



INFORMA

William Mathis

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Accessing InformaOne

URL: NLETCInforma.nebraska.gov

- ▣ All Active Officers Have an Account
 - For details contact William.Mathis@Nebraska.gov or 308-218-6628
- ▣ On first login an officer will be prompted to change their password
 - Requires an Upper Case, Lower Case, Number and Special Character (!@#\$%^&*)

NLETC PROD

Login

Password

Submit

Forgot Your Password? Click Here!

Officer Landing Page

My Calendar

Transcripts

Account Tab

Home - Tab

My Training






 Mathis William (Officer) 

To Do

Completed / Retake

Required Courses

Online Courses

Course Number	Name	Course is part of	Cut Off1	Status	Action
		Select			
RTR	RADAR Training Recertification Description: the RADAR Training Recertification course is designed to renew your existing certification in patrol vehicle RADAR operation. The course us...			Started Completions Allowed : Unlimited	
RRDV	Reciprocity-Reactivation 403 - Domestic Violence Description: Reciprocity-Reactivation online component for domestic violence course work.			Enrolled Completions Allowed : Unlimited	
RRDI	Reciprocity-Reactivation 417 - Introduction to Drug Investigation Description: The purpose of this course is to introduce the policing, legal, and human factors of drug investigation in the state of Nebraska. It will review the ...			Started Completions Allowed : Unlimited	
RRCAPA	Reciprocity-Reactivation 421 - Assault Description: Reciprocity-Reactivation			Enrolled Completions	

My Training

Roles

Choosing the "role" drop down lets you change roles

- Officers can have multiple roles at an organization
- Each role has different rights and abilities within their organization

The "Officer" role is the default role

- Officer includes the personal records of the current officer

The screenshot shows a web application interface. At the top, there are navigation tabs: My Calendar, Transcripts, Account Tab, Home - Tab, My Training, and Logout. On the right, a user profile dropdown menu is open, showing the user's name "Mathis William" and the current role "(Officer)". The dropdown menu lists several roles: Admin, NLETC Staff 1, Organization Administrator, Firearm Instructor, Instructor, NLETC Reciprocity/Reactivation Online Instructor, and Supervisor. Below the navigation tabs, there is a section for "Required Courses" with a table of "Online Courses". The table has columns for Course Number, Name, Course is part of, Status, Action, and Revision. The table is currently empty.

My Calendar

The "My Calendar" displays a calendar of any scheduled training or course work assigned to the officer

- NLETC Live courses will appear here
- NLETC Online courses will appear in a separate box below the calendar

The screenshot shows a web application interface for a calendar. At the top, there are navigation tabs: "My Calendar", "Transcripts", "Account Tab", "Home - Tab", and "My Training". To the right of these tabs is a user profile for "Mathis William (Officer)". Below the navigation is a "Schedule" section with a "Switch to List view" button and a red "Other" button. The main calendar area is titled "Sep, 2021" and includes navigation arrows, "today", and view options for "DAY", "WEEK", and "MONTH". The calendar grid shows dates from 29 to 2, with the first row starting on Sunday (29) and ending on Saturday (4). The second row starts on Sunday (5) and ends on Saturday (11). The third row starts on Sunday (12) and ends on Saturday (18). The fourth row starts on Sunday (19) and ends on Saturday (25). The fifth row starts on Sunday (26) and ends on Saturday (2). The calendar is currently empty of events.

Transcripts

The "Transcripts" tab lists all courses, training, certs, and qualifications an officer has ever taken

- Officers can view their education history here along with any documentation issued by the trainer, their organization, or NLETC.

Select the left side "Transcript Menu" button to select different types of training completed

- Transcript information may be filtered by name and date within their category.
- **NOTE:** not all officers will have all types of training.

The screenshot displays the 'Transcripts' tab in a web application. The top navigation bar includes 'My Calendar', 'Transcripts', 'Account Tab', 'Home - Tab', and 'My Training'. The user is identified as 'Mathis William (Officer)'. The main content area shows a table of transcripts with columns for Course ID, Course Name Test, Certificates, Review, Revision Level, Type, Finished, Passed, and Score 1. A row is visible for 'RTR RADAR Training Recertification' with a score of 97.87. A 'Transcripts Menu' is open on the left, listing categories: All Transcripts 1, Online Courses Taken 1, Policies Signed 1, Surveys Taken 1, Live Courses Taken 1, External Training 1, Resources 1, Curricula 1, and Tests/Practical.

