

# Application Procedures and Admission Requirements for Reciprocity Training

### PROCESSING FEE OF \$200.00 MUST BE SUBMITTED PRIOR TO OR WITH THE APPLICATION.

All application paperwork must be submitted within 21 days of appointment as a law enforcement officer with a Nebraska Law Enforcement agency. Non-Law candidates must submit no later than 60 days before testing.

#### QUESTIONS

If you have any questions please contact the Training Center for assistance, 308-385-6030.

#### NOTICE

Applicant(s) <u>will not be admitted</u> until <u>all</u> of the <u>requirements are met</u>. Failure to provide all of the information by the processing deadline <u>will delay or prevent</u> the admission of your applicant into the reciprocity program.

#### MATERIALS CHECKLIST

All required documents and materials must be competed and returned to NLETC with the application for Reciprocity.

<b>Item #</b> 1	Item Name Pages 4-53 below (pages <u>28-39</u> do not need to be sent to NLETC)	d
2	Four (4) fingerprint cards. (MUST BE REQUESTED FROM martha.hutchinson@nebraska.gov AND COMPLETED IN FULL.)	
3	Copy of applicant's birth certificate.	
4	Copy of current driver's license.	
5	Copy of high school diploma, G.E.D., or official transcripts	
6	T.A.B.E. results. (Must be passed prior to training.)	
7	Copy of applicant's CPR/First Aid/AED certification. (Must include adult, child and infant and can't be just an "online" course.	
Date Completed	Adult - required	
Date Completed	Child - required	
Date Completed	Infant - required	
8	National Incident Command Systems online training	
Date Completed	NIMS 100	
Date Completed	NIMS 200	
Date Completed	NIMS 700	
9	Copy of DD-214. (Veterans only.)	
10	Immunization Records	
11	Standardized Field Sobriety (Available to attend with the Basic Class.)	
12	Radar Certification (Available to attend with the Basic Class.)	
13	Hazardous Material Course (Available to attend with the Basic Class.)	

In addition to the forms, **an agency head or hiring authority** must furnish a letter(s) from all of the out of state law enforcement department(s) listing dates of employment as a law enforcement officer, and that you left in good standing.

#### INSTRUCTIONS FOR CURRICULUM COMPARISON DOCUMENTATION

One of the steps in the reciprocity process is comparing the applicant's basic certification curriculum and in-service training hours against the current State of Nebraska curriculum. As mandated in Neb. Rev. 81-1414.13, this comparison is to ensure that the out of state applicant's training is equivalent to Nebraska's curriculum.

It is the responsibility of the **applicant** and their agency to obtain all of the necessary documentation for submission in the application packet.

Standards vary from state to state and even year to year. For this reason, the Director cannot give pre-determinations to agencies or individual officers on whether the applicant's previous training will be deemed equivalent to Nebraska's curriculum.

#### The applicant must have a minimum of 450 basic academy hours to apply.

Prior to any staff review of the curriculum, the applicant must submit a completed application packet. Pre-payment is needed for non-law applicants.

The curriculum comparison must be completed before the application for reciprocity will move on to the next step. The applicant's reciprocity testing will not be scheduled until the entire application is complete.

#### TRAINING DOCUMENTATION

The applicant <u>must</u> submit a copy of their basic training curriculum which lists the course title, summary of course content and number of hours allocated to each topic. Course schedules and lesson plans will <u>not</u> be evaluated in lieu of the course curriculum listing.

The <u>applicant</u> will complete Nebraska's Record of Equivalent Training (see below) by matching up course topics from his/her basic curriculum to the course topics listed on Nebraska's document. The number of hours is recorded in the "Academy Course of Inservice Hours" column.

The State of Nebraska Course Syllabus lists each course title, a summary of course content and the number of hours credited to that course. It is to be used to assign the courses from the applicant's basic training to the correct Nebraska course, based on course content.

Consideration is also given for all law enforcement-related continuing education hours the applicant has completed since receiving basic training.

To claim credit for in-service hours, the applicant will record the title/topic and number of hours in the "Academy Course or Inservice Hours" column. A copy of the certificate or record for that In-Service must be included with the Record of Equivalent Training when submitting the application. Without a certificate or notation on the training record, credit will not be awarded.

Lastly, an applicant who has completed the NCO 80-hour Pre-Academy hours may submit that training for consideration. TC-921 Training Checklist and TC-922 Verification Forms must be submitted for NCO hours to be considered.

After NLETC review of the submitted training documentation, the agency and applicant will be notified of the training areas where the applicant has not met the equivalency to Nebraska's curriculum. An agency may choose to provide additional training to the applicant to achieve equivalency.

Documentation of this training must either be submitted in the form of a certificate or agency documented training. Agency completed training must be on department letter head and include topics covered, amount of time, and signatures by applicant and the agency representative that has completed the training.

#### **TESTING INFORMATION**

After an applicant has met all admission requirements, the applicant will be sent an email link of the study guide for the reciprocity exam. There is a fee of **\$100.00** to sit for the exam. Testing dates are listed below and appointments for testing must be made no later than 7 days prior to the scheduled testing date. This is to ensure that adequate staffing is available and provide ample opportunity for the applicant to study the study guide provided upon acceptance.

On the day of testing, the applicant will participate in two tests. The first one is a physical test. PSAC has established that an applicant can choose to either participate in the PRET or complete the Physical Job Tasks.

The second exam is a cognitive test. The study guide provided covers the material on the cognitive examination.

An applicant will be given two opportunities to pass each of the exams. If an applicant fails to pass either of the exam(s) he/she will be allowed to retest on the next scheduled testing date.

If the applicant fails to meet the testing requirements, he/she may apply to attend the full basic training course.

The application process will take approximately 4-6 weeks to complete. Please plan accordingly.

# **RETURN ALL FORMS/INFORMATION TO:**

Nebraska Law Enforcement Training Center: 3600 North Academy Road, Grand Island, NE 68801

# Nebraska Law Enforcement Training Center

# **Reciprocity Curriculum Comparison Form**

Applicant Name	
Applicant Email	
Agency Name	
Agency Contact	
Agency Email	

#### Instructions to Reciprocity Applicant:

The following sections must be completed by the applicant who has not been previously certified as a peace officer in the State of Nebraska.

The Police Standards Advisory Council has established a **minimum of 450 basic academy hours** must be met to do an in-depth comparison to be conducted.

The in-depth comparison must meet 70% of the Nebraska Basic Academy hours to complete the comparison.

#### To conduct an accurate comparison the applicant should include:

All basic training academy hours and the curriculum with course descriptions

#### Academy schedules do not provide accurate information for curriculum comparison and will not be accepted.

In service law enforcement training they have completed. In – Service (I-S) hours need to be identified on both this comparison and on the training record or certificate.

It is the responsibility of the applicant to include any necessary documentation including training records, curriculum, reports etc.

#### Any courses left blank will be treated as though the applicant has never completed the course and will have to complete the whole course.

The applicant and the agency will be notified at the provided emails of any deficiencies found during the comparison process. Improper documentation can also result in deficiencies and delay approval.

Nebraska Course Title and	NLETC	Applicant Academy Course or In-Service Title	Applicant	NLETC USE	NLETC USE
Description	Hours		Hours	ONLY	ONLY
				hours met	hours short

<u> 100's – Legal Procedures</u>	87		
101- Criminal Justice System	8		
The course covers the purposes of			
the criminal justice systems, the			
types of law enforcement officers in			
Nebraska and their respective			
jurisdictions and the regulatory			
authority of the PSAC and Crime			
Commission. It also covers the court			
structure and judicial hierarchy,			
jurisdiction and authority of each			
court in the federal and Nebraska			
system. The course covers various			
stages for both misdemeanor and			
felony charges as well as the trial			
process for both.			
102-Use of Force	17		
The lecture addresses the state laws			
that pertain to the use of force by			
both the citizen and the officer. The			
course also covers the federal and			
Nebraska case laws that apply to the			
use of force. The course also			
includes discussion on the Nebraska			
statute on the duty to intervene.			
The scenario-based training is to			
apply the rules of law to specific			
settings to determine whether the			
force is justified.			
103- Constitutional Law	5		
State and Federal case law including			
the U.S. Constitution and the State			
of Nebraska Constitution. Address			
issues that affect officer actions.			

Nebraska Course Title and	NLETC	Applicant Academy Course or In-Service Title	Applicant	NLETC USE	NLETC USE
Description	Hours		Hours	ONLY	ONLY
				hours met	hours short

106- Arrest, Search and Seizure	28		
he subject matter of the course is			
o provide the law enforcement			
fficer with an in-depth			
Inderstanding of both the Fourth			
Amendment to the U.S. Constitution			
nd Article I, section 7, of the			
lebraska Constitution. It covers the			
equirements for obtaining and			
executing a search warrant. The			
ourse also covers the numerous			
exceptions to the Fourth			
Amendment including Voluntary			
Contacts and Caretaking Contacts,			
Terry Stops/Frisks, Probation			
Searches, Search Incident to Arrests,			
Consent Searches and Seizures,			
xigent Circumstances, the Carroll			
Doctrine and Inventory Inspections.			
officers will be provided information			
nat will affect their interaction with			
oth suspect and ordinary citizen			
07-Miranda and Confession	9		
onstitutional requirements, both			
ate and federal, for obtaining			
dmissible confession and			
dmissions; demonstrate proficiency			
n the 5 <sup>th,</sup> 6 <sup>th</sup> and 14 <sup>th</sup> Amendments			
f the United States Constitution			
nd Nebraska counterparts			
egarding admissions and			
onfessions; demonstrate how to			
administer Miranda warnings.			

