



**STATE OF NEBRASKA
LAW ENFORCEMENT ACADEMY
INSTRUCTOR CERTIFICATION APPLICATION**



Application Information

The Police Standards Advisory Council, PSAC, has approved several essential job tasks that comprise the State law enforcement basic certification curriculum.

Persons teaching any portion of the State basic certification curriculum at a law enforcement academy must be certified as an instructor by the PSAC.

A simple guideline as to whether or not a person is required to have State instructor certification is to determine if he/she teaches classes in the academy that include one or more of the essential job tasks in the lesson plans. Persons teaching classes that do not instruct in the essential job tasks do not require instructor certification. You are not required to have instructor certification to assist a primary instructor in a class or serve as an assistant in application or skills training so long as the primary instructor is present.

The only instructor certification provided other than in the basic academy is Law Enforcement Firearms Instructor certification. The PSAC does not grant instructor certifications for persons who train and teach outside of the State basic certification curriculum other than firearms.

Nebraska rules and regulations Title 79, Chapter 15, "Law Enforcement Academy Instructor Certification," and Title 79 Chapter 11, "Firearms Certification Standards," provide information regarding instructor certifications. Chapter 15 provides the requirements that must be met to receive instructor certification. Your academy director has the essential job tasks and can serve as a resource if you have questions regarding instructor certification.

Instructions for Original Certification:

1. The following application must be completed and submitted to the Director of the Nebraska Law Enforcement Training Center for review before being presented to the Police Standards Advisory Council.
2. The application lists the classes taught at the Nebraska Law Enforcement Training Center Academy. Your academy may use different class titles. Identify all corresponding classes on the application for which you are requesting instructor certification.
3. Provide documentation of your experience, specialized training and or instructor certifications relevant to the courses you are requesting certification. Refer to Title 79, Chapter 15 if you have questions regarding requirements.
4. Provide documentation of completion of an instructor development course of at least twenty four hours in length if you are requesting professional certification.

5. The signature of the academy director and agency head of the academy for which you are making application are required on the application.

Instructor Certification Renewal:

1. Indicate that you are requesting a renewal of your certification.
2. Complete Sections 1 (Personal Information) and 2 (Certificate Request)
3. Complete the application by checking all courses you are requesting for renewal of your certification.
4. You are only required to submit verification of training and education in courses that require an instructor certification for teaching. Examples of such courses are: CPR/First Aid, Firearms, and Defensive Tactics. You must include your current instructor certification for such courses. You are not required to submit your previous documentation of training and education or additional documentation for courses you are already certified to teach except for courses requiring specialized instructor certification.
5. If you are seeking certification in new courses in addition to your request for renewal, you must clearly identify the topics for which you are requesting original certification. You are required to provide the appropriate documentation of training, education and experience for all new topics in your request.

You are not required to return these Application Information pages with your application.

APPLICATION FOR LAW ENFORCEMENT BASIC ACADEMY INSTRUCTOR CERTIFICATION

Must complete the full application for both original and renewal certification requests.
If your instructor certification has expired an original application must be submitted.

Applicant Information

Applicant Name:		Date of Birth:
Applicant Email:		
Primary Agency:	Rank:	
Date of Law Enforcement Certification:		
<input type="checkbox"/> Civilian Not Law Enforcement		Civilian Job Title:
Academy requesting to become Instructor for:		
<input type="checkbox"/> NLETC <input type="checkbox"/> NSP <input type="checkbox"/> OPD <input type="checkbox"/> LPD <input type="checkbox"/> SDLEA		

<input type="checkbox"/> Original Application	<input type="checkbox"/> Renewal Application
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<input type="checkbox"/>	General- Applicant has NOT had Instructor Development Training
<input type="checkbox"/>	Professional- Applicant has a degree in education (copy must be provided) or has had Instructor Development Training A copy of the Instructor Development Training must be provided
<input type="checkbox"/>	Legal- Applicant must include a copy of current Nebraska Bar Association card and J.D. Degree

The following MUST be submitted for each application.

If the application is a renewal only submit any changes or updates since last application.

Education – A summary of formal education relevant to this application, including copies of diplomas.

Degree: **Date Received:**

Law Enforcement Training- a copy of current certificates and Instructor Certifications

Law Enforcement Experience- A summary of your law enforcement experience relevant to the courses in which certification is requested. Provided on a separate document attached to application.

Instructor Development Training- Applicant has successfully completed a minimum of 24 hours of Instructor Development Training (IDT). Must attach the IDT certificate with application.

Date of IDT: **Hours of IDT completed:**

Location IDT completed & course name:

Mark the courses you are requesting certification to instruct. Some subject areas or classes require additional qualifications, experience, training, or education. Review these areas, and include documentation, to ensure that you meet the qualifications for each are requested. List the title of the academy course you completed if it differs from the state curriculum title.