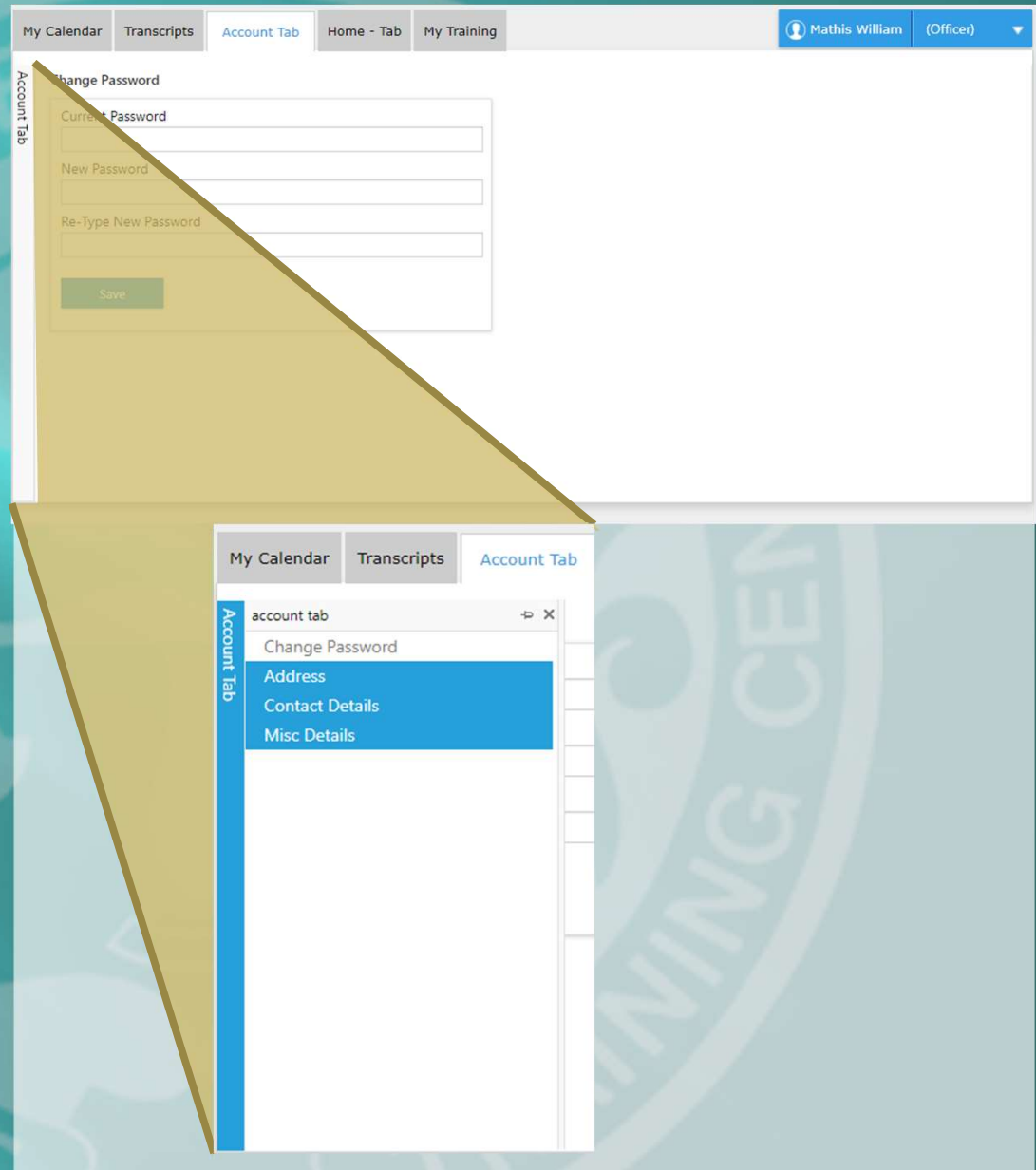
Course ID	Course Name Test	Certificates	Review	Revision Level	Type	Finished	Passed	Score 1
RTR	RADAR Training Recertification			2.2	Online Course	Yes	Yes	97.87

Account

The "Account" tab allows an officer to adjust their account information

Left hand expansion menu

- Change Password
- Address
- Contact Details
- Misc Details



Home

The "Home Tab" displays the NLETC home page and links to current information for training and the Crime Commission.

