necessary to serve as an instructor in the basic training curriculum of this academy.

\_\_\_\_\_  
(Signature of Academy Director)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Academy Director's Name and Title) (Print or Type)

**10. Agency Administrator Statement**

I approve of the above named applicant serving as a certified instructor in my agency's law enforcement basic certification training academy.

\_\_\_\_\_  
(Signature of Agency Administrator)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Agency's Administrator Name and Title) (Print or Type)

Submit your completed application to:

Director  
Nebraska Law Enforcement Training Center  
3600 N. Academy Road  
Grand Island, NE 68801