



**STATE OF NEBRASKA  
LAW ENFORCEMENT ACADEMY  
INSTRUCTOR CERTIFICATION APPLICATION**



**Application Information**

The Police Standards Advisory Council, PSAC, has approved several essential job tasks that comprise the State law enforcement basic certification curriculum. Persons teaching any portion of the State basic certification curriculum at a law enforcement academy must be certified as an instructor by the PSAC.

A simple guideline as to whether or not a person is required to have State instructor certification is to determine if he/she teaches classes in the academy that include one or more of the essential job tasks in the lesson plans. Persons teaching classes that do not instruct in the essential job tasks do not require instructor certification. You are not required to have instructor certification to assist a primary instructor in a class or serve as an assistant in application or skills training so long as the primary instructor is present.

The only instructor certification provided other than in the basic academy is Law Enforcement Firearms Instructor certification. The PSAC does not grant instructor certifications for persons who train and teach outside of the State basic certification curriculum other than firearms.

Nebraska rules and regulations Title 79, Chapter 15, "Law Enforcement Academy Instructor Certification," and Title 79 Chapter 11, "Firearms Certification Standards," provide information regarding instructor certifications. Chapter 15 provides the requirements that must be met to receive instructor certification. Your academy director has the essential job tasks and can serve as a resource if you have questions regarding instructor certification.

**Instructions for Original Certification:**

1. The following application must be completed and submitted to the Director of the Nebraska Law Enforcement Training Center for review before being presented to the Police Standards Advisory Council.
2. The application lists the classes taught at the Nebraska Law Enforcement Training Center Academy. Your academy may use different class titles. Identify all corresponding classes on the application for which you are requesting instructor certification.
3. Provide documentation of your experience, specialized training and or instructor certifications relevant to the courses you are requesting certification. Refer to Title 79, Chapter 15 if you have questions regarding requirements.
4. Provide documentation of completion of an instructor development course of at least twenty four hours in length if you are requesting professional certification.

5. The signature of the academy director and agency head of the academy for which you are making application are required on the application.

**Instructor Certification Renewal:**

1. Indicate that you are requesting a renewal of your certification.
2. Complete Sections 1 (Personal Information) and 2 (Certificate Request)
3. Complete the application by checking all courses you are requesting for renewal of your certification.
4. You are only required to submit verification of training and education in courses that require an instructor certification for teaching. Examples of such courses are: CPR/First Aid, Firearms, and Defensive Tactics. You must include your current instructor certification for such courses. You are not required to submit your previous documentation of training and education or additional documentation for courses you are already certified to teach except for courses requiring specialized instructor certification.
5. If you are seeking certification in new courses in addition to your request for renewal, you must clearly identify the topics for which you are requesting original certification. You are required to provide the appropriate documentation of training, education and experience for all new topics in your request.

You are not required to return these Application Information pages with your application.



## APPLICATION FOR LAW ENFORCEMENT BASIC ACADEMY INSTRUCTOR CERTIFICATION

This application is for original and renewal certification requests.

### Application Type

**\*\*If your instructor certification has expired, an original application must be submitted.**

<input type="checkbox"/> Original Application	<input type="checkbox"/> Renewal Application
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### 1. Personal Information

Applicant Name:		Email Address:	
Birthdate:	Date of LE Certification:	<input type="checkbox"/> Civilian-LE Date Not Applicable	
Title/Rank-if applicable:			
Training Academy, or Agency:			
Academy or Agency Address:			
City:	State:	Zip Code:	
Phone Number:	Work:	Personal:	

### 2. Certification Requested

<input type="checkbox"/>	General – Applicant has NOT had Instructor Development Training
<input type="checkbox"/>	Professional – Applicant has a Degree in Education or has had Instructor Development Training <b>**A copy of Instructor Development Certificate must be provided</b>
<input type="checkbox"/>	Legal – Applicant must include a copy of current Bar status

The following must be submitted/included for each application, including renewals.

<b>3. Education – Formal</b> A summary of formal education relevant to this application, including copies of diplomas			
<b>4. Law Enforcement Training</b> A copy of current certificates			
<b>5. Law Enforcement Experience –</b> A summary of your law enforcement experience relevant to the courses in which certification is requested			
<b>6. Instructor Development Training</b> Applicant has successfully completed at least 24 hours of Instructor Development Training (IDT)			
<input type="checkbox"/> Yes	Number of Hours of IDT:	Date of IDT:	
Agency/Institution where IDT was taken:			
<input type="checkbox"/> No	<b>**If No, Applicant holds a Degree in Education</b>		
<input type="checkbox"/> Yes	Include a copy of diploma, certificate or record of attendance if available		
	Degree:	Date Received:	
<input type="checkbox"/> No			

**7. Subject Areas**

Mark the courses you are requesting certification to teach. Some subject areas or classes require additional qualifications, experience, training, or education. Carefully review these areas, and include documentation, to ensure that you meet the qualifications for each are requested. List the title of the academy course you completed if it differs from the State Curriculum title.

