



NEBRASKA COMMISSION ON LAW ENFORCEMENT AND CRIMINAL JUSTICE

301 Centennial Mall South • Lincoln, NE • 68509-4946 • 402.471.2194 • 402.471.2837 (Fax)

Pursuant to Nebraska Revised Statute §43-2404.02, the Nebraska Commission on Law Enforcement and Criminal Justice (Nebraska Crime Commission) is pleased to announce that it is seeking applications for qualified counties and tribes in the state of Nebraska.

2017 Community-based Juvenile Services Aid Request for Application (RFA)

ELIGIBILITY

Applicants are limited to individual counties, multiple counties, federal or state recognized Indian tribes, or any combination of the entities listed above. Applicants are required to develop, adopt, and submit a comprehensive juvenile services community plan to the Nebraska Crime Commission. High priority will be given to those grant applications funding programs and services that will divert youth from the juvenile justice system, impact and effectively treat juveniles within the system, and reduce the juvenile detention population or assist juveniles in transitioning from out-of-home placements to in-home treatments.

AWARD PERIOD

July 1, 2017 – June 30, 2018

AWARD AMOUNT

\$6,300,000

DEADLINE

All applications are due by 5:00 p.m. (CST) on Monday, January 9, 2017

CONTACT INFORMATION

For assistance with the requirements of this solicitation, contact:

Cynthia Kennedy, Chief, Community-based Juvenile Services Aid | 402.471.2196 | cynthia.kennedy@nebraska.gov
Amy Hoffman, Chief, Diversion Program | 402.471.3846 | amy.hoffman@nebraska.gov

In accordance with the Americans with Disabilities Act, Nebraska will provide reasonable accommodation with respect to a grant application to persons with disabilities. If you need a reasonable accommodation, please contact the Nebraska Crime Commission at 402.471.2194. (TTY 711 or TDD 1.800.833.7352)

Release Date: Monday, October 3, 2016

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2017 Community-based Juvenile Services Aid Request for Application (RFA)

OVERVIEW

The Nebraska Crime Commission is designated by the Governor of Nebraska as the State Administering Agency for criminal justice and victims' assistance programs. Pursuant to Nebraska Revised Statute §43-2404.02, the Community-based Juvenile Services Aid Program shall be apportioned as aid in accordance with a formula based on the total number of residents per county and federal or state recognized Indian tribes who are twelve through eighteen years of age. Ten percent of the Community-based Juvenile Services Aid Program shall be set aside for the development of a common dataset and evaluation of the program's effectiveness. All programs funded through Community-based Juvenile Services Aid that serve youth shall report individual-level data. All programs that are not directly serving youth shall report program-level data as deemed appropriate by the Juvenile Justice Institute. The predetermined funding amounts are located on pages eighteen through twenty of this request for application.

DEADLINE

The 2017 Community-based Juvenile Services Aid [CB] Application and 2017 Community-based Juvenile Services Aid Enhancement [EB] Application must be submitted to the Nebraska Crime Commission by 5:00 p.m. (CST) on Monday, January 9, 2017.

ELIGIBILITY

Applicants are limited to individual counties, multiple counties, federal or state recognized Indian tribes, or any combination of the entities listed. These listed entities are herein referred to as communities. If two or more communities partner on a single application there must be one community designated as the *Lead County/Lead Tribe* to receive and disburse grant funds. Communities may contract with private or non-profit agencies to administer programs and services with community-based funds; however, communities cannot require contracted agencies to provide the match. The *Lead County/Lead Tribe* is responsible for all funds and must adhere to all requirements and contingences as outlined by the Nebraska Crime Commission.

Applicants are required to develop, adopt, and submit a comprehensive juvenile services community plan [community plan] to the Nebraska Crime Commission. Funding priorities shall be identified within this community plan. Local data and community collaboration will assist in determining the priorities and strategies used to address needs of the community. Funding requests must directly align with the community planning priorities that have been identified by the community planning team. High priority will be given to those grant applications funding programs and services that will divert youth from the juvenile justice system, impact and effectively treat juveniles within the system, and reduce the juvenile detention population or assist juveniles in transitioning from out-of-home placements to in-home treatments. This process allows communities to identify priorities which will establish programs and services that will divert youth from the juvenile justice system.

Community plans are located at <https://ncc.nebraska.gov/community-comprehensive-juvenile-services-plans>.

FUNDING PURPOSE

Funds received through the Community-based Juvenile Services Aid Program shall be used exclusively to assist the aid recipient in the implementation and operation of programs or the provision of services identified in the aid recipient's comprehensive juvenile services community plan, including programs for local planning and service coordination; screening, assessment, and evaluation; diversion; alternatives to detention; family support services; treatment services; truancy prevention and intervention programs; pilot projects approved by the commission; payment of transportation costs to and from placements, evaluations, or services; personnel when the personnel are aligned with evidence-based treatment principles, programs, or practices; contracting with other state agencies or private organizations that provide evidence-based treatment or programs; preexisting programs that are aligned with evidence-based practices or best practices; and other services that will positively impact juveniles and families in the juvenile justice system.

Priority for funding will be for those grant applications funding programs and services that will divert juveniles from the juvenile justice system, impact and effectively treat juveniles within the juvenile justice system, and reduce the juvenile detention population or assist juveniles in transitioning from out-of-home placements to in-home treatments.

In partnership with the Administrative Office of Probation, it has been agreed that programs, services, and placements primarily benefiting youth adjudicated delinquent, do not qualify for funding through the Community-based Juvenile Services Aid Program.

COMPREHENSIVE JUVENILE SERVICES COMMUNITY PLAN

To be eligible for the Community-based Juvenile Services Aid Program, a three year comprehensive juvenile services community plan [community plan] shall be developed, adopted, and submitted to the Nebraska Crime Commission. The community plan must be developed by a community team representing juvenile justice system stakeholders. The community team may be comprised of individual counties, multiple counties, federal or state recognized tribes, or any combination of the listed communities. Community plans shall:

- Provide relevant county/tribe-level data, including but not limited to, types of data listed within the community planning resources that support the existence of the problem that the planning team will address;
- Identify clearly defined community priorities of the community planning team, that includes defining a problem, or set of problems, that affects juveniles at risk or those already involved in the criminal justice system;
- Identify programs and practices for addressing the community's priorities. Such programs and practices shall be supported by evidence-based practice, research, or are standardized and have reliably demonstrated positive outcomes in other areas of juvenile services;
- Identify clear implementation strategies; and
- Identify how the impact of the program or service will be measured in alignment with evidence-based practices or research.