- Mirrors
NCC.Nebraska.gov

The screenshot shows the home page of the Nebraska Crime Commission website. At the top, there is a navigation bar with tabs for "My Calendar", "Transcripts", "Account Tab", "Home - Tab" (which is selected), and "My Training". To the right of the navigation bar, the user's name "Mathis William" and role "(Officer)" are displayed. Below the navigation bar, the main content area features the Nebraska logo with the tagline "Good Life. Great Service." and the text "Nebraska Crime Commission" followed by "Commission on Law Enforcement and Criminal Justice". A horizontal menu contains several links: "Home", "Meetings and Training", "Forms", "Resources", "Grant Announcements/Applications", and "Law Enforcement Job Listings". Below this menu, there is a "Quick References" section with a list of links: "Sexual Assault Victims' Bill of Rights", "The Victim's Guide to the Nebraska Criminal Justice System", "Attorney Continuing Education Reg. (CLE)", "Jail Standards", "Task Force on Human Trafficking", "VINE (Victim Information & Notification)", "Community Comprehensive Juvenile Services", "Plans", "Crime Victim Reparations", "Jail Standards Bulletins", "Nebraska Criminal Justice Directory", "Nebraska Law Enforcement Training Center", "Safe Policing for Safe Communities", and "LB 51 Information".

My Training

The "My Training" tab displays all the training the officer is scheduled in

- You may toggle between Scheduled training and completed training by checking the box in the right hand side of the page
- Online Courses are Online classes provided remotely by NLETC
- Live Courses are In Person classes at NLETC

My Calendar | Transcripts | Account Tab | Home - Tab | My Training | Mathis William (Officer)

To Do | Completed / Retake

My Training

Required Courses

Online Courses

Course Number	Name	Course is part of	Cut Off1	Status	Action	Re
RTR	RADAR Training Recertification Description : the RADAR Training Recertification course is designed to renew your existing certification in patrol vehicle RADAR operation. The course us...	Select		Started Completions Allowed : Unlimited	➔	
RRDV	Reciprocity-Reactivation 403 - Domestic Violence Description : Reciprocity-Reactivation online component for domestic violence course work.			Enrolled Completions Allowed : Unlimited	➔	
RRDI	Reciprocity-Reactivation 417 - Introduction to Drug Investigation Description : The purpose of this course is to introduce the policing, legal, and human factors of drug investigation in the state of Nebraska. It will review the ...			Started Completions Allowed : Unlimited	➔	
RRCAPA	Reciprocity-Reactivation 421 - Assault Description : Reciprocity-Reactivation online component for crimes against persons assault course work.			Enrolled Completions Allowed : Unlimited	➔	

The background features a large, semi-transparent watermark of the Nebraska Law Enforcement Training Center logo. The logo is circular and contains the text "NEBRASKA" at the top, "LAW ENFORCEMENT" on the left, and "TRAINING CENTER" on the right. In the center of the logo is a shield with a five-pointed star above it.

ROLES

Organization Administrators

Supervisors

Qualifying Instructors

Higher Roles

Roles above “Officer” can navigate additional areas of InformaOne.

- Most higher Roles default to “Dashboard”
 - Dashboard is used for reporting, managing courses, and doing contact work
- While in a higher Role the icon in the upper right can navigate the sections of InformaOne

The screenshot displays the InformaOne web application interface for an Officer role. The top navigation bar includes a search bar and dropdown menus for 'All Organizations' and 'All Supervisors'. The main content area is partially obscured by a large yellow triangle. The bottom section of the interface displays 'LMS Management' with icons for Report, Officers, Content, Enroll, Live, and Create. It also includes 'Quick Links' for 'Schedule Live Class', 'Send Email', and 'Field Training'. A 'Site Statistics' section shows 'Most Active Officers' with a list of names and counts, and 'Top Courses' with a donut chart and a legend.