Please contact your Academy Director and refer to the State Curriculum if you have questions regarding which course title corresponds to your academy course title. The State Curriculum provides a listing of essential job tasks and related learning/performance objectives that are covered in each course.

If course training is not listed, indicate which course it relates to on the copy of the certificate submitted.

Subject Area: LEGAL \*(*J.D. degree is required for all legal areas*)

Check all that apply	NE State Curriculum Course Area	Academy Course Title - if different from NE State Curriculum	Certificate Attached
<input type="checkbox"/>	101 Nebraska Criminal Justice System		<input type="checkbox"/>
<input type="checkbox"/>	102 Use of Force		<input type="checkbox"/>
<input type="checkbox"/>	103 Constitutional Law		<input type="checkbox"/>
<input type="checkbox"/>	106 Arrest, Search, & Seizure		<input type="checkbox"/>
<input type="checkbox"/>	107 Miranda and Confessions		<input type="checkbox"/>
<input type="checkbox"/>	108 Courtroom Performance		<input type="checkbox"/>
<input type="checkbox"/>	109 Criminal Elements		<input type="checkbox"/>
<input type="checkbox"/>	110 Introduction to Juvenile Justice		<input type="checkbox"/>
<input type="checkbox"/>	112 Garrity		<input type="checkbox"/>

Subject Area: PATROL (Minimum 3 years practical experience)

Check all that apply	NE State Curriculum Course Area	Academy Course Title - if different from NE State Curriculum	Certificate Attached
<input type="checkbox"/>	201 Radio Communications		<input type="checkbox"/>
<input type="checkbox"/>	202 Report Writing		<input type="checkbox"/>

<input type="checkbox"/>	203 Patrol Procedures		<input type="checkbox"/>
<input type="checkbox"/>	203 Patrol Procedures – Crowd Control		<input type="checkbox"/>
<input type="checkbox"/>	203 Patrol Procedures – Traffic, Direction and Control		<input type="checkbox"/>
<input type="checkbox"/>	204 Unknown Vehicle Stops		<input type="checkbox"/>
<input type="checkbox"/>	207 Tactical Medicine <i>(Tac Med Instructor Course Certificate or equivalent)</i>		<input type="checkbox"/>
<input type="checkbox"/>	208 First Aid/CPR <i>(Instructor Course Certificate)</i>		<input type="checkbox"/>
<input type="checkbox"/>	209 High Risk Vehicle Stops		<input type="checkbox"/>
<input type="checkbox"/>	212 Hazardous Materials <i>(Haz Mat Operations or above or EMS Haz Mat Instructor Cert)</i>		<input type="checkbox"/>
<input type="checkbox"/>	213 Juvenile Crisis Intervention & De-Escalation		<input type="checkbox"/>

**Subject Area: OFFICER SAFETY**

Check all that apply	NE State Curriculum Course Area	Academy Course Title - if different from NE State Curriculum	Certificate Attached
<input type="checkbox"/>	301 Techniques of Arrest <i>(Defensive Tactics Instructor Cert)</i>		<input type="checkbox"/>
<input type="checkbox"/>	302 Firearms – Handgun <b>**Provide Instructor Certificate in Application**</b>		<input type="checkbox"/>
<input type="checkbox"/>	302 Firearms – Patrol Rifle <b>**Provide Instructor Certificate in Application**</b> <i>(Patrol Rifle Instructor Certification)</i>		<input type="checkbox"/>
<input type="checkbox"/>	306 Survival Techniques and Tactics <i>(Specialized training and three yrs. exper.)</i>		<input type="checkbox"/>
<input type="checkbox"/>	316 Low Light Tactics <i>(Specialized training)</i>		<input type="checkbox"/>
<input type="checkbox"/>	317 Active Shooter <i>(Instructor Cert. and three yrs. exper.)</i>		<input type="checkbox"/>
<input type="checkbox"/>	318 Preparation for Survival <i>(Three yrs exper. and Specialized Training)</i>		<input type="checkbox"/>
<input type="checkbox"/>	319 Stress Management <i>(Specialized training and three yrs. exper.)</i>		<input type="checkbox"/>
<input type="checkbox"/>	320 Physical Assessments – PRET <i>(Min completion of PRET Tutorial)</i>		<input type="checkbox"/>
<input type="checkbox"/>	320 Physical Assessments – Physical Tasks <i>(Min completion of Physical Task Tutorial- See NLETC Website)</i>		<input type="checkbox"/>