Nebraska Course Title and	NLETC	Applicant Academy Course or In-Service Title	Applicant	NLETC USE	NLETC USE
Description	Hours		Hours	ONLY	ONLY
				hours met	hours short

<b><u>108- Courtroom Performance</u></b> Understanding Courtroom procedures and testifying in a mock trial exercise.	3		
<b><u>109- Criminal Elements</u></b> Identify the elements of crimes and defenses, conduct research using the Nebraska Revised Statutes.	12		
<b><u>110-</u></b> Intro to Juvenile Justice Comprehensive overview of the Juvenile Justice System in Nebraska; purpose of the Juvenile Code, the types of juveniles addressed by the code and jurisdictional issues that are part of the system; including their detention, statutory and constitutional rights.	3		
<b><u>112- Garrity</u></b> How an officer can be compelled to respond to internal affairs or administrative investigations while still protecting the officer's criminal constitutional rights against self- incrimination.	2		

00's - Patrol Procedures	76		_
201- Radio Communications	2		
Effectively communicate information			
via the police radio; verify/ confirm			
warrants; check motor vehicle			
records.			

Nebraska Course Title and	NLETC	Applicant Academy Course or In-Service Title	Applicant	NLETC USE	NLETC USE
Description	Hours		Hours	ONLY	ONLY
				hours met	hours short

202 Depart W/riting	4			
202- Report Writing	4			
Field notes during interviews, interrogations, and calls for service;				
write law enforcement reports, and				
know what public record is, and				
dissemination requirements.	20			
203- Patrol Procedures	28			
Law Enforcement patrol duties:				
search missing persons; check on				
welfare; assist special needs				
populations; respond to crimes in				
progress; traffic direction and crowd				
control.				
204- Unknown Vehicle Stops	20			
Successfully complete a safe				
unknown risk traffic stop;				
communicate with deaf and/or mute				
persons; issue warnings and				
citations.				
207- Tactical Medicine	8			
Assist persons with life-threatening				
traumatic injuries; stop the bleed;				
move the downed person to a				
location of safety for transport.				
209- Vehicle Stops (High Risk)	8			
Demonstrate high risk felony traffic	-			
stop.			_	
212- Hazardous Materials	6			
Identify hazardous materials; take				
protective actions.				

Nebraska Course Title and	NLETC	Applicant Academy Course or In-Service Title	Applicant	NLETC USE	NLETC USE
Description	Hours		Hours	ONLY	ONLY
				hours met	hours short

300- Officer Survival	194		
301- Techniques of Arrest Commonly called "Defensive Tactics"; handcuffing, empty hand control resisting subject, ground control; knife defense and baton.	36		
<b>302-Firearms/ Patrol Rifle</b> Demonstrate skills with handgun, patrol rifle and shotgun; clean and maintain the weapon used.	80		
<b><u>306-Techniques and Tactics</u></b> Building searches, contact and cover principles and barricaded subjects.	22		
<b><u>316-Low Light</u></b> Use a flashlight in building searches and nighttime firearms situations.	3		
317- Active Shooter Respond to and control threats posed by an active shooter situation.	28		
<b><u>318- Preparation for Survival</u></b> This course discusses the mental challenges for law enforcement officers, focusing on daily stressors and life-threatening situations. It emphasizes strategies to manage these stresses and develop a survival mindset essential for handling these scenarios.	4		
319- Stress Management Recognize, prevent, manage, and overcome stress in law enforcement.	4		

Nebraska Course Title and	NLETC	Applicant Academy Course or In-Service Title	Applicant	NLETC USE	NLETC USE
Description	Hours		Hours	ONLY	ONLY
				hours met	hours short

D- Physical Assessments 17	
hysical training, aerobics group	
exercises; completion of physical job	
asks.	

400's Investigation	74		
401- Death and Wound Secure a death scene for specialized investigators, recognize specific indicators, and conduct an on-going investigation of an apparent suicide; recognize identify and distinguish between different types of wounds and injuries.	6		
402- Child Abuse Criminal elements and physical indicators of child abuse and neglect; procedures for properly conducting a child abuse investigation.	4		
<b>403- Domestic Violence</b> Understand the dynamics of domestic violence, how to respond to an active call and investigate follow-up.	10		
404- Elder Abuse Criminal elements and indicators of elder abuse and procedures for properly conducting an elder abuse investigation.	2		

Nebraska Course Title and	NLETC	Applicant Academy Course or In-Service Title	Applicant	NLETC USE	NLETC USE
Description	Hours		Hours	ONLY	ONLY
				hours met	hours short

	_		1		
405- Human Trafficking	2			_	
Criminal elements and indicators of					
Human Trafficking and procedures					
for properly conducting a Human					
Trafficking investigation.					
406- Harassment / Stalking	2				
Understanding of the dynamics of					
harassment, stalking, and protection					
orders, how to respond to reports of					
each, and the appropriate					
investigative follow-up.					
414- Interview & Interrogation	10				
Basic set of interview and					
interrogation skills.					
417-Drug Investigations	8				
Basic understanding of drug					
identification, effects of drugs on the					
individual, and hazards associated					
with conducting drug investigations.					
420-Investigative Procedures	22			_	
Criminal investigation process and					
proper procedures for locating,					
preserving, collecting, and recording					
a crime scene and evidence.					
421-Crimes Against Persons	2				
Understanding the elements and					
investigation process for Hate					
Crimes, Hazing, Assaults, False					
Imprisonment, Kidnapping, and					
Robbery.					
		1	I		

Nebraska Course Title and	NLETC	Applicant Academy Course or In-Service Title	Applicant	NLETC USE	NLETC USE
Description	Hours		Hours	ONLY	ONLY
				hours met	hours short

422- Property Crimes	2		
Understanding the elements and			
investigation process for Burglary,			
Theft, Fraud, Stolen Property, and			
Criminal Mischief, and various			
Weapons Violations.			
423-Threat Groups	4		
Identify possible gang and/ or threat			
group affiliation, criminal suspects;			
anticipate potential public safety			
problems related to such activity.			

500's - Human Understanding	37		
501- Anti-Bias Community Relations Characteristics in the community that influence police/ community relations. Fair and impartial policing, develop skills that will reduce negative biases and allow for more positive contacts with the public.	6		
505- Verbal De-Escalation An introduction to the use of tactical communication for uninformed patrol law enforcement officers, commonly known as verbal judo.	8		
506- Ethics Identify activities of moral and ethical standards violations.	3		
507-Mental Health Identify a consumer in crisis; emergency protective custody; risk assessment and dangerous behavior.	16		

Nebraska Course Title and	NLETC	Applicant Academy Course or In-Service Title	Applicant	NLETC USE	NLETC USE
Description	Hours		Hours	ONLY	ONLY
				hours met	hours short

08-Juvenile Crisis and De-	4		
<b>Escalation</b>			
Effectively communicate with and			
positively interact with at risk			
juveniles.			

600's – Traffic Operations	123		
<u>601-Crash Investigation</u> Investigate vehicle crash and prepare the appropriate state and agency reports.	20		
602-Motor Vehicle Law Enforce statues relating to the operation of motor vehicle law.	16		
603-SFST National Institute of Highway Safety.	24		
604-DUI: Nebraska Specific Knowledge of Nebraska specific DUI laws and procedures.	8		
<b><u>605-Defensive Vehicle Operations</u></b> Operating a Law Enforcement vehicle defensively to include driving in adverse conditions and negotiating other traffic.	16		
<u>606-Emergency Vehicle Operations</u> Operating a Law Enforcement vehicle in pursuit or in emergency response mode.	16		

Nebraska Course Title and	NLETC	Applicant Academy Course or In-Service Title	Applicant	NLETC USE	NLETC USE
Description	Hours		Hours	ONLY	ONLY
				hours met	hours short

607-RADAR	12		
Use speed enforcement devices; visually estimate speeds.			
608-In-Car Video	1		
When to use in-car video.			
609-Preliminary Breath Testing Operate handheld breathalyzer.	6		
Total Nebraska Hours	587		



# Personal Change-In-Status Form

This form must be completed and returned within 7 days of each change in status to: Records Clerk, NLETC, 3600 North Academy Road, Grand Island, NE 68801

General Information: (Co.	mplete entire section for	r each action.)		
Name:				
Last D.O.B.:		<sup>irst</sup> Gender	r:	MI
Racial/Ethnic Group:				
Agency Information:				
Agency Name:		Agency	Phone:	
Agency Address:		City		7:-
			State	Zip
Agency Email Address:				
Effective Date of Status a	nd/or Change:			
New Employee: (Does <u>not</u> Trainee (Employed Date of appointme will be enrolled in the Full Time C New Employee: (Has a Net Full Certification Date of Appointment as a <u>The following documents</u> Completed Code of Eth	by the agency, but not ent as Law Enforcement next scheduled session; Can d officer Part-time Of ebraska Certification) Certified as a a Law Enforcement Offic must be submitted wit Background Verification hics or Applicant Attesta s Authority to Release In	ation) yet appointed as a Officer only work for 16 consect fficer Reserve a Reserve Officer er with your Agency h this form for a Ne h Form (TC-915) tion form (Attestation formation (791 form	law enforcement office (Neb. Rev 81-141 utive weeks) e Officer y: ebraska Certified Office	er) 4 (6) Individual <u>er:</u>

Rank and/or Rank Change: (Select or complete appropriate section.)									
Full Time Officer Part Time Officer Reserve Sheriff: Elected Appointed ( <i>Circle One</i> )									
Supervisory Position Management Position (See Title 79 Chapter 1 to define Supervisor or Manager)									
Change In Rank:									
Separation of Employment: (Select or complete appropriate section.)									
Resignation:									
In-Lieu-of termination. Grounds based on 81-1414.15. Report required to be submitted within 30 days of action to the NLETC Director, the Crime Commission designee.									
Before initiation or completion of an internal affairs investigation into allegations that, if founded, could result in revocation.									
Accepted law enforcement position with another law enforcement agency									
New Agency:									
Accepted non-sworn position.									
Dismissal:									
Grounds based on 81-1414.15. Report required to be submitted within 30 days of action to the NLETC Director, the Crime Commission designee.									
Agency discipline not based on 81-1414.15.									
Unable to meet agency standards.									
Other:									
Retirement:									
Good standing.									
In-Lieu-Of termination based on 81-1414.15. Report required to be submitted within 30 days of action to the NLETC Director, the Crime Commission designee.									
Before initiation or completion of an internal affairs investigation into allegations that, if founded, could result in revocation.									
Other: Due to physical, mental, or emotional incapacity. Resignation Dismissal Retirement									
Death									

Previous sw	orn law enforcement employ	ment:	
Ager	ncy Name	Dates of	Employment
Return to a	ctive status:		
		employed as a law enforcement o 4) years. The new employee has i	
	irements:	- years. The new employee has	
	Qualified with handgun.	Date:	
	Updated CPR/First Aid.		
Certification	<b>n:</b> (This must be signed by Ager	ncy Head or Hiring Authority.)	
I, the	e undersigned, hereby certify t	hat the above and foregoing info	rmation contained on this form
is accurate,	true and correct.		
Printed Nam	ne and Title:		
Signature:			
Date:			

# **APPLICATION FOR TRAINING**

Complete all sections of this form and submit it to the Registrar at the NLETC.