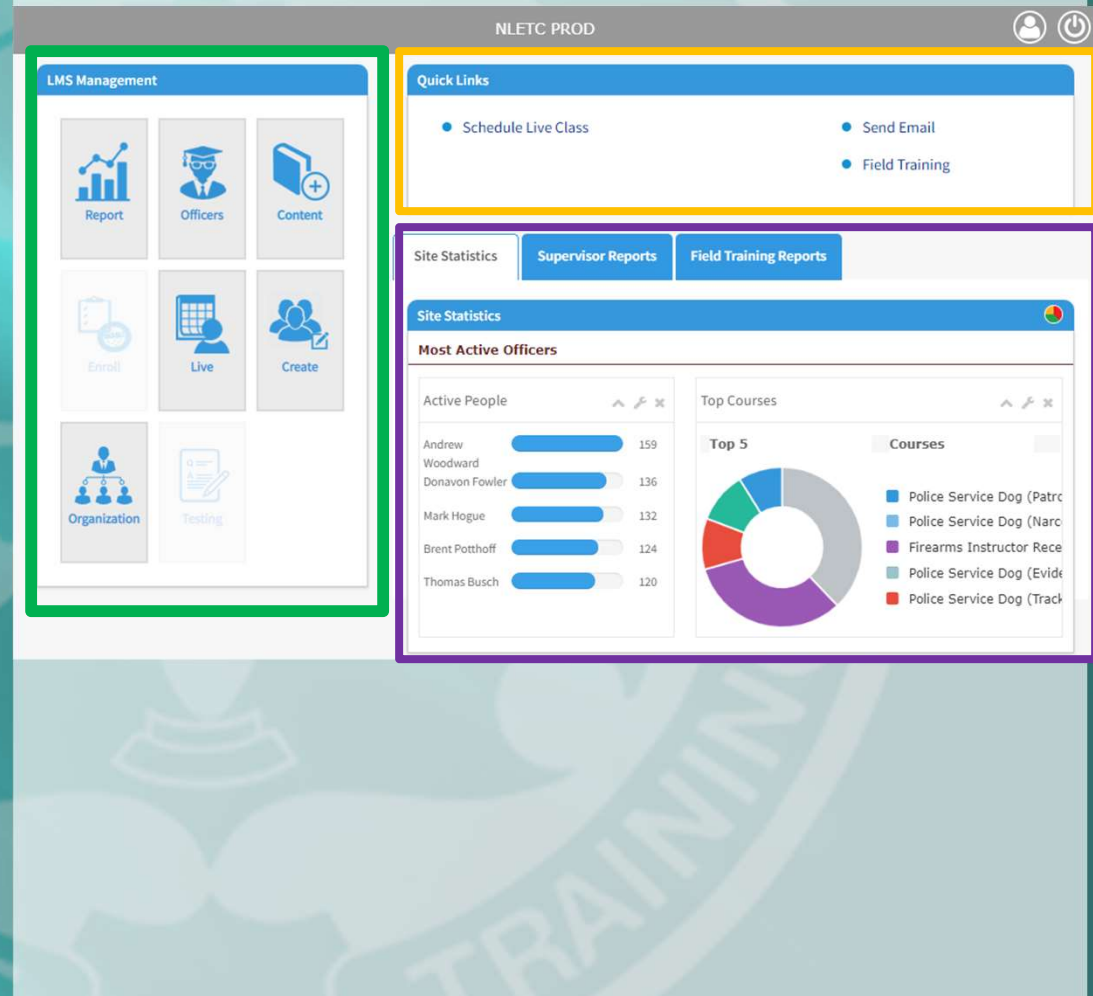
Active People	Count
Andrew Woodward	159
Donavon Fowler	136
Mark Hogue	132
Brent Potthoff	124
Thomas Busch	120

Top Courses	Count
Police Service Dog (Patr	1
Police Service Dog (Narc	1
Firearms Instructor Rece	1
Police Service Dog (Evid	1
Police Service Dog (Track	1

Dashboard

Has 3 sections

- LMS Management
 - View & manage data
- Quick Links
 - Common Tools
- Analysis Tabs
 - Role specific information and tools



Reports

Reports

- The reports button launches the reports page
- Used to run information reports in various areas of the database
- Reports can be exported as PDF, Excel, and CSV formats

LMS Management

Report Officers Content

Enroll Live

Organization Testing

NLETC PROD

Analysis Custom Organizations Officers Activity Content Live Classes Certs Field Training Audits Enrollment Equipment Misc. Schedule

Organization List Report Filters

Type Of Organization: All Organization Types Student Status: All Statuses Organization Level: All Organizations

Save to Custom Reports Clear Filters Run Report

Id	Name	Address	City	Count	State	Munic	Zip	Conta	Title	eMail	Phone	Count	Modif, User	Modif, Date
1707	155th Security Forces Squadron	2415 West Furnas St.	Lincol	Lanca	NE		68524				40230			04/15/
1709	55th Security Forces Squadron	105 Airman Circle	Offutt AFB		NE		68113			larry.g	40229			04/26/