Any portion of the community plan dealing with administration, procedures, and programs of the juvenile court will not be submitted to the Nebraska Crime Commission without the concurrence of the presiding Judge or Judges of the court or courts having jurisdiction in juvenile cases for the geographic area to be served. Programs or services established by such community plans will conform to the family policy tenets prescribed in sections 43-532 to 43-534 and will include policies and practices that are research-based or standardized; and are reliable; and are implemented with fidelity; and which have been researched; and demonstrate positive outcomes. To be eligible for funding, community plans shall be submitted to the Nebraska Crime Commission for the timeframe July 1, 2015 – June 30, 2018. For assistance in submitting a community plan, please contact Cynthia Kennedy.

It is essential that communities have programs to prevent youth from becoming unnecessarily involved in the juvenile justice system. These programs should be available at multiple points throughout the system, providing every opportunity to exit the system. Such programs rarely occur by chance; they are almost always the result of careful community planning. Community planning can also be used to: assess current programs, identify preventive measures to keep youth from entering the juvenile justice system, pinpoint duplication and gaps in services to youth, and focus on effective, research-proven strategies.

A community planning team should represent the unique needs of its community. A large community or region looks very different from a small community. There are differences in resources, personnel, and priorities. Thus, the planning team should be tailored around the identity of its community. Representatives from the following key access points should be included on the team: public and private kindergarten – twelve education; prevention and mentoring programs; ministry and faith-based programs; law enforcement; juvenile diversion; juvenile probation; county attorneys in juvenile court; public defenders, defense attorneys, and guardians ad litem; office of juvenile service and health and human services; juvenile judges and juvenile court personnel; treatment providers; post-adjudication services or detention; consumers, including youth and families; and community-based organizations (e.g. YMCA).

Examples of community plans, the community planning manual, and the community planning template are found at the following website: <https://ncc.nebraska.gov/community-comprehensive-juvenile-services-plans>

COMMUNITY-BASED JUVENILE SERVICES AID ENHANCEMENT

Pursuant to Nebraska Revised Statute §43-2404.02, funds that are not distributed to counties or tribes under the Community-based Juveniles Service Aid Program [CB] are retained by the Nebraska Crime Commission as the Community-based Juvenile Services Aid Enhancement Program [EB]. The EB Program is applied for and awarded separately on a competitive basis.

The EB program must adhere to the requirements of the CB program. The deadline, eligibility, funding purpose, community planning requirements, funding requirements, funding limitations, match requirements, grant commencement and duration, grant approval timeline, application format, application submission, and evidence-based practice expectations for the EB program are the same as the requirements outlined in the CB program. Additionally, the EB grant application must maintain the same Project Director listed on the CB grant application. Priority for funding will be for those grant applications funding programs and services that will divert juveniles from the juvenile justice system, impact and effectively treat juveniles within the juvenile justice system, and reduce the juvenile detention population or assist juveniles in transitioning from out-of-home placements to in-home treatments.

EB Application Instructions: please use the application instructions on pages 10 – 16 of this Request for Application. The EB application includes the following sections:

- Section I: Applicant Information
- Section II: Budget Summary
- Section III: Program Summary
- Section IV: Budget Breakdown
- Section V: Memorandums of Understanding
- Section VI: Required Forms
- Section VII: Electronic Signature

Match Calculation: when submitting an EB Application, match must be calculated at 10% of the total project cost.

Match Calculation Example:

- Step 1: \$15,000 (requested amount)
- Step 2: $\$15,000 \div 9 = \$1,667$ (required match amount)
- Step 3: $\$15,000$ (requested) + $\$1,667$ (match) = $\$16,667$ (total project cost)

FUNDING REQUIREMENTS

Quarterly Reporting – All requests funded through the Community-based Juvenile Services Aid Program that serve juveniles shall report individual-level data. Any program that is not directly serving youth shall include program-level data. Data collected shall include, but is not limited to the following: type of program or service, how the service met the goals of the comprehensive juvenile services community plan, demographic information on the juveniles served, program outcomes, the total number of juveniles served, and the number of juveniles who completed the program or intervention (Neb. Rev. Stat. §43-2404.02 (Supp. 2015)).

Office of Civil Rights – Pursuant to 28 C.F.R. Section 42.302, all recipients of federal funds must be in compliance with Equal Employment Opportunity Plans (EEO) and Civil Rights requirements. Although the Community-based Juvenile Services Aid Program is funded through the Nebraska State Legislature, the Nebraska Crime Commission implements best practices as responsible stewards for all grant monies within our agency and requires compliance with EEO and Civil Rights. A violation may result in suspension or termination of funding pursuant to Title 75, Chapter 1.

Equal Employment Opportunity Assurance of Compliance – Compliance is required with the following federal laws which prohibit discrimination on the basis of race, color, national origin, religion, sex, age, or disability. Refer to Title VI of the Civil Rights Act of 1964; Omnibus Crime Control and Safe Streets Act of 1968; Section 504 of the Rehabilitation Act of 1973; Title II of the Americans with Disabilities Act of 1990; Age Discrimination Act of 1975; and Title IX of the Education Amendments of 1972.

Non-supplanting of Funds – Community-based Juvenile Services Aid funds cannot be used to supplant (replace) other existing funds. Funds presently appropriated for the project may not be deliberately decreased due to additional state funds made available through the Nebraska Crime Commission. The non-supplanting requirement mandates that grant funds cannot be used to supplant (replace) state, local, or tribal funds that would, in the absence of Community-based Juvenile Services Aid funds, be made available for grant purposes. Instead, Community-based Juvenile Services Aid grant funds must be used to supplement (increase) existing state, local, or tribal funds that were already budgeted for grant purposes. The application's budget breakdown should clearly explain funding requests to ensure supplanting will not occur by including how position(s) or costs were funded, why funding is no longer available, when support ends, or any temporary funding agreements or arrangements.

Certified Assurances, Lobbying, Drug-Free Workplace, and Debarment – Certified Assurances, Lobbying, Drug-Free Workplace, and Debarment forms must be signed and included with the grant application.

Special Conditions – Awarded applicants must sign Special Conditions which include, but are not limited to requirements under federal and state laws in addition to requirements for records retention, accounting, data collection, reporting, and any additional requirements of the Community-based Juvenile Services Aid Program.