Training Requested: Basic	Reciprocity	Reactivation	Reserv	ve
Applicant Information:				
1. Name: Last, First MI				<u></u>
2. D.O.B.:	Day Year			
3. Home Address:	Box City		State	Zip
4. Home Phone:	5. E-mail	Address:		
6. Enrollment Dates Requested (	available on website):			
7. Previous Law Enforcement Ce	ertification Training (if a	any):		
Date:	Course of Instruction	:		
Location:		Hours:		
8. Applicant will be staying in the	dormitory: YES (	) NO ( )		
9. If you answered Yes to #8: G	ender: Male () Smoker()	Female () Non-smoker()		
10. Person to contact in event of	emergency:			
Name:		_ Phone:		· · · · · · · · · · · · · · · · · · ·
Address: Street or P.O. Box	City		State	Zip
Relationship to Applicant:				·
Agency:				
Name of Agency:				
Agency Address: Street or P.O. B	ox City		State	Zip



# AUTHORITY TO RELEASE INFORMATION **Certification Application**



\_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

FULL NAME

(PRINT or TYPE)

CURRENT ADDRESS

This release is being made in conjunction with my application for Certification Training.

I do hereby authorize a review and full disclosure of any and all records or files (or any part thereof) pertaining to me, including but not limited to the files and records of any school or other educational institution, financial or credit agency, public utility companies, any hospital, clinic, doctor or other medical practitioner, the military or armed forces of the United States, any agency or business pre-employment or employment records and/or personnel files including background investigation reports, results of polygraph examinations, efficiency ratings, complaints and/or grievances involving me as well as medical examinations, attorneys' files, court records or documents in civil or criminal cases in which I am involved, and any records, files or documents regarding any arrests, convictions or other criminal investigations or charges involving me whether in writing or in electronic media databases.

I further authorize the release of information to the NLETC concerning all of the above mentioned areas, or any other information which has a bearing on my fitness or ability to become trained and certified as a law enforcement officer, even if the information is not contained in written records and regardless of whether the information is considered privileged or confidential in nature.

I further authorize NLETC to release any and all information it has regarding me to my employing agency including but not limited to information referenced above together with any and all NLETC records and information, grades, disciplinary and other actions and investigations or anything else obtained or occurring during my training at NLETC.

I release and hold harmless the State of Nebraska and the Nebraska Law Enforcement Training Center for all actions taken as a result of the information it receives and/or disseminates.

This release of information form, or a duly executed photo copy and/or fax is valid for a period of one year from the date of execution or through the completion of training, which ever occurs first.

I, the undersigned, after first being duly sworn, hereby acknowledge that I give the above authority to release information of my own free will and for the purposes stated therein and I have voluntarily furnished my social security number.

Signature Date \_\_\_\_\_

Subscribed and sworn to before me on this \_\_\_\_ day of \_\_\_\_\_, 20 .

Notary Public

Return form to: Nebraska Law Enforcement Training Center, 3600 North Academy Road, Grand Island, NE 68801



# **BACKGROUND CHECK WAIVER**



This form must be completed and signed by every current or prospective student, employee, volunteer, and contractor/vendor, for whom criminal history records are requested by a qualified entity under Nebraska law.

I hereby authorize the Nebraska Law Enforcement Training Center to submit a set of my fingerprints and this form to the Nebraska State Patrol for the purpose of accessing and reviewing the Nebraska and FBI national criminal history records that may pertain to me. I understand that I would be able to receive any national criminal history record that may pertain to me directly from the FBI, pursuant to 28 CFR Sections 16.30-16.34, and that I could then freely disclose any such information to whomever I chose. By signing this Waiver Agreement, it is my intent to authorize the dissemination of any national criminal history record that may pertain to me to the above agency with which I am or am seeking to be employed or to serve as a volunteer.

I understand that, upon request, you will provide me a copy of the criminal history background report, if any, you receive on me and that I am entitled to challenge the accuracy and completeness of any information contained in any such report. Information on how to challenge your federal report can be found at FBI.gov. To challenge your Nebraska state record, contact the Nebraska State Patrol Criminal Identification Division. I may obtain a prompt determination as to the validity of my challenge before you make a final decision about my status as an employee, volunteer, contractor, or subcontractor.

I \_\_\_\_have OR \_\_\_\_have not been convicted of a crime.

If convicted, describe the crime(s) and the particulars of the conviction(s) in the space below:

I am a current or prospective (check <u>one</u> ): Student Employee	e Volunteer Contractor/Vendor
Signature:	Date:
Printed Name:	
Address:	
Date of Birth:	



# Part A: MEDICAL HISTORY STATEMENT To be completed by the Applicant

THIS INFORMATION IS FOR OFFICIAL USE ONLY AND WILL NOT BE RELEASED TO UNAUTHORIZED PERSONS

### **INSTRUCTIONS:**

Complete prior to the physical examination and present to the person conducting the examination at the time of examination. All questions must be answered completely and accurately. The original or a copy must be retained in a personnel file by the appointing agency.

Name:			D.O.B.:	//
Last	First	Middle	Mor	ith day year
Address:				
		City	State	Zip Code
Telephone#: Includir	ng area code	SS# (La	st 4 digits only) _	
CURRENT MEDICATIONS	<b>5:</b> (Include prescription a	nd/or over the counter	and specify reason	for taking)
ALLERGIES: List all knov	<b>vn allergies</b> (list drug o	r environmental allerg	ies and reaction)	
<u> </u>				
PAST MEDICAL HISTORY (Include type of surgery, date				

<u>Have you EVER had any of the following types of medical conditions</u>: [Provide an explanation of any "YES" answers below.]

YES	Ν	0							
[]	[	]	1.	CANCER: any type of cancer					
[]	[	]	2.	MAJOR INFECTIOUS DISEASE: such as tuberculosis, hepatitis, HIV/AIDS, rheumatic fever, etc.					
[]	[	]	3.	<b>NEUROLOGICAL PROBLEMS</b> : such as seizure disorder, stroke, concussion, severe headache, skull fracture, recurrent vertigo, balance problems, encephalitis, meningitis, tremors, multiple sclerosis, Huntington's chorea, peripheral neuropathy, etc.					
[]	[	]	4.	<b>PSYCHOLOGICAL PROBLEMS</b> : such as depression, manic episodes, psychotic episodes, post traumatic stress disorder, etc.					
[]	[	]	5.	<b>EYE PROBLEMS</b> : such as eye injury, color blindness, poor night vision (night blindness), glaucoma, blindness in one or both eyes, very poor vision when not corrected, etc.					
[]	[	]	6.	EAR PROBLEMS: such as injury, chronic or long lasting infections, use of a hearing aid					
[]	[	]	7.	<b>NOSE PROBLEMS</b> : such as nose injury, allergies, nasal bleeding, loss of sense of smell, chronic or long lasting infections, etc.					
[]	[	]	8.	<b>MOUTH OR THROAT PROBLEMS</b> : such as injury, major dental work, any kind of speech defect, chronic or long lasting infections, abnormality of nose, mouth or throat that would interfere with wearing a respirator, etc.					
[]	[	]	9.	<b>LUNG PROBLEMS</b> : such as asthma, emphysema, chronic or recurrent bronchitis, pneumonia, tuberculosis or lung abscess, etc.					
[]	[	]	10.	<b>HEART AND CIRCULATION PROBLEMS</b> : such as a heart murmur, heart disease, heart attack, irregular rhythm, valve abnormalities, varicose veins, phlebitis, peripheral vascular disease, Raynaud's disease and blood pressure conditions, etc.					
[]	[	]	11.	<b>DIGESTIVE SYSTEM PROBLEMS</b> : such as any kind of ulcer disease, hepatitis or liver disorder, any kind of colitis, Crohn's disease, ulcerative colitis, irritable bowel syndrome, esophageal disorders, pancreatitis, gallstones, stomach or intestinal bleeding, etc.					
[]	[	]	12.	HORMONE OR ENDOCRINE PROBLEMS: such as diabetes, thyroid disease, parathyroid or adrenal problems, etc.					
[]	[	]	13.	<b>URINARY TRACT PROBLEMS</b> : such as kidney stones, pyelonephritis (kidney infection), nephrosis, single functioning kidney, polycystic kidney disease, repeated bladder infections, etc.					
[]	[	]	14.	HERNIA: such as inguinal, umbilical, ventral, femoral, hiatal or incisional hernias.					
[]	[	]	15.	<b>MUSCLE, BONE AND JOINT PROBLEMS</b> : such as chronic back or neck pain, fibromyalgia, back or neck disk disease, osteomyelitis (bone infection), muscular dystrophy, arthritis, spinal curvature, loss of a finger or toe, knee injuries, joint replacements, ACL repairs, shoulder injuries and carpal tunnel.					
[]	[	]	16.	<b>BLOOD SYSTEM PROBLEMS</b> : such as anemia, hemophilia or bleeding disorder, white blood cell abnormality, etc.					