Officers

Officers

- The Officers button launches the Officers List Page
- Used to view and modify information about officers
- By Default filtered by organization

LMS Management

Report Officers Content

Enroll Live Create

Organization Testing

NLETC PROD

Fast Find - Type Last Name and Select Search: Search All Organizations All Supervisors

Officers List

Page size: 20

Employee ID	PID	Badge No	Name	SSN	Gender	DOB	Status	Job Function	Re
5127			Barrios, Gregg M ACADEMY INSTRUCTOR		MALE	4/11/1968	Active		Lie
080036011			Mathis, William Lee NLETC STAFF 1 ADMIN NLETC RECIPROCITY/REACTIVATION ONLINE INSTRUCTOR INSTRUCTOR ORGANIZATION ADMINISTRATOR		Male	10/18/1980	Active		
10206			Moffitt, Charles V OUTSIDE_INSTRUCTOR			1971	Active		Of
7333			Schmaderer, Todd R ORGANIZATION ADMINISTRATOR			/1971	Active		CH

Page size: 20

- Modify Officer Details
- Modify Officer Employment
- Modify Account Details
- Modify Officer Notes
- Open Details in Pop-Up
- Open Details in New Tab

Officer Page

Displays information on the selected officer

- Personal Record
- Accommodations
- Certs
- Resources
- Employment History
- Education History
- Equipment
- Injury
- Transcript

NLETC PROD

PERSONAL RECORD: MATHIS, WILLIAM (080036011)

Modify Officer Details Modify Officer Employment Modify Employees Custom Field Modify Account Details

FOI Report

Officer Status: Active
Date of Birth: Oct 18, 1980

Organization 1: Nebraska Law Enforcement Training Center
Org Status: Active
Rank: Civilian
Job Family:
Employee ID: 080036011
PID:
Badge No:

Add/Modify Picture

ACCOMMODATIONS: MATHIS, WILLIAM (080036011)

Add an Accommodation

Accommodation: No records to display. Modify Delete

CERTS: MATHIS, WILLIAM (080036011)

Add a Cert Current All

Cert: Level:

No records to display.

RESOURCES: MATHIS, WILLIAM (080036011)

Link to Existing Resource Add a new Resource

Resource ID	Resource Name	Modify User	Modify Date	File Name	Delete
No records to display.					

EMPLOYMENT HISTORY: MATHIS, WILLIAM (080036011)

Add an Employment Record

Current

Agency/Organization	Job Family	Organization Status	Status Begun Date	Start Date	End Date	Rank	Supervisor Name	Job Function
No records to display.								

EDUCATION HISTORY: MATHIS, WILLIAM (080036011)

Add an Education Record

Organization	Degree	Grade	Graduation Date	Modify
No records to display.				

EQUIPMENT: MATHIS, WILLIAM (080036011)

Current All Add Serialized Equipment Add Non-Serialized Equipment

Non-Serialized Equipment

Equipment ID	Type	Equipment Name	Equipment Manufacturer	Equipment Model	Caliber	Start Use Date	End Use Date	Qualification Date	Warranty Date	Inventory Date	Status	Modify	Delete
No records to display.													

INJURY: MATHIS, WILLIAM (080036011)

Add Injury

ID	Injury	Class	Date	Modify	Delete
No records to display.					

TRANSCRIPT: MATHIS, WILLIAM (080036011)

Add External Training

Online Courses

CourseID	CourseName	Start Date	Stop Date	Progress	Certificate Finished	Passed	Score	Details
RTR	RADAR Training Recertification	08/18/2021 10:39 AM	09/02/2021 09:11 AM	Failed	×	×	0	(more...)
RRCAPA	Reciprocity-Reactivation 421 - Assault			Enrolled	×	×	0	(more...)

Content

Content

- Course Templates
- Resources
- Dev Plans
- Surveys

The image shows a screenshot of an LMS Management interface. At the top left, there is a blue header bar labeled "LMS Management". Below it is a grid of icons for various functions: Report (bar chart), Officers (person with glasses), Content (book with plus), Enroll (calendar), Live (calendar with person), Create (person with plus), Organization (hierarchy), and Testing (document with pencil). A yellow callout box highlights the "Content" icon in the top row. Below the grid is a navigation bar with a home icon, the text "NLETC PROD", and user, power, and back icons. The main content area features a "Courses" section with a globe icon, a search bar for "0 Categories", and a "# of Courses" counter showing "0". Below this are two side-by-side sections: "Resources" with a document icon, a search bar for "3 Categories", and a "# of Resources" counter showing "0"; and "Dev Plans" with an eye icon, a "+ Dev Plan" button, and a "# of Dev Plans" counter showing "0". At the bottom, there is a "Survey Monkey" section with a survey icon.