Fiscal Requirements – Commingling of funds on either a program-by-program or project-by-project basis is prohibited. The subrecipient's accounting system must maintain a clear audit trail for each source of funding for each fiscal budget period and include the following:

- Separate accountability of receipts, expenditures, disbursements, and balances.
- Itemization of all supporting records of grant receipts, expenditures, and match contributions in sufficient detail to illustrate the exact nature of activity.
- Data and information for each expenditure and match contribution with proper reference to a supporting voucher or bill properly approved.
- Maintain hourly timesheets describing work activity, signed by the employee and supervisor, to document hours personnel worked on grant related activities. Match hours must be documented in the same manner.
- Maintenance of payroll authorizations and vouchers.
- Maintenance of records supporting charges for fringe benefits.
- Maintenance of inventory records for equipment purchased, rented, and contributed.
- Maintenance of billing records for consumable supplies (e.g. paper, printing) purchased.
- Lease agreements and contracts for services (if applicable).
- Maintenance of travel records (e.g. mileage logs, gas receipts).

FUNDING LIMITATIONS

Operating Expenses	
Allowable	Unallowable
<p>Postage Expense: cost of postal services, including advances for postage meter expenses, post office box rental, stamps, etc.</p>	<p>Office Equipment: includes purchase and rent of all office equipment and furniture, office furnishings, desks, chairs, bookcases, copying and faxing machines, etc.</p>
<p>Communication Expense: includes voice, data, and internet; costs for telephone and other telecommunications services.</p>	<p>Office Space: includes purchase and rent of space for office, warehousing, permanent parking facilities (state cars only) and storage.</p>
<p>Food and/or Beverage: costs for youth in conjunction with a program or service through the Community-based Juvenile Services Aid Program.</p>	<p>Overtime Costs: costs associated with overtime rate of pay for personnel. This includes personnel for agencies who are subcontracted through this grant.</p>
<p>Dues & Subscription Expense: costs of dues, subscription, memberships, royalty fees, annual license fees, notary fees; as it pertains to the Community-based Juvenile Services Aid Program. Subject to reviewer discretion.</p>	<p>Office Supplies: costs of office supplies, such as stationery, forms, paper, ink, unexposed film, desk mat, calendars, stapler, floor mats, pens, pencils, pictures, inkjet/toner cartridges, ribbons, bookends, key, batteries, books, etc. These include expenses incurred in publishing reports and legal notices, advertising, duplication and copying services, book binding, picture framing, film processing, photographic services, etc.</p>
<p>Conference Registration: registration fee for employees' attendance at a conference or similar event. An agenda is required before final payment can be made.</p>	<p>Indirect Organizational Costs: charges to a grant or contract for indirect costs which include costs of an organization that are not readily assignable to a particular project, but are necessary to the operation of the organization and the performance of the project. Examples of costs usually treated as indirect include those incurred for facility operation and maintenance, depreciation, and administrative salaries.</p>
<p>E-Commerce Expense: costs of renting webpage space and related fees. Costs and fees for using online information services and data bases.</p>	<p>Construction of Facilities: construction of secure detention facilities, secure youth treatment facilities, secure youth confinement facilities, capital construction of facilities, capital expenditures, and the lease or acquisition of such facilities.</p>
<p>Educational & Recreational Expense: supplies used educational (including training sessions and conferences) and recreational purposes such as sporting equipment, teaching aids, books, manuals, workbooks, videos, etc.</p>	<p>Food and/or Beverage: costs are unallowable under any grant, cooperative agreement, and/or contract. Therefore, food and/or beverages cannot be purchased for any meeting, conference, training or other event. This restriction does not impact direct payment of per diem amounts to individuals attending a meeting or conference, as long as they fall within the guidelines. Additionally, this restriction does not impact costs for youth in programs or receiving services.</p>
<p>Utilities Expense: includes natural gas, electricity, water, sewer, chilled water, coal, propane, and steam.</p>	
<p>Auditing Expense: contractual services for the state auditor or other auditing, accounting and CPA firms.</p>	
<p>Scholarships: costs for scholarships provided to youth are allowable on a case-by-case basis. Provide proper documentation that illustrates a positive effect on youth.</p>	
<p>Incentives: costs for incentives provided to youth are allowable on a case-by-case basis. Provide proper documentation that illustrates a positive effect on youth.</p>	

MATCH REQUIREMENTS

Counties/Tribes are required to provide a 10% match of the total project cost documented in the Community-based Juvenile Services Aid grant application. A county/tribe can designate the 10% match directly towards the program described in the application or the match can be documented as new or existing expenditures for juvenile programs or services. Any county/tribe expenditure related to juveniles may be applied toward such match requirements. The lead county/tribe must document all match expenditures and the expenses must be incurred during the project's stated grant period. In-kind match from service providers or other sources is not allowable. The predetermined allotment and match calculations are located on pages 18 – 20 of this Request for Application.

GRANT COMMENCEMENT AND DURATION

Nebraska Crime Commission requires that funded projects be implemented within 30 days from the start date listed on the grant award, or as specified by the Chief of the Community-based Juvenile Services Aid Program. The project period for the 2017 Community-based Juvenile Services Aid Program is July 1, 2017 – June 30, 2018. The project period may start on July 1, 2017; however, disbursement takes place several weeks thereafter.

GRANT APPROVAL TIMELINE

03	Oct	2016	Grant Announcement
09	Jan	2017	Application Due Date
TBD	Feb	2017	NCJJ Community Planning Advisory Subcommittee Review
TBD	Feb	2017	NCJJ Grant Review Subcommittee Review
TBD	Mar	2017	Commission Funding Panel Final Review and Funding Determination
05	May	2017	Nebraska Crime Commission (Appeals Only)

APPLICATION FORMAT

- Applications must be typewritten.
- Delete blank sections.
- The original must be stapled and 2-hole punched at the top.
- The remaining 2 copies must be stapled in the upper left hand corner (2-hole punch not required).
- The original must be single sided; the 2 copies of the application may be double sided.
- The finished application must be sent in PDF format to cynthia.kennedy@nebraska.gov.
- If the applicant recreates the application on their computer, the application format and layout is to be exactly (word for word and design) as the Nebraska Crime Commission's official application. The application and instructions may change from year to year.
- Do not include cover letters or cover pages.
- Do not put applications in folders.
- Charts and graphs must be on 8 ½ x 11 paper.
- Application must be numbered and already includes numbered pages – do not change this format.
- Sources of data and statistics must be cited immediately following the information.

APPLICATION SUBMISSION

Faxed copies will not be accepted. Submit (1) original, (2) copies and (1) PDF of the application. The Nebraska Crime Commission will not be held responsible for late applications due to mail service issues. The Nebraska Crime Commission is located on the 5th floor of the Nebraska State Office building at 14th and M streets. In the case of severe weather, contact the Nebraska Crime Commission office prior to attempting to deliver your application.

NEW: The (1) PDF copy that is emailed to the Nebraska Crime Commission cannot be scanned. After the application is completed and prepared for the Authorized Official's signature, save this document as a PDF without any signatures. Section VIII in the grant application acknowledges that the electronic PDF submitted is indeed the version of the grant application that will have all necessary signatures and be mailed to the Nebraska Crime Commission. **IMPORTANT:** The requirement for submission of (1) original and (2) copies to the Nebraska Crime Commission remains the same and is stated above.