**EXPLANATION OF ANY YES ANSWERS**: (Identify by number and use additional paper if necessary; write name, last 4 SS#, sign and date. **Include any restrictions or limitations that exist.** 

#### MALES ONLY

YES	NO	
[]	[]	17. Prostate problems such as enlargement or prostatitis?
[]	[]	<b>18.</b> Genital problems such as epididymitis or testicular injury?

#### FEMALES ONLY

### YES NO

- [ ] [ ] **19.** Currently pregnant?
- [ ] [ ] **20.** History of endometriosis, pelvic inflammatory disease, abnormal Pap smear, PMS or other problem with your menstrual cycle?

#### **IMMUNIZATIONS**

YES	NO	
[]	[]	<ol> <li>Have you received Hepatitis B vaccinations? (If "NO", the vaccine or a Titer Test is required.)</li> </ol>
[]	[]	22. Have you had a tetanus (lockjaw) immunization?
		Date of last tetanus (lockjaw) immunization?

#### **OCCUPATIONAL HISTORY**

<u>Have you ever been exposed to any of the following, whether at home, work, military or any other setting</u>? (Provide an explanation of any "YES" answers below.)

#### YES NO

[	]	[	]	23. Repetitive Loud Noises (Including guns, jet engines, loud machinery)?
[	]	[	]	<b>24.</b> Chemical exposure to skin or lungs?
[	]	[	]	25. Dusty conditions (sandblasting, grinding, mining or drilling of rock, coal, silica, asbestos)?
[	]	[	]	26. Have you ever received or applied for a pension or compensation because of a disability or injury?
				If yes, what percentage? % (Provide documentation, including any restrictions below.)
[	]	[	]	27. Have you ever missed any work because of back or neck discomfort?
				27a. If yes, how many days of work last year did you miss?
				<b>27b.</b> If yes, how many days a year do you have back or neck pain?
[	]	[	]	28. Have you ever had a motor vehicle accident causing back or neck pain?
[	]	[	]	29. Are you limited or unable to perform any physical activity because of muscle or joint discomfort?
[	]	[	]	<b>30.</b> Do you have any missing limbs, digits or non-functioning joints?
[	]	[	]	31. Have you ever been advised by a physician to avoid lifting above a certain weight limit?
[	]	[	]	32. Have you ever been advised by a physician to avoid sitting or standing over a certain time?
[	]	[	]	33. Have you ever worked in law enforcement?
				<b>33a.</b> If yes, have you ever missed more than three consecutive days of work for any medical or psychological problem?
[	]	[	]	<b>34.</b> Have you ever served in any of the armed forces?
				<b>34a.</b> If yes, have you ever missed more than three consecutive days of service for any medical or psychological problem?
[	]	[	]	35. Do you have any difficulty in properly holding, aiming or firing a handgun, rifle or shotgun?
[	]	[	]	<b>36.</b> Do you have any difficulty driving at high speeds in a motorized vehicle?
[	]	[	]	37. Have you ever had an automobile accident while driving over sixty (60) miles per hour?

#### YES NO

[] [] 38. Have you ever had any automobile accidents as a result of losing control of your vehicle?
[] [] 39. Do you have any difficulty driving for three (3) consecutive hours without stopping?
[] [] 40. Do you have any difficulty running for five (5) consecutive minutes without stopping?
[] [] 41. Have you ever passed out, temporarily lost control of any part of your body, or had blackout spells (episodes you do not remember)?

**EXPLANATION OF ANY YES ANSWERS**: (Identify by number and use additional paper if necessary) May use additional sheets of paper; write name, last 4 SS#, sign and date. Include any restrictions or limitations that exist.

#### PENALTY:

Any falsification, withholding or failure to answer all questions completely and accurately may disqualify you from receiving or retaining employment or certification as a Nebraska Law Enforcement Officer.

#### **CERTIFICATION:**

I hereby certify that there are no willful misrepresentations, omissions or falsifications in the foregoing statements and answers to questions, and that all statements and answers are true and correct to the best of my knowledge and belief.

Signature of Applicant (ink)

Printed Name of Applicant

EXAMINER REVIEW:

Signature of Examiner (ink)

Printed Name and Address of Examiner Completing Review (Examiner must be a Licensed Physician, Physician Assistant, or Advanced Practice Registered Nurse.)

Date Signed

Date Reviewed



# Part B: MEDICAL EXAMINATION REPORT To be completed by an approved examiner (Licensed Physician, Physician Assistant or Advanced Practice Registered Nurse)

THIS INFORMATION IS FOR OFFICIAL USE ONLY AND WILL NOT BE RELEASED TO UNAUTHORIZED PERSONS

#### **INSTRUCTIONS:**

To be completed by a Licensed Physician, Physician Assistant, or Advanced Practice Registered Nurse. The original or a copy of this report must be retained in a personnel file by the appointing agency. <u>All items must be completed unless</u> <u>specifically noted</u>.

Name:									Date of Birth:		/	/
Last			Firs	st			Middle			Month	day	year
Gender:			Не	ight:	_				Weight:			
ļ	PLE	ASE		AN E	X	PLA	NATION FOR AN	NY	ABNORMAL RESUL	<u>TS</u>		
SECTION 1 - VISION												
Visual Acuity: (If appli	can	t wea	ars glasse	s or c	or	ntact	s, test and reco	rd	acuity with and with	out glass	<u>ses.)</u>	
Without glasses:	R-	20 / _			Ŀ	-20 /		E	Both-20 /			
With glasses:	R-	20 / _			Ŀ	-20 /		E	Both-20 /			
Depth Perception:	[	]	Normal		[	]	Abnormal	_				
Color Perception:	[	]	Normal		[	]	Abnormal	_				
Peripheral Vision:	[	]	Normal		[	]	Abnormal	_				
SECTION 2 - HEARIN	G											
Hearing Acuity tested b	y ai	ר (ch	eck one): [	]/	۹u	diogı	ram – or - [ ] 15	5'	whispered conversatio	n		
Right Ear:	[	]	Normal		[	]	Abnormal	_				
Left Ear:	[	]	Normal		[	]	Abnormal	_				
SECTION 3 – PERIPH	ER/		ASCULAR	SYST	Έ	MS a		SC	ULAR			
Blood Pressure:							Resting Pulse:	_				
Cardiac Examination:	[	]	Normal		[	]	Abnormal	_				
Peripheral Circulation:	[	]	Normal		[	]	Abnormal	_				
EKG (if necessary)	[	]	Normal		[	]	Abnormal	[	] Not required			
HEART:	[	]	Normal		[	]	Abnormal	_				

SECTION 4 – RESPIRATORY								
LUNGS:	[	]	Normal	[		]	Abnormal	
<u>SECTION 5 – GASTROINTESTINAL SYSTEM</u>								
ABDOMEN:	[	]	Normal	[		]	Abnormal	
SECTION 6 – MUSCULOSKELETAL SYSTEM								
MUSCULOSKELETAL	.: [	]	Normal	[		]	Abnormal	
SECTION 7 – GENITOURINARY SYSTEM								
GENITORINARY:	[	]	Normal	[		]	Abnormal	
SECTION 8 - NEURO	LO	GICA	L SYSTEM					
NEUROLOGICAL:	[	]	Normal	[		]	Abnormal	
SECTION 9 – DERMATOLOGICAL SYSTEM								
SKIN:	[	]	Normal	[		]	Abnormal	
SECTION 10 – ENDOCRINE AND METABOLIC SYSTEM								
URINALYSIS:	[	]	Normal	[		]	Abnormal	
SECTION 11 – CONTAGIOUS INFECTIOUS DISEASE								
TB Skin Test:	[	]	Normal	[		]	Abnormal	
(REQUIRED: PLEASE PROVIDE DOCUMENTATION OF TEST)								
<b>EXPLANATION OF ANY ABNORMAL RESPONSES</b> (Identify by SECTION). May use additional sheets of paper; write name, last 4 SS#, sign and date.								

Are there any conditions, physical, emotional, or mental, which, in your opinion, suggest further examination? If yes, provide an explanation.

[ ] Yes [ ] No	
Do you have any reservations about this candidate's abil If yes, provide an explanation.	ity to physically or emotionally perform required duties?
[] Yes [] No	
Examiner's Signature Date (Licensed Physician, Physician Assistant, or Advanced Practice Registered Nurse.)	Name and Address of Examiner (Print or Stamp)

# TO THE EXAMINER:

The medical exam is divided into two sections. Part A provides an explanation of each component of the exam, which will be conducted. A Licensed Physician, Physician's Assistant or Advanced Practice Registered Nurse (APRN) may conduct the examination.

Part A is the Medical History Statement to be completed by the applicant. Part B is the Medical Examination Report to be completed by the examiner.

## MEDICAL SELECTION GUIDELINES (POTENTIALLY DISQUALIFYING CONDITIONS)

First, the following conditions, although explicitly related to one or more essential tasks, are not necessarily an exclusive list. If the examining physician identifies a condition not included below, which he or she feels could adversely affect the ability of the candidate to perform any or all of the essential tasks of a law enforcement officer, that condition should be noted.

Second, because many of the tasks below involve physical exertion and danger in their performance, we ask that the physician, to the extent possible, assess, on an individualized basis, whether the candidate is able to perform the essential tasks of the job safely, and whether his/her inability may pose a "direct threat to the health and safety of himself/herself or others". As EEOC guidance suggests, "this assessment shall be based on a reasonable medical judgment that relies on the most current medical knowledge and/or the best available objective evidence". In particular, the examining physician should consider, in identifying a "direct threat", whether "in performing the particular functions of a job would result in a <u>high probability of substantial</u> harm" to the individual or others. This determination must be based on individualized, factual data rather than "stereotypic or patronizing assumptions". Generalized fears about risks cannot be used by an employer to disqualify an individual with a disability.