Legal Courses J.D. Degree is required for all legal courses & a valid Nebraska Bar Association Card		
	NLETC Course Title	Academy Course if different
<input type="checkbox"/>	101 Nebraska Criminal Justice System	
<input type="checkbox"/>	102 Use of Force	
<input type="checkbox"/>	103 Constitutional Law	
<input type="checkbox"/>	106 Arrest, Search and Seizure	
<input type="checkbox"/>	108 Courtroom Performance	
<input type="checkbox"/>	109 Criminal Elements	
<input type="checkbox"/>	110 Introduction to Juvenile Justice	
<input type="checkbox"/>	112 Garrity	

Patrol Courses Minimum of 3 years practical experience required for all courses		
	NLETC Course Title	Academy Course if different
<input type="checkbox"/>	201 Radio Communication	
<input type="checkbox"/>	202 Report Writing	
<input type="checkbox"/>	203 Patrol Procedures	
<input type="checkbox"/>	203 Patrol Procedures – Crowd Control	
<input type="checkbox"/>	203 Patrol Procedures – Traffic Direction and Control	
<input type="checkbox"/>	204 Unknown Vehicle Stops	
<input type="checkbox"/>	207 Tactical Medicine <i>Must provide instructor certification</i>	
<input type="checkbox"/>	208 First Aid / CPR <i>Must provide instructor certification</i>	
<input type="checkbox"/>	209 Vehicle Stops (High Risk)	
<input type="checkbox"/>	212 Hazardous Materials <i>Must provide instructor certification</i>	

Officer Safety Courses		
	NLETC Course Title	Academy Course if different
<input type="checkbox"/>	301 Techniques of Arrest - Must provide certification	
<input type="checkbox"/>	302 Firearms: Handgun <i>Must provide Handgun Instructor certification</i>	
<input type="checkbox"/>	302 Firearms: Patrol Rifle <i>Must provide Patrol Rifle Instructor certification</i>	
<input type="checkbox"/>	306 Survival Techniques and Tactics <i>Specialized training and three years experience required</i>	
<input type="checkbox"/>	316 Low Light Tactics <i>Specialized training required</i>	
<input type="checkbox"/>	317 Active Shooter <i>Instructor certification required & three years experience</i>	
<input type="checkbox"/>	318 Preparation for Survival <i>Specialized training & three years experience</i>	
<input type="checkbox"/>	319 Stress Management <i>Specialized training & three years experience</i>	
<input type="checkbox"/>	320 Physical Training – PRET/ Physical Tasks	

Investigation Courses		
	NLETC Course Title	Academy course if different
<input type="checkbox"/>	401 Death and Wound <i>24 hours Death Investigation course</i>	
<input type="checkbox"/>	402 Child Abuse <i>Minimum eight hours specialized training required</i>	
<input type="checkbox"/>	403 Domestic Violence <i>Minimum eight hours specialized training required</i>	
<input type="checkbox"/>	414 Interview and Interrogation <i>Requires 24 hours specialized training</i>	
<input type="checkbox"/>	417 Drug Investigations <i>Requires 24 hours specialized training</i>	
<input type="checkbox"/>	420 Investigative Procedures <i>Requires 24 hours specialized training in evidence or crime scene, or three years Investigator rank</i>	
<input type="checkbox"/>	421 Crimes Against Persons <i>Three years experience or Investigator rank</i>	
<input type="checkbox"/>	422 Property Crimes <i>Three years experience or Investigator rank</i>	
<input type="checkbox"/>	423 Threat Groups <i>Minimum of eight hours specialized training</i>	

Human Understanding Courses		
	NLETC Course Title	Academy course if different
<input type="checkbox"/>	501 Anti-Bias Community Relations <i>Anti-Bias or Fair and Impartial Policing instructor certification required</i>	
<input type="checkbox"/>	505 Verbal De-escalation <i>Verbal De-escalation or Mental Health instructor certification required</i>	
<input type="checkbox"/>	506 Ethics <i>Specialized training required</i>	
<input type="checkbox"/>	507 Mental Health <i>Mental Health Instructor or CIT certification and five years experience</i>	
<input type="checkbox"/>	508 Juvenile Crisis Intervention & De-escalation	

Traffic Operations Courses		
	NLETC Course Title	Academy course if different
<input type="checkbox"/>	601 Crash Investigation <i>Advanced Crash Investigation or Reconstruction and five years of practical experience</i>	
<input type="checkbox"/>	602 Nebraska Motor Vehicle Law <i>Recommended three years experience</i>	
<input type="checkbox"/>	603 SFST <i>SFST Instructor Certification</i>	
<input type="checkbox"/>	604 NE DUI	
<input type="checkbox"/>	605 Defensive Vehicle Operations <i>Three years experience and Instructor certification</i>	
<input type="checkbox"/>	606 Emergency Vehicle Operations <i>Three years experience and Instructor certification</i>	
<input type="checkbox"/>	607 RADAR <i>RADAR instructor certification required</i>	
<input type="checkbox"/>	608 In Car Video <i>Recommended three years experience</i>	
<input type="checkbox"/>	609 Preliminary Breath Test <i>Recommended three years experience</i>	
<input type="checkbox"/>	610 Traffic Incident Management <i>Traffic Incident Management Instructor certification</i>	

Comprehensive Scenario / Testing - based on approved courses		
	NLETC Subjects	Academy course if different
<input type="checkbox"/>	General Patrol	
<input type="checkbox"/>	Tactics	
<input type="checkbox"/>	Investigations	

All signatures must be present prior to submitting the application.

I hereby certify that the information in this application is true and correct to the best of my knowledge and belief. I understand that any false statements may lead to the denial or immediate revocation of my instructor certification.		
Signature of Applicant:		Date:
Applicant Name Print:		

I have reviewed the qualifications and background of the above-named applicant. To the best of my knowledge, the applicant possesses the personal and professional attributes necessary to serve as an instructor in the Basic Training Curriculum of this academy.		
Signature of Academy Director:		Date:
Academy Director Print:		
Training Academy:		

Submit Completed applications to: steven.gobel@nebraska.gov