You must submit the following by 5:00 p.m. (CST) on Monday, January 9, 2017:

- 1) One (1) original and two (2) copies to the Nebraska Crime Commission with appropriate signatures.
- 2) (1) PDF copy of your application emailed as an attachment to cynthia.kennedy@nebraska.gov.

Submit Applications to Mailing Address:

Nebraska Crime Commission
P.O. Box 94946
Lincoln, NE 68509

Personal Delivery/Overnight:

Nebraska Crime Commission
5th Floor
301 Centennial Mall South
Lincoln, NE 68509

RESOURCES

Please reference the following sites for further definition, clarification, and examples that you can relate to within your own community:

- Office of Justice Programs, National Institute of Justice: www.crimesolutions.gov/
- Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention, Model Programs Guide: www.ojjdp.gov/MPG/
- Shared Resources from the Public: <http://youth.gov/shared-resources>
- Promising Practices Network: www.promisingpractices.net/
- Technical Assistance Partnership for Child and Family Mental Health: www.tapartnership.org/content/juvenileJustice/publications.php?id=topic10
- National Center for Mental Health and Juvenile Justice: www.ncmhjj.com/
- Vera Institute of Justice, Models for Change, Systems Reform in Juvenile Justice: www.vera.org/sites/default/files/resources/downloads/measuring-success-v2.pdf
- Guidebook: Improving the Effectiveness of Juvenile Justice Programs: A New Perspective on Evidence-Based Practice : www.modelsforchange.net/index.html
- SAMHSA National Registry of Evidence-Based Programs and Practices: <http://nrepp.samhsa.gov/>
- Center for the Study and Prevention of Violence Institute of Behavioral Science, Blueprint Programs: www.colorado.edu/cspv/blueprints/
- Search Institute: www.search-institute.org/content/what-kids-need
- Foundation Strategy Group, Collective Impact: www.fsg.org/ideas-in-action/collective-impact
- National Clearinghouse on Families & Youth: <http://ncfy.acf.hhs.gov/tags/evidence-based-practice>
- New Jersey, Listing of Evidence-Based Programs: www.state.nj.us/humanservices/dmhas/resources/services/prevention/curricula.html

APPLICATION INSTRUCTIONS

SECTION I: APPLICANT INFORMATION

Lead County or Tribe is the county or tribe serving as the official applicant. If a group of counties or tribes are combining their funds, only one county/tribe can be designated as the *Lead County/Lead Tribe*. This must be the county/tribe receiving and disbursing grant funds.

Federal Employer I.D. number must be the county or tribe serving as the applicant or lead agency.

List of Partnering Counties/Tribes are counties and tribes who agree, through a memorandum of understanding, to receive funds and provide services as outlined in the grant application.

Project Director is the individual who will serve as the main point of contact and will receive all grant correspondence. It is required that the Project Director and Project Coordinator be different individuals.

Project Coordinator is another point of contact in addition to the Project Director. The Project Coordinator is included in all correspondence related to requirements and training.

Fiscal Officer can only be the *Lead County or Lead Tribe's* Fiscal Officer and **cannot** be the Project Director or Project Coordinator. The clerk or treasurer is typically listed as the Fiscal Officer.

Authorized Official is the County Board Chair or Tribal Council Chair of the Lead County or Lead Tribe.

SECTION II: BUDGET SUMMARY

Budget Summary Table: indicate the total amount of grant funds requested in each category. Provide budget numbers by rounding up or down to the nearest dollar. Ensure the match is applied to the correct category. The “Other Costs” category has been removed, contact the Community-based Juvenile Services Aid Division regarding questions for placement of requests.

SECTION III: PROGRAM SUMMARY

Program Type: complete the program type table to identify the primary goal of each program, service, or system improvement for which you are requesting funds; and select the program type with which it best aligns. The first line includes an example. Do not include match dollars. Round up or down to the nearest dollar. Program types and definitions are located at <http://www.unomaha.edu/college-of-public-affairs-and-community-service/juvenile-justice-institute/resources/evidence-based-nebraska.php>.

Program Type Narrative: complete all questions in the narrative table for each program identified in the program type table. The questions will only need to be answered once for each program type rather than each separate request throughout the application.

1. **Is this program or service funded in the 2016 [CB] or [EB] application:** Check “yes” or “no”. **If this program or service is not funded in the 2016 [CB] or [EB] application then provide current, local data that demonstrates the need for this position in your community.** When answering this question, use only local community-based data rather than national data. The data must be current, local, and representative of the applicant’s county(s) or tribe(s), and directly supports the need for the requested program or service. **NEW:** The Juvenile Justice Institute has created a document that lists relevant data sources for program types. This document will be posted on the Juvenile Justice Institute website soon.
2. **Describe how this program or service uses practices that are supported by evidence-based research:** describe how the practices being used are supported by evidence and are effective or positively impacting youth. Examples may include, but are not limited to the following:
 - a. Use of evidence-based curriculums;
 - b. Use of screening and assessment tools; or
 - c. Incorporating evidence-based practices such as motivational interviewing.

3. **List the priority in your community plan that is being addressed by this program or service.** Write verbatim the priority in your community plan that is being addressed by the requested program or service.
4. **Is this program or service listed as a strategy in your community plan?** Check “yes” or “no”. In accordance with Title 75, Chapter 1, each funding request is to be written consistent with the program development strategies outlined in the community plan. **If no, then electronically submit the revised community plan that includes this request as a strategy. The community plan must be submitted with your application.** If the program or service is not written consistent with the development strategies in your community plan, then the request shall be denied, unless a revised community plan is submitted to the Nebraska Crime Commission to include the necessary revisions.
5. **Provide a brief description of the program or service.** Include the following in your description:
 - a. Purpose of the program – describe how this program or service will address the priority listed in your community plan;
 - b. Skills and knowledge to be gained by the youth participants;
 - c. Description of key activities or services; and
 - d. Expected changes that the program will likely bring to your community.
6. **Describe the target population being served by this program or service.** Target population refers to the group(s) of youth a program or service is designed to serve. Applications should define the target population to include the following:
 - a. Age, Gender, and Ethnicity;
 - b. Juvenile Justice System Point (e.g. pre-adjudicated, adjudicated, pre-filing, no law contact);
 - c. Characteristics that indicate risk; and
 - d. Agency responsible for supervision (e.g. Probation, DHHS, N/A).
7. **List the referral source(s) for this program or service.** How does the program receive referrals and determine who enters the program? Do all referrals get accepted? List the agencies and/or individuals who refer youth to this program or service.
8. **Provide the number of youth served from July 1, 2015 – June 30, 2016.** If the program or service was funded during this timeframe, provide an unduplicated number of youth that were served during this timeframe. Contact the Juvenile Justice Institute to request this information.
9. **If the program or service is newly funded, provide the number of youth served from July 1, 2016 – current.** If the new program or service started on July 1, 2016, provide an unduplicated number of youth served since July 1, 2016. Contact the Juvenile Justice Institute to request this information.