# SECTION ONE - EYES AND VISION

## VISUAL ACUITY

All candidates must have binocular vision. Corrected vision shall be at least 20/20 (Snellen) in the weaker eye and shall be for both eyes together.

Use of Glasses: Due to the empirical evidence that glasses may dislodge, break, fog, etc., during the performance of essential tasks, it is expected that candidates who wear glasses shall meet an uncorrected far acuity standard of not worse than 20/100. Furthermore, if the candidate uses glasses and passes the uncorrected acuity standard, it is expected that the employing agency will ensure that the candidate uses athletic head straps to minimize the dangers attendant to losing one's glasses.

Use of Contact Lenses: If the candidate uses soft contact lenses and the employing agency monitors the use of SCLs then the uncorrected standard can be waived. This waiver does not extend to users of hard lenses due to the increased possibilities of dislodgement or particulate entrapment.

Examples of Essential Tasks Requiring Visual Acuity:

- 1) Low light searches
- 2) Use of deadly force

- 3) High speed vehicle operation (day and night)
- 4) Physical struggle with resisting persons

### DEPTH PERCEPTION

Depth perception shall be sufficient to demonstrate normal stereo depth perception with or without correction to the standard of 80 ARC seconds. (A standard office test of peripheral vision is an acceptable alternative for initial testing, e.g., Titmus Testing Machine.)

Examples of Essential Tasks Requiring Depth Perception:

- 1) Operate vehicle at high speeds
- 2) Use deadly force
- 3) Engage in physical combat

# COLOR VISION

The preferred test to be used is the 24 plate edition of the Ishihara Test (1974 or subsequent equivalent edition). (However, if necessary, the 14 plate Ishihara is an acceptable alternative.) Generally, perception of color should be deemed acceptable if the candidate correctly reads at least nine (9) or more of the first 13 plates of the 24-Plate Edition of the Ishihara Test. As described in the test manual, this test should be given under lighting conditions approximating a daylight illuminated room (indirect daylight), and not primarily using tungsten or fluorescent lamps. The MacBeth Easel Lamp of the True Daylight Illuminator (TDI), which meets the standards specified by the International Commission of Illumination, or equivalent, may be used, e.g., True Daylight Illuminator.

If the candidate's color perception is deemed unacceptable through the use of said test, and he/she believes the results to be incorrect, then such individual must be informed that he/she has recourse to additional testing and a facility identified where he/she may, at his/her own expense, take the Farnsworth D-15 Test.

Examples of Essential Tasks Requiring Color Vision:

- 1) Recognize colors of suspect clothing
- 2) Recognize colors of vehicles, license plates, etc.
- 3) Search crime scenes
- 4) Use deadly force

#### PERIPHERAL VISION

The presence of either monocularity or significant bilateral field defects in a patrol officer are likely to create a direct threat to self or others. Significant field defects include cases in which the horizontal binocular field is restricted to less than 120 degrees in each eye, total vertical field is less than 100 degrees, or when large scotomas are present.

Examples of Essential Tasks Requiring Peripheral Vision:

- 1) Encounter suspects approaching from far left or far right
- 2) Encounter hostile crowd surrounding an officer
- 3) Operating vehicle, at high speed and observe activity/condition to either side
- 4) Execute self-defense maneuver
- 5) Use deadly force

# NIGHT BLINDNESS

A history of night blindness should be evaluated to determine candidate's ability to perform essential tasks at night or in low light settings. This is not on the examination form. If it is necessary to review, include it in the Explanation section.

#### REFRACTIVE SURGERY

If candidate has undergone such procedure, a Night Blindness Test must be conducted by a qualified ophthalmologist. The examiner should also consider adverse side effects such as sensitivity to glare, reduced corneal strength, etc. This is not on the examination form. If it is necessary for review, include it on the Explanation section.

Examples of Essential Tasks Requiring Night Vision:

- 1) Use deadly force in low light
- 2) Recognize suspects in low light circumstances
- 3) Operate vehicle (at high speeds) in inclement weather at night for extended periods of time
- 4) Conduct searches of grounds and buildings in low light or dark

THE EXAMINER SHALL NOTE ANY ADDITIONAL CONDITION(S) OR MEDICATION PROFILE(S) THAT MAY INTERFERE WITH THE CANDIDATE'S ABILITY TO PERFORM ANY OF THE ESSENTIAL TASKS OF THE LAW ENFORCEMENT OFFICER'S JOB.

These may include:

Cataracts Chronic External Eye Disease Chronic Inflammation

- Choroiditis
- Optic Neuritis
  - Retinitis
  - Uveitis

Diplopia Eyelid Disorder Glaucoma Macular Degeneration Retinal Detachment Stereopsis Strabismus Nystagmus

# SECTION TWO - EARS AND HEARING

# HEARING ACUITY

The candidate must have aided or unaided hearing in both ears sufficient to perform essential tasks without posing a direct threat to themselves or others. An acceptable test is a whispered conversation at 15 feet or, preferably, using an audiometer, the candidate should have no average loss of 25 or more decibels at the 500, 1000, 2000, and 3000 Hertz (Hz) levels in either ear with no single frequency loss in excess of 40.

# OTITIS MEDIA, ITITIS EXTERNA, AND MASTOIDITIS

If the candidate meets Hearing Acuity guidelines and the condition is resolved or improving under adequate medical care, then the condition is non-disqualifying.

ANY INNER/MIDDLE/OUTER EAR DISORDER AFFECTING EQUILIBRIUM, E.G. MENIERE'S DISEASE OR SYNDROME

If the candidate has a history of persistent or recurrent vertigo, he/she must receive further evaluation and may be disqualified.

Examples of Essential Tasks Requiring Hearing Acuity:

- 1) Conduct searches in low light or dark
- 2) Use deadly force
- 3) Conduct high risk stops
- 4) Work with loud sounds from multiple directions
- 5) Operate emergency vehicles at high speeds
- 6) Control crowds, domestic conflict, etc.
- 7) Control traffic, etc.

THE EXAMINER SHALL NOTE ANY ADDITIONAL CONDITION(S) OR MEDICATION PROFILE(S) THAT MAY INTERFERE WITH THE CANDIDATE'S ABILITY TO PERFORM ANY OF THE ESSENTIAL TASKS OF THE LAW ENFORCEMENT OFFICER'S JOB.

These may include:

Abnormalities of ear canal, e.g. Stenosis Eustachian Tube Obstruction Perforated Tympanic Membrane

# SECTION THREE – PERIPHERAL VASCULAR SYSTEM

#### HYPERTENSION

Resting Blood Pressure should be less than, or equal to, 140 mmHg systolic and 90 mmHg diastolic on three successive readings. (If the candidate has controlled hypertension not exceeding the above standard and is on medication with side effect profiles, which do not interfere with performance of duty, then the condition may not be excludable.) <u>Please note that this section should be revised if and when the appropriate National Consensus Guideline is released</u>.

Candidate must have a functional and therapeutic cardiac classification no greater than Heart Association Class 1A, i.e. Functional Capacity I: Patients with cardiac disease and no limitation of physical activity. Ordinary physical activity does not cause discomfort. Patients in this class do not have symptoms of cardiac insufficiency, nor do they experience angina pain. Therapeutic Classification A: Patients with cardiac disease whose physical activity need not be restricted.

# PERIPHERAL VASCULAR ABNORMALITY

Any condition which is severe and/or symptomatic may be excludable, e.g. Vascular Insufficiency or its Sequelae Thrombophlebitis Reynaud's Disease

Examples of Relevant Essential Tasks:

- 1) Perform numerous physically demanding duties, e.g. fight, run, pull, carry, etc.
- 2) Endure emotionally stressful circumstances, e.g. domestic, death scene, deadly force, etc.
- 3) Exposure to numerous environmental circumstances, e.g. cold, heat, etc.

THE EXAMINER SHALL NOTE ANY ADDITIONAL CONDITION(S) OR MEDICATION PROFILE(S) THAT MAY INTERFERE WITH THE CANDIDATE'S ABILITY TO PERFORM THE ESSENTIAL TASKS OF THE JOB IN QUESTION. FURTHERMORE, ANY CONDITION THAT REQUIRES CHRONIC USE OF ANTI-COAGULANTS IS DISQUALIFYING AND SHOULD BE NOTED.

These may include:

Peripheral Vascular Disease – Arterial Peripheral Vascular Disease – Venous Carotid Artery Disease Aortic Aneurysm (Thoracic or Abdominal)

HEART AND CARDIOVASCULAR SYSTEM

If the candidate's functional work capacity is unimpaired, and if there is no evidence of a direct threat to his/her health or safety, then the condition is non-excludable. Nevertheless, a prior history of any of the following conditions will require further evaluation:

CONGENITAL HEART DISEASE

CORONARY ARTERY DISEASE

Condition requires further evaluation to determine candidate is free of coronary vascular disease.

ECG ABNORMALITIES (If associated with organic heart disease)

Including, but not limited to:

WPW syndrome 3 Degree A-V Block Mobitz Type II A-V Blocks Sinoatrial Block or Sick Sinus Syndrome Ventricular Extrasystoles (Frequent-20 minute with exercise, 10 minute without exercise Ventricular Tachycardia Atrial Fibrillation or Flutter Episodic, Supraventricular Tachycardia or Consistent Supraventricular Tachycardia at rest or persistent after exercise even if asymptomatic

# CONGESTIVE HEART FAILURE

CARDIOMYOPHY, to include Hypertrophic Heart Disease

PERICARDITIS, ENDOCARDITIS, AND MYOCARDITIS

Examples of Relevant Essential Tasks:

- 1) Perform numerous physically demanding duties, e.g. fight, run, pull, carry, etc.
- 2) Endure emotionally stressful circumstances, e.g. domestic, death scene, deadly force, etc.
- 3) Exposure to numerous environmental circumstances, e.g. cold, heat, etc.

