



**STATE OF NEBRASKA
LAW ENFORCEMENT ACADEMY
INSTRUCTOR CERTIFICATION APPLICATION**



Application Information

The Police Standards Advisory Council, PSAC, has approved several essential job tasks that comprise the State law enforcement basic certification curriculum. Persons teaching any portion of the State basic certification curriculum at a law enforcement academy must be certified as an instructor by the PSAC.

A simple guideline as to whether or not a person is required to have State instructor certification is to determine if he/she teaches classes in the academy that include one or more of the essential job tasks in the lesson plans. Persons teaching classes that do not instruct in the essential job tasks do not require instructor certification. You are not required to have instructor certification to assist a primary instructor in a class or serve as an assistant in application or skills training so long as the primary instructor is present.

The only instructor certification provided other than in the basic academy is Law Enforcement Firearms Instructor certification. The PSAC does not grant instructor certifications for persons who train and teach outside of the State basic certification curriculum other than firearms.

Nebraska rules and regulations Title 79, Chapter 15, "Law Enforcement Academy Instructor Certification," and Title 79 Chapter 11, "Firearms Certification Standards," provide information regarding instructor certifications. Chapter 15 provides the requirements that must be met to receive instructor certification. Your academy director has the essential job tasks and can serve as a resource if you have questions regarding instructor certification.

Instructions for Original Certification:

1. The following application must be completed and submitted to the Director of the Nebraska Law Enforcement Training Center for review before being presented to the Police Standards Advisory Council.
2. The application lists the classes taught at the Nebraska Law Enforcement Training Center Academy. Your academy may use different class titles. Identify all corresponding classes on the application for which you are requesting instructor certification.
3. Provide documentation of your experience, specialized training and or instructor certifications relevant to the courses you are requesting certification. Refer to Title 79, Chapter 15 if you have questions regarding requirements.
4. Provide documentation of completion of an instructor development course of at least twenty four hours in length if you are requesting professional certification.

5. The signature of the academy director and agency head of the academy for which you are making application are required on the application.

Instructor Certification Renewal:

1. Indicate that you are requesting a renewal of your certification.
2. Complete Sections 1 (Personal Information) and 2 (Certificate Request)
3. Complete the application by checking all courses you are requesting for renewal of your certification.
4. You are only required to submit verification of training and education in courses that require an instructor certification for teaching. Examples of such courses are: CPR/First Aid, Firearms, and Defensive Tactics. You must include your current instructor certification for such courses. You are not required to submit your previous documentation of training and education or additional documentation for courses you are already certified to teach except for courses requiring specialized instructor certification.
5. If you are seeking certification in new courses in addition to your request for renewal, you must clearly identify the topics for which you are requesting original certification. You are required to provide the appropriate documentation of training, education and experience for all new topics in your request.

You are not required to return these Application Information pages with your application.



APPLICATION FOR LAW ENFORCEMENT BASIC ACADEMY INSTRUCTOR CERTIFICATION



This application is for original and renewal certification requests.

_____ **Original Application** _____ **Renewal Application**
(If your instructor certification is expired, you will need to submit an original application)

1. Personal Information

Applicant's Name: _____

Email Address: _____

D.O.B _____ **Date of LE Certificate** _____

Title or Rank – if applicable: _____

Training Academy – if applicable: _____

Agency/Business Name – if applicable: _____

Street or PO Box: _____

City: _____ **State:** _____ **Zip:** _____

Phone: (work) _____ **(home)** _____

2. Certification Requested

_____ **General**
(Requestee does not have Instructor Development Training)

_____ **Professional**
(Requestee has Instructor Development Training or Degree in Education.
Must provide a copy of your Instructor Development Certificate)

_____ **Legal**
(Requestee must include a copy of current Bar status)

The following needs to be submitted for each application, including renewals.

3. Education – Formal

Please provide a summary of your formal education relevant to this application and attach copies of your diplomas.

4. Law Enforcement Training

In order to be considered, a copy of your current certificates must be provided with this application.

5. Law Enforcement Experience

Please attach a summary of your law enforcement experience relevant to the classes in which you are requesting certification.

6. Instructor Development Training

Have you successfully completed an instructor development course that was at least 24 hours in length?

Yes ____ No ____ Number of Hours of Course: ____

Dates of Course: _____

Agency/Institution Conducting Course: _____

If no, do you have a Degree in Education?

Yes ____ No ____

Degree : _____

Date Received : _____

(Attach a copy of your diploma, certificate, or record of attendance if available.)

7. Subject Areas

Mark the courses being requested to teach. Some subject areas or classes require additional qualifications, experience, training, or education. Carefully review these areas and ensure that you meet the qualifications when submitting this application along with the documentation. List your academy course title if it differs from the State Curriculum title.

Please contact your Academy Director and refer to the State curriculum if you have questions as to which course title corresponds to your academy course title. The State curriculum provides a listing of essential job tasks and related learning and performance objectives that are covered in each course title.

If course training is not listed, indicate on the Certificate Copy which course it relates to.