SECTION IV: BUDGET BREAKDOWN

Category A – Personnel: Funds in this category should reflect positions hired directly by the county/tribe with Community-based Juvenile Services Aid funds. Personnel refer to wages and fringe benefits for regular full-time or part-time salaried employees. Other persons working on the project who are not on the regular payroll must be classified in the consultants/contracts category of the application. Salaries may not exceed those normally paid for comparable positions in the community and/or unit of government. Any position 100% funded through grant funds and/or match must be 100% dedicated to the grant program’s allowable activities. The percentage of funds requested through CB/EB for a position must not exceed the percentage of time devoted to job functions related to the CB/EB Program. For example, you are requesting that 50% of a Community Specialist’s position be paid through CB; however, the Community Specialist is devoting 25% of their time to job functions for CB – this is unallowable. Costs for overtime rates are unallowable.

Personnel Table

- **Title/Position** – list title of the position that is being requested. Do not list individual names being employed by a position.
- **Full-time or Part-Time** – indicate whether a position is full-time by typing “F” or part-time by typing “P”.
- **New or Existing** – indicate whether a position is new by typing “N” or existing by typing “E”. If a position is being requested for the first time through Community-based Juvenile Services Aid, but has been existing then that position is considered “E”.
- **Current Annual Salary** – list the current annual salary of the corresponding position.
- **Projected Annual Salary** – list the projected annual salary that will become effective on July 1, 2017.
- **Percent Time Devoted** – list the percentage of time devoted to all projects requested through the Community-based Juvenile Services Aid Program. This includes the time projected to be spent on all allowable requests listed in the grant application. (2080 hours annually = 100% or full-time)
- **Requested Wages** – list the amount of wages being requested through the grant application.
- **Requested Fringe** – list the amount of fringe benefits being requested through the grant application. All fringe benefits are to be based on the employer’s share only. The employee’s share is to be withheld from his/her wages. Only basic fringe benefits of insurance offered by the agency (health, life, professional liability, etc.), FICA, unemployment insurance, workers compensation, costs of leave (holidays, sick leave, vacation), and pension/retirement can be included. Vacation and leave time are included in normal working hours (FTE 2080 hours/year) and are not added benefits. Funds to support cafeteria plans are not allowed by the Nebraska Crime Commission.
- **Requested Total** – list the sum of the “requested wages” and “requested fringe”. This will provide the amount of total funds being requested for each position to include wages and fringe benefits.
- **Match Wages** – list the amount of funds being matched by the county/tribe for this position’s wages.
- **Match Fringe** – list the amount of funds being matched by the county/tribe for this position’s fringe benefits.
- **Total Project Costs** – list the sum of the “requested wages”, “requested fringe”, “match wages”, and “match fringe”. This is the total cost of a position that is being requested and matched by the county/tribe.

Personnel Table Budget Breakdown: A budget breakdown must be completed for **each** position:

1. **Is this position new or existing?** Check “new” or “existing”.
2. **If existing, describe how this position was previously funded.** Some examples of previous funding may include, but are not limited to: county funds, tribe funds, different grant source, Community-based Juvenile Services Aid, DHHS, etc.
3. **Briefly describe how this request complies with the non-supplanting requirement.** Provide an explanation that funds being requested for this position will not be used to supplant (replace) state, local, or tribal funds that would, in the absence of Community-based Aid funds, be made available for grant purposes.
4. **Provide job description.** You must complete one of the following options:
 - a) If the position is already created and existing then attach the official job description.
 - b) If the position is new then write a summary of the anticipated job duties in the space provided for this question. If the position is new and a job description has already been created then attach the official job description to the grant application.

5. Provide a personnel budget breakdown on the following:

- a) Breakdown of wages requested for each position (e.g. 500 hours x \$5.00 an hour = \$2,500).
- b) Breakdown of fringe benefits requested for each position. In the example, note how fringe benefits are appropriately pro-rated based on the amount of state dollars requested. Only include basic fringe benefits and provide details explaining each benefit requested. Example: Health Insurance @ \$6,000 per year/single coverage; FICA @ .0765 of total salary, etc.

Category B – Consultants and Contracts: Funds in this category should reflect programs/services contracted out to individuals or agencies. If the county/tribe does not directly operate the program, but relies on another entity to run the entire program, the whole budget is shown as a contract. There must be a current legal contract between the lead county/tribe and the contractor. **IMPORTANT** – The County/Tribe is fiscally responsible and must ensure all funds are spent properly by any contracted programs/services. Consultants and Contracts must adhere to the federal guidelines of the maximum rate of **\$81.25/hour or \$650/day**. The rate for independent consultants must be reasonable and consistent with that paid for similar services in the market place. To breakdown costs for the consultant, please use the categories or fully explain what is included in the \$650.00 per day cost. Lodging, meals, and travel costs should be included in the daily rate, which would prohibit additional charges above the full daily rate. Adherence to procurement procedures outlined in Nebraska State Statute §23-3108 applies to consultant and contractual agreements. If the estimated value is \$20,000 or more then the agency must adhere to the competitive sealed bidding process. If the estimated value of the purchase is equal to or exceeds \$5,000, but is less than \$20,000, then a record of at least three informal bids must be documented. In the situation that a purchase is less than \$5,000, the county/tribe must adhere to their procurement procedures. Costs for overtime rates are unallowable.

1. Contract Fee for Service Table

- **Service Type** – list the type of service being requested such as tracker, electronic monitoring, mediation, counseling, presenter, etc.
- **Provider Name** – list the agency or contractor responsible for providing the type of service being requested.
- **Rate** – list the dollar amount that is being requested either hourly or daily.
- **Number of Hours/Days** – list the amount of hours or days this service is being requested. Then check the box to denote whether the rate is being charged either by the hour or day.
- **Amount Requested** – list the amount that is being requested in this box. Multiply the rate by the number of hours/days.
- **Applicant’s Match** – list the dollar amount being matched by the county/tribe for each service requested.
- **Total cost** – list the total project cost which is the sum of the amount requested and the applicant’s match.