THE EXAMINER SHALL NOTE ANY ADDITIONAL CONDITION(S) OR MEDICATION PROFILE(S) THAT MAY INTERFERE WITH THE CANDIDATE'S ABILITY TO PERFORM ANY OF THE ESSENTIAL TASKS OF THE LAW ENFORCEMENT OFFICER'S JOB.

# SECTION FOUR - RESPIRATORY SYSTEM

THE RESPIRATORY SYSTEM SHOULD BE FREE OF CHRONICALLY DISABLING CONDITIONS THAT WOULD INTERFERE WITH THE CANDIDATE'S ABILITY TO PERFORM ESSENTIAL TASKS.

INFECTIOUS OR POTENTIALLY INFECTIOUS PULMONARY TUBERCULOSIS AND/OR OTHER MYCOTIC DISEASES

CHRONIC OBSTRUCTIVE PULMONARY DISEASE OF ANY CAUSE

RESTRICTIVE LUNG DISEASES

PNEUMONECTOMY

ASTHMA \*

Examples of Relevant Essential Tasks:

- 1) Perform numerous physically demanding duties e.g. fight, run, pull, carry, etc.
- 2) Endure emotionally stressful circumstances e.g. domestic, death scene, deadly force, etc.
- 3) Endure exposure to numerous environmental circumstances e.g. cold, heat, dust, particulates, etc.

THE EXAMINER SHALL NOTE ANY ADDITIONAL CONDITION(S) OR MEDICATION PROFILE(S) THAT MAY INTERFERE WITH THE CANDIDATE'S ABILITY TO PERFORM ANY OF THE ESSENTIAL TASKS OF THE LAW ENFORCEMENT OFFICER'S JOB.

\*Please note that the Methacholine Challenge Test may be used to determine the severity of the patient's asthma.

# SECTION FIVE - GASTROINTESTINAL SYSTEM

# COLITIS

Including but not limited to Crohn's Disease, Ulcerative Colitis, Irritable Bowel Syndrome (symptomatic or needing medication), and Bacterial Colitis. If the candidate's condition is controlled and is on medication with side effect profiles that do not interfere with performance or essential tasks, then the condition may not be excludable.

# ESOPHAGEAL DISORDERS

Including but not limited to Esophageal Stricture, Lower Esophageal Ring and Esophageal Spasm. If the candidate's condition is controlled, then the condition is non-disqualifying.

PANCREATITIS

GALL BLADDER DISORDERS

ACTIVE PEPTIC ULCER DISEASE

SYMPTOMATIC INGUINAL, UMBILICAN, VENTRAL, FEMORAL, OR INCISIONAL HERNIAS

MALIGNANT DISEASE OF THE LIVER, GALL BLADDER, PANCREAS, ESOPHAGUS, STOMACH, SMALL OR LARGE BOWEL, RECTUM OR ANUS

GASTROINTESTINAL BLEEDING

ACTIVE OR CHRONIC HEPATITIS

CIRRHOSIS OF THE LIVER

Examples of Relevant Essential Tasks:

- 1) Perform numerous physically demanding duties e.g. fight, run, pull, carry, etc.
- 2) Endure emotionally stressful circumstances e.g. domestic, death scene, deadly force, etc.
- 3) Endure exposure to numerous environmental circumstances e.g. cold, heat, etc.

THE EXAMINER SHALL NOTE ANY ADDITIONAL CONDITION(S) OR MEDICATION PROFILE(S) THAT MAY INTERFERE WITH THE CANDIDATE'S ABILITY TO PERFORM ANY OF THE ESSENTIAL TASKS OF THE LAW ENFORCEMENT OFFICER'S JOB.

# SECTION SIX – <u>MUSCOLOSKELETAL SYSTEM</u>

DISORDERS THAT LIMIT MOTOR PERFORMANCE

CERVICAL SPINE OR LUMBOSACRAL FUSION

DEGENERATIVE, CERVICAL, OR LUMBAR DISC DISEASE (IF SYMPTOMATIC), SYMPTOMATIC, OR ASYMPTOMATIC HERNIATED DISC

EXTREMITY AMPUTATION (Condition is excludable only if it hinders performance of essential tasks)

# OSTEOMYELITIS

### MUSCULAR DYSTROPHY

### LOSS IN MOTOR ABILITY FROM TENDON OR NERVE INJURY/SURGERY

#### ARTHRITIS/GOUT

If a candidate possesses this condition with no functional impairment, then condition is nonexcludable.

MISCELLANEOUS ORTHOPEDIC ISSUES, e.g. COLLEGEN VASCULAR DISEASE, FRACTURES, etc.

Examples of Relevant Essential Tasks:

- 1) Perform numerous physically demanding duties e.g. fight, run, pull, carry, etc.
- 2) Endure emotionally stressful circumstances e.g. domestic, death scene, deadly force, etc.
- 3) Endure exposure to numerous environmental circumstances e.g. cold, heat, etc.
- 4) Work without relief around the clock.
- 5) Withstand periods of fatigue.

THE EXAMINER SHALL NOTE ANY ADDITIONAL CONDITION(S) OR MEDICATION PROFILE(S) THAT MAY INTERFERE WITH THE CANDIDATE'S ABILITY TO PERFORM ALL OF THE ESSENTIAL TASKS OF THE LAW ENFORCEMENT OFFICER'S JOB.

## SECTION SEVEN – <u>GENITOURINARY SYSTEM</u>

PREGNANCY (State of pregnancy may affect person's immediate employability)

NEPHRECTOMY

If candidate possesses this condition with normal renal function, then condition is nondisqualifying.

ACUTE NEPHRITIS

NEPHROTIC SYNDROME

ACUTE OR CHRONIC RENAL/URINARY CALCULI

RENAL TRANSPLANT

RENAL FAILURE

HYDROCELE AND VARICOCELE (SYMPTOMATIC)

MALIGNANT DISEASES OR BLADDER, KIDNEY, URETER, CERVIX, OVARIES, BREASTS, PROSTATE, etc.

GENITOURINARY TRACT INFECTIONS AND INFLAMMATORY DISEASES

POLYCYCTIC KIDNEY DISEASE

# ENDOMETRIOSIS

Examples of Relevant Essential Tasks:

- 1) Perform numerous physically demanding duties e.g. fight, run, pull, carry, etc.
- 2) Endure emotionally stressful circumstances e.g. domestic, death scene, deadly force, etc.
- 3) Endure exposure to numerous environmental circumstances e.g. cold, heat, etc.
- 4) Work without relief and around the clock

THE EXAMINER SHALL NOTE ANY ADDITIONAL CONDITION(S) OR MEDICATION PROFILE(S) THAT MAY INTERFERE WITH THE CANDIDATE'S ABILITY TO PERFORM THE ESSENTIAL TASKS OF THE JOB IN QUESTION.

# SECTION EIGHT – <u>NEUROLOGICAL SYSTEM</u>

SEIZURE DISORDER (ALL TYPES) Requires case-by-case review and waiver by qualified physician approved by the employer.

MOVEMENT DISORDERS e.g. Parkinson's, Tremors, etc.

CEREBRAL ANEURYSMS Requires case-by-case review and waiver by qualified physician approved by the employer.

SYNCOPE

PROGRESSIVE NEUROLOGICAL DISEASES

PERIPHERAL NERVE DISORDER

NARCOLEPSY OR OTHER CONDITIONS THAT MAY AFFECT MENTAL ALERTNESS Requires case-by-case review and waiver by qualified physician approved by the employer.

#### CEREBRAL VACULAR ACCIDENT

CENTRAL NERVOUS SYSTEM INFECTIONS

Examples of Relevant Essential Tasks:

- 1) Perform numerous physically demanding duties, e.g. fight, run, pull, carry, etc.
- 2) Endure emotionally stressful circumstances e.g. domestic, death scene, deadly force, etc.
- 3) Endure exposure to numerous environmental circumstances e.g. cold, heat, etc.
- 4) Work without relief and around the clock.
- 5) Stand and/or walk for long periods of time.
- 6) Withstand periods of fatigue.

THE EXAMINER IS TO NOTE ANY ADDITIONAL CONDITION(S) OR MEDICATION PROFILE(S) THAT MAY INTERFERE WITH THE CANDIDATE'S ABILITY TO PERFORM ALL OF THE ESSENTIAL TASKS OF THE LAW ENFORCEMENT OFFICER'S JOB.

#### SECTION NINE – DERMATOLOGICAL CONDITIONS

ANY DERMATOLOGICAL CONDITIONS THAT, IN THE OPINION OF THE EXAMINER, MAY HINDER A CANDIDATE'S ABILITY TO PERFORM ESSENTIAL TASKS SHALL REQUIRE A CASE-BY-CASE EVALUATION.

Examples of Essential Tasks Requiring Freedom from Dermatological Conditions:

- 1) Perform numerous physically demanding duties e.g. fight, run, pull, carry, etc.
- 2) Endure emotionally stressful circumstances e.g. domestic, death scene, deadly force, etc.
- 3) Endure exposure to numerous environmental circumstances e.g. cold, heat, etc.
- 4) Work without relief and around the clock.
- 5) Stand and/or walk for long periods of time.
- 6) Withstand periods of fatigue.

#### SECTION TEN - ENDOCRINE AND METABOLIC SYSTEMS

UNCONTROLLED THYROID DISEASE

DIABETES MELLITUS

Excludability requires a case-by-case assessment as to the control of diabetes and presence and severity of symptoms and complications. Disqualifiers may include recurrent episodes of hypoglycemia, ketoacidosis, or any other diabetes related complications.

#### INSULIN DEPENDENCE

Requires specific medical waiver from qualified physician as approved by the employer.