**Subject Area: INVESTIGATION**

<b>Check all that apply</b>	<b>NE State Curriculum Course Area</b>	<b>Academy Course Title - if different from NE State Curriculum</b>	<b>Certificate Attached</b>
<input type="checkbox"/>	<b>401 Death and Wound (24hr Death Investigation course)</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>402 Child Abuse (Specialized Training min. eight hrs)</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>403 Domestic Violence (Specialized Training min. eight hrs)</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>404 Elder Abuse (Three yrs exper. and Criminal Invest. Assign)</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>405 Human Trafficking (Three yrs exper. and Criminal Invest. Assign)</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>406 Harassment and Stalking (Specialized Training min. eight hrs)</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>407 Threat Groups (Specialized Training min. eight hrs)</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>414 Interview &amp; Interrogation (24 hr Specialized Training)</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>417 Basic Drugs (24 hr Specialized Training)</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>420 Investigative Procedures (24 hr Specialized in Evidence or Crime Scene or 3 yrs Criminal Invest. Assign.)</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>421 Crimes Against Persons (Three yrs exper. and/or Criminal Invest. Assign)</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>422 Property Crimes (Three yrs exper. and/or Criminal Invest. Assign.)</b>		<input type="checkbox"/>

**Subject Area: HUMAN UNDERSTANDING**

<b>Check all that apply</b>	<b>NE State Curriculum Course Area</b>	<b>Academy Course Title - if different from NE State Curriculum</b>	<b>Certificate Attached</b>
<input type="checkbox"/>	<b>501 Anti-Bias Community Relations (Anti-bias Inst. Ex: Fair and Impartial Policing or Blue Courage)</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>505 Verbal De-escalation (Verbal De-escalation Inst. Or Mental Health Inst.)</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>506 Ethics (Specialized Training Required)</b>		<input type="checkbox"/>

<input type="checkbox"/>	<b>507 Mental Health Issues (Mental Health Inst. or CIT Certificate and five years' experience)</b>		<input type="checkbox"/>
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**Subject Area: TRAFFIC OPERATIONS (Recommended 3 years practical experience)**

Check all that apply	NE State Curriculum Course Area	Academy Course Title - if different from NE State Curriculum	Certificate Attached
<input type="checkbox"/>	<b>601 Accident Investigation (Adv. Crash Invest. or Reconstruction and five yrs practical exp.)</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>602 Nebraska Motor Vehicle Law</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>603 SFST (SFST Instructor Certification)</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>604 D.U.I. *Covers NE DUI State Statutes*</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>605 Defensive Vehicle Operations (Three yrs and current instructor cert.)</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>606 Emergency Vehicle Operations (Three yrs and current instructor cert.)</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>607 Radar (Current Radar Instructor Certificate required)</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>608 In Car Video</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>609 P.B.T. - Preliminary Breath Test</b>		<input type="checkbox"/>

**Subject Area: COMPREHENSIVE SCENARIO/TESTING**

Check all that apply	NE State Curriculum Course Area	Academy Course Title - if different from NE State Curriculum	Certificate Attached
<input type="checkbox"/>	<b>General Patrol *Based on approved courses</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>Tactics *Based on approved courses</b>		<input type="checkbox"/>
<input type="checkbox"/>	<b>Investigations *Based on approved courses</b>		<input type="checkbox"/>

**REMINDER: Documentation of experience, training, education, and instructor certifications relevant to requested courses must be included with all applications.**

**Please ensure all signatures are present prior to submitting application.**

**8. Application Certification**

<b>I hereby certify that the information in this application is true and correct to the best of my knowledge and belief. I understand that any false statements may lead to the denial or immediate revocation of my instructor certification.</b>			
<b>Signature of Applicant:</b>		<b>Date:</b>	
<b>Applicant Name (Print or Type):</b>			

**9. Academy Director's Recommendation**

<b>I have reviewed the qualifications and background of the above-named applicant. To the best of my knowledge, the applicant possesses the personal and professional attributes necessary to serve as an instructor in the Basic Training Curriculum of this academy.</b>			
<b>Signature of Academy Director:</b>		<b>Date:</b>	
<b>Applicant Name (Print or Type):</b>			
<b>Training Academy:</b>			

**Submit completed application to:**

**Nebraska Law Enforcement Training Center  
3600 N Academy Rd  
Grand Island, NE 68801**

**Kristine.Sabata@nebraska.gov**