- 2. Personnel Table (Non-County/Tribe):** this chart is being provided under consultants/contracts because several counties/tribes are requesting funds for personnel from programs within their corresponding county/tribe. All positions being requested that are not directly funded by the county/tribe will be listed in this table. These positions are considered “consultants/contracts” by the Nebraska Crime Commission. This table is exactly the same as the Personnel table in Category A; therefore, refer to those same instructions.

Personnel Table (Non-Country/Tribe) Budget Breakdown: refer to the instructions outlined for Category A – Personnel Budget Breakdown. Expectations are the same for positions being requested in the Personnel category for county/tribe employees and positions being requested in the Consultants/Contracts category for non-county/tribe employees.

3. Travel Expenses of Consultant/Contract: all travel requests will abide by the policies and procedures of the Nebraska Crime Commission and the Nebraska Department of Administrative Services. In addition to the grant application, subgrantees will submit an Out-of-State Travel Request form at least 6 weeks prior to travel. Much of this information will be listed within these instructions; however, additional details and references will be created and disseminated to all subgrantees in the Community-based Juvenile Services Aid Program at a future date. Copy the travel expenses form and complete it for each travel purpose. Rates for meals and lodging are listed on the General Services Administration website (GSA) and are subject to change every year on October 1. ***All travel expenses listed below are reimbursed for actual expenses incurred within allowable rates only.***

- **Travel Purpose** – list the purpose funds are being requested for travel.
- **Type of Travel** – check whether the travel is within your community (local), in-state, or out-of-state.
- **Justification for Travel** – provide an explanation for this travel request and how it will benefit youth being served by programs and services in the community. If this travel request is for administration, provide an explanation for this travel request and how it will benefit the community and youth being served. Explain how this request aligns with the funding purpose listed in this Request for Application.
- **Position(s) which will be traveling for this purpose** – list the positions that will be traveling for the purpose stated.
- **Cost breakdown:**
 - ✓ **Mileage** – reimbursable at the rate listed for business travel specified on the IRS website: <https://www.irs.gov/tax-professionals/standard-mileage-rates>
 - ✓ **Airfare** – air travel should be utilized when it is more economical than surface transportation. Reimbursement for commercial air travel will be limited to “coach” fare. Airfare that exceeds \$500 must obtain written approval by the Chief of the Community-based Juvenile Services Aid Program.
 - ✓ **Lodging** – available for reimbursement the night before an activity begins through the night before an activity ends. Rates must not exceed those listed for the location of travel which is found on the General Services Administration (GSA) website: <http://www.gsa.gov/portal/category/100120>
 - ✓ **Meals** – rates must not exceed those listed for the location of travel which is found on the General Services Administration (GSA) website: <http://www.gsa.gov/portal/category/100120>. Additionally, incidentals are not reimbursable through this grant. Breakfast, lunch, and dinner are allowed based on the following set of guidelines:
 - Tips are not to exceed 20% of the allowable cost.
 - Receipts must be separate for each individual, with the exception of multiple youth receiving meals in the same establishment.
 - Receipts must be itemized.
 - Alcohol must not be listed on the receipt.
 - If meals are provided at a conference, reimbursement for additional meals or as a replacement will not be reimbursed unless there are extenuating circumstances.
 - Allowable timeframe to request reimbursement for meals when traveling overnight:
 - Breakfast: when individual leaves for overnight travel at or before 6:30 a.m.

- Lunch: when individual leaves for overnight travel at or before 11:00 a.m. or returns from overnight travel at or after 2:00 p.m.
- Dinner: when individual returns from overnight travel at or after 7:00 p.m.
- One-day travel: breakfast shall be reimbursed when an individual leaves before 6:30 a.m. Dinner shall be reimbursed when an individual returns after 7:00 p.m. Lunch is not reimbursed for one-day travel.

- ✓ **Other** – the following fees are reimbursable for out-of-state travel:
 - Luggage Fees – one checked-in bag is reimbursable. The Crime Commission is not responsible for additional fees incurred for exceeding the maximum weight limitations for standard luggage fees.
 - Private transport – must be reasonable and comparable to public transportation if available. Several forms of private transport include Uber, Lyft, taxi, etc. Tips are not to exceed 20% of the bill.
 - Public transport – metro, bus, train, ferry, trolley, subway, etc.
 - Rental car – only allowable if written approval is obtained by the Chief of the Community-based Juvenile Services Aid Program. A cost analysis will need to be submitted which details that renting a car is less expensive than utilizing public transportation from the airport to the lodging facility.
 - Parking – when utilizing air travel, parking costs for a vehicle are reimbursable for only the necessary days of travel. Parking costs for personal travel are the responsibility of the traveler. The parking option utilized must be economical and comparable to the other parking options surrounding the airport.

4. Operating Expenses of the Consultant/Contract Table: see “Funding Limitations” on page 7 of this document to receive guidance on unallowable/allowable operating expenses. Complete all blanks in the table when requesting funds for operating expenses to include the rate per month, amount requested, applicant’s match and total cost.

Operating Expenses Budget Breakdown:

- **If you are requesting funds for educational materials, list the name and purpose for each material:** list the name or title of the educational materials being requested. Additionally, list why this specific educational material is utilized for the youth being served.
- **Provide research that supports the selection of the educational materials:** list any information or resources that were utilized to choose the educational materials that are being listed. Grant reviewers desire to understand the reason and method used when deciding to use a specific educational material.
- **Explain how each operating expense listed above will benefit a program or service listed in this grant application:** there are several operating expenses that are allowable and an explanation is needed for each request for this question. For example, if incentives for youth are being requested, then explain how purchasing incentives has benefited that particular service or program. What has been witnessed as a result of purchasing incentives for youth? Did their attendance increase? Did their grades increase? If so, what data or information was used to support the purchase of these incentives?

- **Provide a breakdown of costs for each line item above:** answer this question for all requests in the operating expenses table. For example, if scholarships for youth are being requested at a rate of \$500/month in the operating expenses table, this does not provide a detailed breakdown. Therefore, for this question, a breakdown would be provided such as: \$50 scholarships for 10 youth per month = \$500/month.

Category B – Consultants and Contracts Total: enter the total amount requested for consultants/contracts to include contract fees, personnel fees, travel fees, and operating fees. Place them in the appropriate category and provide the applicant’s match.

Category C – Travel: funds in this category should reflect travel expenses of county/tribe employees. Refer to the travel instructions outlined in Category B – Consultants/Contracts as this section adheres to the same set of guidelines. All travel requests will abide by the policies and procedures of the Nebraska Crime Commission and the Nebraska Department of Administrative Services. Much of this information will be listed within these instructions; however, additional details and references will be created and disseminated to all subgrantees in the Community-based Juvenile Services Aid Program. Copy the travel expenses form and complete it for each travel purpose. Rates for meals and lodging are listed on the General Services Administration website (GSA) and are subject to change every year on October 1. ***All travel expenses listed below are reimbursed for actual expenses incurred within allowable rates only***

Category D – Operating Expenses: see “Funding Limitations” in this document to receive guidance on unallowable/allowable operating expenses. Complete all blanks in the table when requesting funds for operating expenses to include the rate per month, amount requested, applicant’s match and total cost.