ADRENAL DYSFUNCTION – Including, but not limited to, Addison's Disease and Cushing's Disease

PITUITARY DYSFUNCTION

PARATHYROID DISEASES

Examples of Relevant Essential Tasks:

- 1) Perform numerous physically demanding duties e.g. fight, run, pull, carry, etc.
- 2) Endure emotionally stressful circumstances e.g. domestic, death scene, deadly force, etc.
- 3) Endure exposure to numerous environmental circumstances e.g. cold, heat, etc.
- 4) Work without relief and around the clock.

THE EXAMINER SHALL NOTE ANY ADDITIONAL CONDITION(S) OR MEDICATION PROFILE(S) THAT MAY INTERFERE WITH THE CANDIDATE'S ABILITY TO PERFORM ALL OF THE ESSENTIAL TASKS OF THE LAW ENFORCEMENT OFFICER'S JOB.

#### SECTION ELEVEN – CONTAGIOUS INFECTIOUS DISEASES (CID)

# ANY CID THAT, IN THE OPINION OF THE EXAMINER, MAY POSE DIRECT THREAT TO THE HEALTH AND SAFETY OF THE PERSON AND/OR OTHERS SHALL REQUIRE A CASE-BY-CASE EVALUATION.

Examples of Essential Tasks Requiring Freedom from Infectious Diseases:

- 1) Perform numerous physically demanding duties e.g. fight, run, pull, carry, etc.
- 2) Endure emotionally stressful circumstances e.g. domestic, death scene, deadly force, etc.
- 3) Endure exposure to numerous environmental circumstances e.g. cold, heat, etc.
- 4) Work without relief and around the clock.
- 5) Stand and/or walk for long periods of time.
- 6) Withstand periods of fatigue.

#### OTHER HEALTH CONDITIONS TO BE REVIEWED

#### HEMATOPOIETIC AND LYMPHATIC SYSTEMS

ANY HEMATOPOIETIC DISORDERS (INCLUDING BLEEDING, HEMOLYTIC, THROMBOTIC, MALIGNANT OR OTHER DISEASE STATES)

Examiner may require evaluation by a specialist.

Examples of Relevant Essential Tasks:

- 1) Perform numerous physically demanding duties e.g. fight, run, pull, carry, etc.
- 2) Endure emotionally stressful circumstances e.g. domestic, death scene, deadly force, etc.
- 3) Endure exposure to numerous environmental circumstances e.g. cold, heat, etc.
- 4) Work without relief and around the clock.
- 5) Stand and/or walk for long periods of time.
- 6) Withstand periods of fatigue.

THE EXAMINER SHALL NOTE ANY ADDITIONAL CONDITION(S) OR MEDICATION PROFILE(S) THAT MAY INTERFERE WITH THE CANDIDATE'S ABILITY TO PERFORM ALL OF THE ESSENTIAL TASKS OF THE LAW ENFORCEMENT OFFICER'S JOB.

#### **MALIGNANT DISEASES**

ANY MALIGNANT DISEASE THAT, IN THE OPINION OF THE EXAMINER, MAY HINDER A CANDIDATE'S ABILITY TO PERFORM ESSENTIAL TASKS SHALL REQUIRE A CASE-BY-CASE EVALUATION.

Examples of Essential Tasks Requiring Freedom from Malignant Diseases:

- 1) Perform numerous physically demanding duties e.g. fight, run, pull, carry, etc.
- 2) Endure emotionally stressful circumstances e.g. domestic, death scene, deadly force, etc.
- 3) Endure exposure to numerous environmental circumstances e.g. cold, heat, etc.
- 4) Work without relief and around the clock.
- 5) Stand and/or walk for long periods of time.
- 6) Withstand periods of fatigue.

#### ALLERGIC CONDITIONS AND THEIR MANIFESTATIONS

## ANY ALLERGIC CONDITIONS THAT, IN THE OPINION OF THE EXAMINER, MAY HINDER A CANDIDATE'S ABILITY TO PERFORM ESSENTIAL TASKS SHALL REQUIRE A CASE-BY-CASE EVALUATION.

Examples of Relevant Essential Tasks:

- 1) Perform numerous physically demanding duties e.g. fight, run, pull, carry, etc.
- 2) Endure emotionally stressful circumstances e.g. domestic, death scene, deadly force, etc.
- 3) Endure exposure to numerous environmental circumstances e.g. cold, heat, etc.
- 4) Work without relief and around the clock.
- 5) Stand and/or walk for long periods of time.
- 6) Withstand periods of fatigue.

#### NOSE, THROAT AND MOUTH

LOSS OF SENSE OF SMELL

If a history of loss of smell is present, the candidate should be referred for further evaluation.

APHONIA, SPEECH LOSS OR SPEECH DEFECTS

ABNORMALITIES OF THE NOSE, THROAT OR MOUTH

If the abnormality does not interfere with the candidate's breathing, or the proper fitting of a face/respirator mask, then the condition is non-excludable.

Examples of Relevant Essential Tasks:

- 1) Recognize DUI
- 2) Recognize hazardous materials
- 3) Come into contact with toxic gases, liquids, etc.
- 4) Search crime scenes
- 5) Wear protective gear to prevent contact with riot gases, infectious diseases, etc.
- 6) Present testimony
- 7) Speak to project control and reduce changes of escalation

THE EXAMINER SHALL NOTE ANY ADDITIONAL CONDITION(S) OR MEDICATION PROFILE(S) THAT MAY INTERFERE WITH THE CANDIDATE'S ABILITY TO PERFORM ANY OF THE ESSENTIAL TASKS OF THE LAW ENFORCEMENT OFFICER'S JOB.

These may include:

Epistaxis Nasal Obstruction Sinusitis Laryngeal Disorder Tonsillitis/Peritonsillitis Tracheal Disorders





#### LAW ENFORCEMENT AGENCY BACKGROUND VERIFICATION

A thorough background investigation must be completed on all applicants for a sworn law enforcement position. The steps of a thorough background investigation are outlined in Title 79 Chapter 8.

The background investigation of an agency head who is uncertified, or not Nebraska certified, shall be conducted by the Director of the Nebraska Law Enforcement Training Center per Title 79 Chapter 8.

#### Applicant Information

Name:		DOB:		SSN #:			
	This pe	rson <u>is not</u> a Nebraska Certified Officer.					
	A psychological evaluation has been conducted on this individual.						
	This person <u>is</u> a Nebraska Certified Officer.						
	The applicant has submitted an Authority to Release Information to Prospective Employer (TC-919).						
		All previous law enforcement agencies h applicant have been reviewed as require Reference Check (TC-920).					
The pre	evious la	w enforcement agencies are listed below	: (Please attach n	ames of additional age	ncies if needed.)		
(AGENCY	NAME)		(AGENCY NAME)				
<u>Backgr</u>	round In	vestigator					
		certify that a background investigation v 005-04B on the above individual.	vas conducted acc	cording to Title 79, Ch.	8		
(INVES	TIGATO	R PRINTED NAME)	(INVESTIGATOR	R SIGNATURE)	(DATE)		
Agency	y Head/[	Designee Verification (Signature must	be notarized.)				
I certify	that I ar	n the agency head or designee authorize	d to sign this docu	iment.			
qualifica	ations as	sults of the background investigation cor outlined in Title 79, Chapter 4 004.02B( 79, Chapter 8, 005.02A-005.02A(6)(d).					
(PRINT	ED NAM	IE)	(SIGNATURE)		(DATE)		
	S	worn and subscribed before me this	day of _				

Notary Seal or Stamp

Notary Signature



## Personal Character Affidavit for Nebraska Law Enforcement Certification

#### REQUIREMENT

The applicant for law enforcement certification <u>must complete all sections</u> of this affidavit. <u>Failure to complete</u> the Character Affidavit in its entirety <u>may result in rejection of the application or lose priority seating</u> for attending Certification Training or testing.

#### ADVISORY

- The applicant is required to answer all questions and sections truthfully.
- If you have any doubts whether something should be included, list it on the affidavit.
- <u>Failure to list information may result in termination of training, denial</u> of certification, and possible criminal penalties.
- Falsification or omission of information is grounds for denial of certification or revocation of your law enforcement certification in Nebraska.



If there is not adequate room to provide all information on the specific question, additional space is located at the end of the document.

#### REVIEW

The background investigator <u>must review</u> the completed document and <u>verify the information contained within is</u> <u>accurate and complete</u>.

#### SUBMISSION NOTE

Agency Academies <u>must</u> submit this affidavit for each student to the NLETC <u>thirty (30) days prior</u> to the start of a certification class or testing.

<b>Name:</b> Last, First, Ml	
Date of Birth: Month Day Year	
Social Security Number:	

Other Names You Have Used			
Name: <i>Last, First, M</i> I			
Name: <i>Last, First, M</i> I			

If you have ever used another date of birth or social security number provide that information and an explanation of why you used them. If additional space is needed, please include it on page #12.

#### Have you ever been fingerprinted?

No

Yes

If yes:	When	Where	Reason

Instructions: The applicant <u>must answer each of the following statements</u> with either a True or False response and initial the response. If any statement cannot be answered with a True response, the applicant must provide a full explanation of the circumstances on page #12 identified as Section II. #3, #4 etc.