Organization

Organization

- Lists Organizations Trained or Monitored by NLETC
- Modify your Organization's Details
- Manage your Organization's Administrators

The screenshot shows the LMS Management interface. At the top, there is a navigation bar with icons for Report, Officers, Content, Enroll, and Organization. The Organization icon is highlighted with a yellow callout box. Below the navigation bar, there is a table listing various organizations. The table has columns for Organization, Type, Notes, Home Page, Student Count Total, Level, and Administrator.

Organization	Type	Notes	Home Page	Student Count Total	Level	Administrator
EXTERNAL ORGANIZATION	Other			495	2	
NLETC	Academy		Q	5215	3	
Adams County Sheriff's Office	Sheriff's Office				26	John Rust (Sheriff)
Albion Police		Modify Details Manage Administrators			5	Brent Lipker (Chief)
Alliance Police Department	Law Enforcement Agency				14	Philip Lukens (Chief)
Ansley Police Department	Law Enforcement Agency					
Antelope County Sheriff's Office	Sheriff's Office				15	Robert Moore (Sheriff)
Arcadia Police Department	Law Enforcement Agency	John Keck, Qualifying Through/Main Agency is Boone County. Contract with Valley County Sheriff's Office - 2009				
Arthur County Sheriff's Office	Sheriff's Office				4	Billy Simpson (Sheriff)

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REPORTING

Firearms Qualifications
Patrol Rifle Qualifications
Continuing Education

Instructor Reporting

Report groups of officers by class / instructor / agency

- Login as Organization Administrator, Supervisor, or Qualifying Instructor
- On dashboard go to Qualifications Reporting
- Choose qualification and complete submission form

Site Statistics Supervisor Reports Field Training Reports Qualifications Reporting

FireArms (FQ) Continuing Education Patrol Rifle (PR)

Patrol Rifle Qualification:

Only Rifle-Carrying Officers Not Qualified This Year
 Only Officers Carrying a Rifle (Regardless of Year Qualified)
 All Officers Not Qualified This Year
 All Officers

'Carries Rifle' Status
[Select All] [Select None]

No items found.

Instructor: Only This Agency's Instructors

Qualification Date:

Passed:

Witness: Required only when a rifle instructor self-qualifies.

Certification: BY SUBMITTING THIS FORM YOU CERTIFY THAT THE ANNUAL FIREARMS CERTIFICATION WAS CONDUCTED IN ACCORDANCE WITH NEB REV. STAT 81-1412 THROUGH 81-1412.02. I VERIFY THE ABOVE INFORMATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

[Submit] [Report Officers Who Carry Rifles]

Firearms Qualification:

Only Officers Not Qualified This Year
 All Officers

Are you requesting waivers for the selected people below?

No items found.

Instructor: Only This Agency's Instructors

Qualification Date:

Handgun:

Passed:

Witness: Required only when a firearms instructor self-qualifies.

Certification: BY SUBMITTING THIS FORM YOU CERTIFY THAT THE ANNUAL FIREARMS CERTIFICATION WAS CONDUCTED IN ACCORDANCE WITH NEB REV. STAT 81-1412 THROUGH 81-1412.02. I VERIFY THE ABOVE INFORMATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

[Submit]

Continuing Education:

Only Officers Who Have not Reported This Year
 All Officers

Are you requesting waivers for the selected people below?

Select the individual(s) you wish to report with this set of continuing education information by clicking the "Select" checkbox(es) by their name(s), or click the "Select All" button below, and click the "Select" checkbox(es) of any name(s) you wish to "deselect".

[Select All] [Select None]

No items found.

Certification: BY SUBMITTING THIS FORM YOU CERTIFY THAT THE INDIVIDUALS INDICATED HAVE COMPLETED THE ANNUAL CONTINUING EDUCATION REQUIREMENT IN ACCORDANCE WITH NEB REV. STAT 23-1701.01, 81-1414.07, AND 81-1439. I VERIFY THE ABOVE INFORMATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

[Submit]