Operating Expenses Budget Breakdown: refer to the operating expenses budget breakdown outlined in Category B – Consultants/Contracts as this section adheres to the same set of guidelines.

Category E – Other Costs: this category has been removed. If you have any questions regarding the placement of a request, please contact Danni McGown at danni.mcgown@nebraska.gov.

Match Narrative: a budget breakdown of all match dollars required by the applicant must be outlined in the narrative table. Account for match funds in the appropriate category in the budget summary on page two of the application. Match is financially monitored with the same requirements as the amount requested in the grant application. Provide a detailed description and breakdown of what the county/tribe is providing for match. Match is any county/tribal expenditure related to juveniles. In-kind match is unallowable.

ALL RATES, ITEM DESCRIPTIONS, AND BUDGETING REQUIREMENTS ARE DERIVED FROM THE NEBRASKA DEPARTMENT OF ADMINISTRATIVE SERVICES – STATE ACCOUNTING DIVISION, OFFICE OF JUSTICE PROGRAMS 2015 FINANCIAL GUIDE, TITLE 75, CHAPTER 1, AND OPERATING INSTRUCTIONS AT THE NEBRASKA COMMISSION ON LAW ENFORCEMENT AND CRIMINAL JUSTICE

SECTION V: COMMUNITY PLANNING TEAM INFORMATION

Community planning cannot be accomplished by one or two individuals. It requires a committed collaborative of stakeholders who meet regularly to develop and move the community plan into action. Provide information as it relates to the community team that is responsible for the development and implementation of the community plan.

- a) *Did the community planning team meet quarterly?* It is highly recommended that the team meet quarterly or more often. If the team met quarterly or more often check “yes”, if less than quarterly check “no”.
- b) *If no, explain the barriers that prevented regular community meetings.* Please be specific about the issues that prevented the group from meeting regularly (e.g. geography, staffing, resources, schedules, etc.).
- c) *Describe the proposed solutions to the barriers discussed above.* Provide specific details for addressing these barriers and the planning process for the community team to schedule regular meetings.
- d) *List the regular stakeholders at community team meetings.* Please list those agencies that are represented at community team meetings on a regular basis.
- e) *Provide dates that the community planning team met since July 1, 2015:* Provide meeting dates from July 1, 2015 to current.
- f) *Is there an agenda created for each meeting?* It is also recommended that an agenda be created and minutes taken at meetings to provide a reference for the Nebraska Crime Commission.
- g) *If yes, please list regular items on the agenda. If no, please explain the reasoning.* The Nebraska Crime Commission may require meeting minutes in the future.
- h) *Did the community team vote and approve the requests in this application?* Check “yes” or “no”. It is required that funding requests in the application be determined by a majority vote among the community planning team.
- i) *If no, how was this decision made?* Explain the process in which the funding requests were determined in the application.

SECTION VI: MEMORANDUMS OF UNDERSTANDING

For counties or tribes applying as a group, submit a current copy of the MOU(s) signed by each participating county board chair or tribal council chair confirming the county or tribal commitment to combine Community-based Juvenile Services Aid funds to accomplish the project(s) outlined in the application.

SECTION VII: REQUIRED FORMS

Read all required forms carefully and have them signed by the Authorized Official (Lead County Board Chairperson or Tribal Council Chairperson) for the grant application.

SECTION VIII: ELECTRONIC SUBMISSION

All applicants must submit an electronic copy of the finished application to the email address listed in the instructions. Scanned copies of the application are no longer accepted. After the application is finished in Microsoft Word, save the document as a PDF. By checking the box on the application and providing the typed name of the Project Director and the date, the applicant is thereby certifying that the unsigned application to be emailed is the identical version of the signed (1) original application and two (2) copies that are physically mailed to the Nebraska Crime Commission. The Nebraska Crime Commission is not responsible to ensure the emailed application is the identical copy of the signed application. If there are any questions with this requirement, contact the Chief of the Community-based Juvenile Services Aid Program.

DISTRIBUTION OF FUNDS

2010 CENSUS

County	2010 Age 12-18 Pop.	Percent of 2010 Age 12-18 Pop.	Allotment	Required Match	Total
Adams	3001	1.69%	\$ 105,600	\$ 11,733	\$ 117,333
Antelope	621	0.35%	\$ 21,852	\$ 2,428	\$ 24,280
Arthur	44	0.02%	\$ 5,000	\$ 556	\$ 5,556
Banner	68	0.04%	\$ 5,000	\$ 556	\$ 5,556
Blaine	54	0.03%	\$ 5,000	\$ 556	\$ 5,556
Boone	590	0.33%	\$ 20,761	\$ 2,307	\$ 23,068
Box Butte	1113	0.63%	\$ 39,164	\$ 4,352	\$ 43,516
Boyd	200	0.11%	\$ 7,038	\$ 782	\$ 7,820
Brown	289	0.16%	\$ 10,169	\$ 1,130	\$ 11,299
Buffalo	4323	2.43%	\$ 152,118	\$ 16,902	\$ 169,021
Burt	626	0.35%	\$ 22,028	\$ 2,448	\$ 24,475
Butler	888	0.50%	\$ 31,247	\$ 3,472	\$ 34,719
Cass	2616	1.47%	\$ 92,052	\$ 10,228	\$ 102,280
Cedar	967	0.54%	\$ 34,027	\$ 3,781	\$ 37,808
Chase	352	0.20%	\$ 12,386	\$ 1,376	\$ 13,762
Cherry	545	0.31%	\$ 19,178	\$ 2,131	\$ 21,308
Cheyenne	911	0.51%	\$ 32,056	\$ 3,562	\$ 35,618
Clay	676	0.38%	\$ 23,787	\$ 2,643	\$ 26,430
Colfax	1049	0.59%	\$ 36,912	\$ 4,101	\$ 41,014
Cuming	924	0.52%	\$ 32,514	\$ 3,613	\$ 36,127
Custer	1056	0.59%	\$ 37,159	\$ 4,129	\$ 41,287
Dakota	2382	1.34%	\$ 83,818	\$ 9,313	\$ 93,131
Dawes	878	0.49%	\$ 30,895	\$ 3,433	\$ 34,328
Dawson	2646	1.49%	\$ 93,108	\$ 10,345	\$ 103,453
Deuel	153	0.09%	\$ 5,384	\$ 598	\$ 5,982
Dixon	643	0.36%	\$ 22,626	\$ 2,514	\$ 25,140
Dodge	3417	1.92%	\$ 120,238	\$ 13,360	\$ 133,598
Douglas	49210	27.65%	\$ 1,731,610	\$ 192,401	\$ 1,924,011
Dundy	199	0.11%	\$ 7,002	\$ 778	\$ 7,780