Subject Area: LEGAL *(*J.D. degree is required for all legal areas*)

Selection	State Curriculum Course Area	Academy Course title if different	Cert Attached
	101 Nebraska Criminal Justice System		
	102 Use of Force		
	103 Constitutional Law		
	106 Arrest, Search, & Seizure		
	107 Miranda and Confessions		
	108 Courtroom Performance		
	109 Criminal Elements		
	110 Introduction to Juvenile Justice		
	112 Garrity		

Subject Area: PATROL (Minimum 3 years practical experience)

Selection	State Curriculum Course Area	Academy Course title if different	Cert Attached
	201 Radio Communications		
	202 Report Writing		
	203 Patrol Procedures		
	203 Patrol Procedures – Crowd Control		
	203 Patrol Procedures – Traffic, Direction and Control		
	203 Patrol Procedures – Gangs (Specialized Training)		
	204 Unknown Vehicle Stops		
	207 Tactical Medicine (Tac Med Instructor Course Certificate or equivalent)		
	208 First Aid/CPR (Instructor Course Certificate)		
	209 High Risk Vehicle Stops		
	212 Hazardous Materials (Haz Mat Operations or above or EMS Haz Mat Instructor Cert)		
	213 Juvenile Issues		

Subject Area: OFFICER SAFETY

Selection	State Curriculum Course Area	Academy Course title if different	Cert Attached
	301 Techniques of Arrest <i>(Defensive Tactics Instructor Cert)</i>		
	302 Firearms – Handgun **Provide Instructor Certificate in Application**		
	302 Firearms – Patrol Rifle **Provide Instructor Certificate in Application** <i>(Patrol Rifle Instructor Certification)</i>		
	306 Survival Techniques and Tactics <i>(Specialized training and 3 yrs exper.)</i>		
	316 Low Light Tactics <i>(Specialized training)</i>		
	317 Active Shooter <i>(Instructor Cert. and 3 yrs exper.)</i>		
	318 Preparation for Survival <i>(3 yrs exper. and Specialized Training)</i>		
	319 Stress Management <i>(Specialized training and 3 yrs exper.)</i>		
	320 Physical Assessments – PRET <i>(Min completion of PRET Tutorial)</i>		
	320 Physical Assessments – Physical Tasks <i>(Min completion of Physical Task Tutorial)</i>		
	320 Physical Assessments – PT <i>(Specialized Training)</i>		

Subject Area: INVESTIGATION

Selection	State Curriculum Course Area	Academy Course title if different	Cert Attached
	401 Death and Wound (24hr Death Investigation course)		
	402 Child Abuse (Specialized Training min. 8hrs)		
	403 Domestic Violence (Specialized Training min. 8hrs)		
	404 Elder Abuse (3 yrs exper. and Criminal Invest. Assign)		
	405 Human Trafficking (3 yrs exper. and Criminal Invest. Assign)		
	406 Harassment and Stalking (Specialized Training min. 8hrs)		
	414 Interview & Interrogation (24 hr Specialized Training)		
	417 Basic Drugs (24 hr Specialized Training)		
	420 Investigative Procedures (24 hr Specialized in Evidence or Crime Scene or 3yrs Criminal Invest. Assign)		
	421 Crimes Against Persons (3 yrs exper. and/or Criminal Invest. Assign)		
	422 Property Crimes (3 yrs exper. and/or Criminal Invest. Assign.)		

Subject Area: HUMAN UNDERSTANDING

Selection	State Curriculum Course Area	Academy Course title if different	Cert Attached
	501 Anti-Bias Community Relations (Anti-bias Inst. Ex: Fair and Impartial Policing or Blue Courage)		
	505 Verbal De-escalation (Verbal De-escalation Inst. Or Mental Health Inst.)		
	506 Ethics (Specialized Training Required)		
	507 Mental Health Issues (Mental Health Inst. or CIT Certificate and 5 years' experience)		

Subject Area: TRAFFIC OPERATIONS (Recommended 3 years practical experience)

Selection	State Curriculum Course Area	Academy Course title if different	Cert Attached
	601 Accident Investigation <i>(Adv. Crash Invest. or Reconstruction and 5 yrs practical exp.)</i>		
	602 Nebraska Motor Vehicle Law		
	603 SFST <i>(SFST Instructor Certification)</i>		
	604 D.U.I. <i>*Covers NE DUI State Statutes*</i>		
	605 Defensive Vehicle Operations <i>(3 yrs and current instructor cert.)</i>		
	606 Emergency Vehicle Operations <i>(3 yrs and current instructor cert.)</i>		
	607 Radar <i>(current Radar Instructor Certificate required)</i>		
	608 In Car Video		
	609 P.B.T. - Preliminary Breath Test		

Subject Area: COMPREHENSIVE SCENARIO/TESTING

Selection	State Curriculum Course Area	Academy Course title if different	Cert Attached
	General Patrol <i>*Based on approved courses</i>		
	Tactics <i>*Based on approved courses</i>		
	Investigations <i>*Based on approved courses</i>		

Documentation of experience, training, education, and instructor certifications relevant to requested courses must be included with all applications.

Please ensure all signatures are present prior to submitting application.

8. Application Certification

I hereby certify that the information in this application is true and correct to the best of my knowledge and belief. I understand that any false statements can lead to the denial or immediate revocation of my instructor certification.

(Signature of applicant)

(Date)

(Applicant's Name) (Print or Type)

9. Academy Director's Recommendation

I have reviewed the qualifications and background of the above named applicant. To the best of my knowledge, the applicant possesses the personal and professional attributes necessary to serve as an instructor in the basic training curriculum of this academy.

(Signature of Academy Director)

(Date)

(Training Academy)

(Academy Director's Name and Title) (Print or Type)

Submit your completed application to:

Nebraska Law Enforcement Training Center
P.O. Box 2700
Grand Island, NE 68802

Casey.Sample@nebraska.gov