Fillmore	656	0.37%	\$ 23,083	\$ 2,565	\$ 25,648
Franklin	308	0.17%	\$ 10,838	\$ 1,204	\$ 12,042
Frontier	294	0.17%	\$ 10,345	\$ 1,149	\$ 11,495
Furnas	519	0.29%	\$ 18,263	\$ 2,029	\$ 20,292
Gage	2027	1.14%	\$ 71,326	\$ 7,925	\$ 79,252
Garden	170	0.10%	\$ 5,982	\$ 665	\$ 6,647
Garfield	207	0.12%	\$ 7,284	\$ 809	\$ 8,093
Gosper	183	0.10%	\$ 6,439	\$ 715	\$ 7,155
Grant	54	0.03%	\$ 5,000	\$ 556	\$ 5,556
Greeley	234	0.13%	\$ 8,234	\$ 915	\$ 9,149
Hall	5839	3.28%	\$ 205,464	\$ 22,829	\$ 228,293
Hamilton	1045	0.59%	\$ 36,772	\$ 4,086	\$ 40,857
Harlan	329	0.18%	\$ 11,577	\$ 1,286	\$ 12,863
Hayes	113	0.06%	\$ 5,000	\$ 556	\$ 5,556
Hitchcock	234	0.13%	\$ 8,234	\$ 915	\$ 9,149
Holt	1030	0.58%	\$ 36,244	\$ 4,027	\$ 40,271
Hooker	71	0.04%	\$ 5,000	\$ 556	\$ 5,556
Howard	644	0.36%	\$ 22,661	\$ 2,518	\$ 25,179
Jefferson	610	0.34%	\$ 21,465	\$ 2,385	\$ 23,850
Johnson	396	0.22%	\$ 13,935	\$ 1,548	\$ 15,483
Kearney	651	0.37%	\$ 22,908	\$ 2,545	\$ 25,453
Keith	741	0.42%	\$ 26,074	\$ 2,897	\$ 28,972
Keya Paha	84	0.05%	\$ 5,000	\$ 556	\$ 5,556
Kimball	343	0.19%	\$ 12,070	\$ 1,341	\$ 13,411
Knox	871	0.49%	\$ 30,649	\$ 3,405	\$ 34,054
Lancaster	24217	13.61%	\$ 852,152	\$ 94,684	\$ 946,836
Lincoln	3455	1.94%	\$ 121,575	\$ 13,508	\$ 135,084
Logan	69	0.04%	\$ 5,000	\$ 556	\$ 5,556
Loup	59	0.03%	\$ 5,000	\$ 556	\$ 5,556
Madison	3450	1.94%	\$ 121,399	\$ 13,489	\$ 134,888
McPherson	48	0.03%	\$ 5,000	\$ 556	\$ 5,556
Merrick	823	0.46%	\$ 28,960	\$ 3,218	\$ 32,178
Morrill	477	0.27%	\$ 16,785	\$ 1,865	\$ 18,650
Nance	362	0.20%	\$ 12,738	\$ 1,415	\$ 14,153
Nemaha	698	0.39%	\$ 24,561	\$ 2,729	\$ 27,290

Nuckolls	363	0.20%	\$ 12,773	\$ 1,419	\$ 14,193
Omaha Tribe	1569	0.88%	\$ 55,210	\$ 6,134	\$ 61,345
Otoe	1538	0.86%	\$ 54,119	\$ 6,013	\$ 60,133
Pawnee	273	0.15%	\$ 9,606	\$ 1,067	\$ 10,674
Perkins	276	0.16%	\$ 9,712	\$ 1,079	\$ 10,791
Phelps	881	0.50%	\$ 31,001	\$ 3,445	\$ 34,445
Pierce	805	0.45%	\$ 28,326	\$ 3,147	\$ 31,474
Platte	3340	1.88%	\$ 117,529	\$ 13,059	\$ 130,587
Polk	511	0.29%	\$ 17,981	\$ 1,998	\$ 19,979
Ponca Tribe	5	0.00%	\$ 5,000	\$ 556	\$ 5,556
Red Willow	1056	0.59%	\$ 37,159	\$ 4,129	\$ 41,287
Richardson	772	0.43%	\$ 27,165	\$ 3,018	\$ 30,184
Rock	111	0.06%	\$ 5,000	\$ 556	\$ 5,556
Saline	1466	0.82%	\$ 51,586	\$ 5,732	\$ 57,318
Santee Tribe	342	0.19%	\$ 12,034	\$ 1,337	\$ 13,372
Sarpy	16249	9.13%	\$ 571,773	\$ 63,530	\$ 635,303
Saunders	2182	1.23%	\$ 76,781	\$ 8,531	\$ 85,312
Scotts Bluff	3495	1.96%	\$ 122,983	\$ 13,665	\$ 136,647
Seward	1713	0.96%	\$ 60,277	\$ 6,697	\$ 66,975
Sheridan	502	0.28%	\$ 17,664	\$ 1,963	\$ 19,627
Sherman	278	0.16%	\$ 9,782	\$ 1,087	\$ 10,869
Sioux	114	0.06%	\$ 5,000	\$ 556	\$ 5,556
Stanton	654	0.37%	\$ 23,013	\$ 2,557	\$ 25,570
Thayer	474	0.27%	\$ 16,679	\$ 1,853	\$ 18,532
Thomas	56	0.03%	\$ 5,000	\$ 556	\$ 5,556
Thurston	854	0.48%	\$ 30,051	\$ 3,339	\$ 33,390
Valley	380	0.21%	\$ 13,372	\$ 1,486	\$ 14,857
Washington	2194	1.23%	\$ 77,203	\$ 8,578	\$ 85,781
Wayne	925	0.52%	\$ 32,549	\$ 3,617	\$ 36,166
Webster	402	0.23%	\$ 14,146	\$ 1,572	\$ 15,717
Wheeler	97	0.05%	\$ 5,000	\$ 556	\$ 5,556
Winnebago Tribe	1032	0.58%	\$ 36,314	\$ 4,035	\$ 40,349
York	1292	0.73%	\$ 45,463	\$ 5,051	\$ 50,515
Total	177953	100.00%	\$ 6,300,000	\$ 700,000	\$ 7,000,000