Sta	tement	Response	Initials
1.	I have <b>not</b> used marijuana for any purpose in the two years preceding this application for admission to Certification Training/Testing.	True	False
2.	I have <u><b>not</b></u> used illegal drugs or narcotics other than marijuana in the five years preceding this application for admission to Certification Training/Testing.	True	False
3.	I have <b>not</b> , under State or Federal law, illegally sold, produced, cultivated or transported marijuana or other controlled substance for sale.	True	False
4.	I have <b>not</b> used marijuana or other controlled substance, other than one prescribed by a physician, while employed or appointed as a peace officer or law enforcement officer.	True	False
5.	I have <b>not</b> been convicted of a felony or any crime which carried a possible penalty of one year or more imprisonment or jail, or any crime which would have carried such a penalty if committed in Nebraska (Class 1 Misdemeanor).	True	False
6.	I have <b>not</b> been convicted for Driving Under the Influence / Driving While Intoxicated in the two years immediately preceding this application for admission to Certification Training / Testing.	True	False
7.	I have <b>not</b> been convicted of either a federal or state misdemeanor which has, as an element, the use or attempted use of physical force, or the threatened use of a deadly weapon, committed against a current or former spouse, parent, or guardian of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, parent, or guardian, or by a person similarly situated to a spouse, parent, or guardian of the victim.	True	False
3.	I have <b>not</b> received a punitive discharge from the United States Armed Forces. Punitive discharges are discharges classified as Dishonorable or Bad Conduct.	True	False
9.	I have <b>not</b> been denied law enforcement certification status, or had my certification revoked or currently suspended in this state or any other jurisdiction.	True	False
10.	I have <b>not</b> been convicted of any crime involving the threat of or the actual use of physical violence that would constitute a Class I Misdemeanor in this state.	True	False
11.	I have <b><u>not</u></b> been convicted of any crime involving the threat of or the actual act of sexual assault or abuse.	True	False
12.	I have <b>not</b> been convicted of any crime of physical violence or sexual abuse against a child or children.	True	False
13.	I have <u>not</u> been adjudicated or convicted of a crime of domestic violence as defined in the United State Code, 18 U.S.C. 922(g)(9), that would disqualify me from possessing a firearm.	True	False
14.	I am <b>not</b> subject to an order of protection that would disqualify me from possessing a firearm under the provisions of U.S.C. 922(g)(8).	True	False

Instructions: The applicant <u>must list all violations of the law</u> for which he/she has <u>been cited</u>, <u>arrested</u>, <u>charged or</u> <u>convicted</u> which occurred either as a juvenile or as an adult. Provide detailed explanation of incident and disposition.

### Have you ever, either as an adult or juvenile, been cited, arrested, charged, or convicted for a violation of any law (except for moving traffic violations and parking violations)?

If yes, complete the information below for each incident.

Original Charge/Citation:								
Date of Incident:								
Were you booked into jail?	Yes	No						
Arresting Agency, city and state:								
Amended Charge:								
Disposition of Case:								
Narrative:								
Original Charge/Citation:								
Date of Incident:								
	Date of Incident: Were you booked into jail? Arresting Agency, city and state: Amended Charge: Disposition of Case: Narrative: Original Charge/Citation:	Date of Incident:         Were you booked into jail?       Yes         Arresting Agency, city and state:          Amended Charge:          Disposition of Case:          Narrative:          Original Charge/Citation:	Date of Incident:         Were you booked into jail?       Yes         Arresting Agency, city and state:         Amended Charge:         Disposition of Case:         Narrative:         Original Charge/Citation:	Date of Incident:         Were you booked into jail?       Yes         Arresting Agency, city and state:         Amended Charge:         Disposition of Case:         Narrative:         Original Charge/Citation:	Date of Incident:         Were you booked into jail?       Yes         Arresting Agency, city and state:         Amended Charge:         Disposition of Case:         Narrative:         Original Charge/Citation:	Date of Incident:         Were you booked into jail?       Yes         Arresting Agency, city and state:         Amended Charge:         Disposition of Case:         Narrative:         Original Charge/Citation:	Date of Incident:         Were you booked into jail?       Yes         Arresting Agency, city and state:         Amended Charge:         Disposition of Case:         Narrative:         Original Charge/Citation:	Date of Incident:         Were you booked into jail?       Yes         Arresting Agency, city and state:         Amended Charge:         Disposition of Case:         Narrative:         Original Charge/Citation:

Were you booked into jail?	Yes	No
Arresting Agency, city and state:		
Amended Charge:		
Disposition of Case:		
Narrative:		

If necessary to report any additional criminal offenses use the same format as above on page #12 identified as Section III. #3, #4 etc.

Instructions: All traffic violations for which the applicant has been cited, arrested or convicted must be reported. Provide detailed explanation of violation and disposition.

### Have you ever been cited, arrested or convicted of any moving traffic violation with the Yes No exception of minor parking violations?

If yes, complete the information below.

1.	Traffic Violation:	Narrative:
	Date of Offense:	
	Citing/arresting agency, city and state:	
	Disposition of Case:	

2.	Traffic Violation:	Narrative:
	Date of Offense:	
	Citing/arresting agency, city and state:	
	Disposition of Case:	

3.	Traffic Violation:	Narrative:
	Date of Offense:	
	Citing/arresting agency, city and state:	
	Disposition of Case:	

4.	Traffic Violation:	Narrative:
	Date of Offense:	
	Citing/arresting agency, city and state:	
	Disposition of Case:	

5.	Traffic Violation:	Narrative:
	Date of Offense:	
	Citing/arresting agency, city and state:	
	Disposition of Case:	

### If necessary to report any additional traffic offenses use the same format as above on page #12 identified as Section IV. #4, #5 etc.

	<u>State</u>	<u>Number</u>	Class/Restrictions	<b>Expiration</b>
Current				
Previous				
Operator's				
License				
Previous				
Operator's				
License				
Previous				
Operator's				
License				
Previous				
Operator's				
License				
Previous				
Operator's				
License				
Previous				
Operator's				
License				

#### Provide a copy of your out of state driving record abstract if applicable.

1. Have you ever had your vehicle operator's license suspended or revoked? If your driver's license was revoked due to points, you must list all of the violations that contributed to revocation of your license.	Yes	No
If yes, provide details:		

If you answered yes to question #1, in this section, was such license ever restored?	Yes	No
If no, provide details:		

2. Have you ever been involved in a motor vehicle accident?	Yes	No
If yes, provide date, location and circumstances of accident:		

If additional space is needed, please include it on page #12 identified as Section IVa. #1, #2 etc.

1. Have you ever been a member of the armed forces of the United States including Yes No

If yes, submit a copy of DD214 with this form. If no, go to Character Declarations.

#### I <u>was a member</u> of the armed forces:

		Coast	Coast Air M		Marine	Dates of	Service			
	Army	Guard	Force		Nav/V	N/2///	Corps	V	FROM <i>Month/Year</i>	TO <i>Month/Year</i>
Regular armed forces										
Reserve components										
National Guard										

#### My rank was:

I am **presently a member** of the armed forces. Applicant is currently on active duty in the Armed forces, to include reserve component or National Guard:

Army	Coast Guard	Air Force	Navy	Marine Corps	Rank	Present Duty Station

Address:	
Commanding officer:	
Telephone number:	

1.	Did you receive an honorable discharge?	Yes	No	
2.	Where you ever court-martialed?	Yes	No	
3.	Were you ever awarded non-judicial punishment? (Art. 15 UCMJ)	Yes	No	
4.	Were you allowed to resign in lieu of a court-martial?	Yes	No	
5.	Were you administratively discharged?	Yes	No	

If you answered yes to any of the above, provide a detailed explanation below. Note the item number in your response. If additional space is needed, please include it on page #12 identified as Section V. #3, #4 etc. Provide applicable military disciplinary records.

1.	Have you ever been party in civil litigation to include: Divorce, Child Support, Collections, Small Claims, etc.?	Yes	No
2.	Have you ever had a complaint filed against you in any civil, criminal or administrative forum, alleging fraud, deceit, misrepresentation, or forgery?	Yes	No
3.	Have you ever had a civil case dismissed because of a finding of abuse of legal process including the filing of a frivolous lawsuit?	Yes	No
4.	Have you ever had a professional license/certification that you hold be under investigation?	Yes	No
5.	Have you had a law enforcement certification/license or any other professional license/certificate revoked or suspended in this state or any other state?	Yes	No
6.	Is a professional license/certification that you hold currently under investigation?	Yes	No
7.	Have you ever filed a petition for bankruptcy or had a credit or charge account turned over to a collection agency, or a credit card or charge account debt charged off or revoked?	Yes	No
8.	Are you currently in violation of a court order to include an order for child support?	Yes	No
9.	Have you ever been terminated, suspended, disciplined or permitted to resign in lieu of termination from any job?	Yes	No

If you answered yes to any of the above, provide a detailed explanation below. Note the item number in your response. If additional space is needed, please include it on page #12 identified as Section VI. #3, #4 etc. Provide the name and location of any court and copy of court pleadings and final disposition if applicable.

#### Section VII: Statement of Health and Signature

Do you currently have any condition or impairment (including but not limited to substance abuse, alcohol abuse, or a mental, emotional, or nervous disorder or condition) which in any way currently affects, or if untreated, could affect your ability to successfully perform the duties of a law enforcement officer?

### If you answered yes to any of the above, provide a detailed explanation below. If additional space is needed, please include it on page #12 identified as Section VII.

#### Section VIII: Applicant Attestation Verification

#### Instructions: To be completed by the applicant.

**Title 79, Chapter 8, 005.04A2 states:** "Applicants are under a duty to disclose any and all information that may affect the applicant's qualifications for entrance into certification training. Any omissions, falsifications, and/or misrepresentations made on the application or through the application process, including the background investigation, are grounds for denial of entrance into a Training Academy, suspension from training or termination of training.

*I am aware that this document constitutes a public record and knowingly making a false entry in, or false alteration of a public record is a violation of Nebraska Revised Statute 28-911.* 

I hereby certify that there are no misrepresentations, omissions, or falsifications in the forgoing statements and answers to questions and that all statements and answers are true and correct.

Signature of Applicant		Date	
Sworn to and subscribed before me, this	day of	,	
Notary Seal or Stamp			

Signature of Notary

#### Instructions: To be completed by the individual who conducted the background investigation.

*I am aware that this document constitutes a public record and knowingly making a false entry in, or false alteration of a public record is a violation of Nebraska Revised Statute 28-911.* 

I hereby certify that a diligent background investigation of this applicant was conducted in accordance with Title 79, Chapter 8, 005.04B and, <u>to the best of my knowledge, all foregoing statements and answers to questions by the applicant are true and correct</u>.

day of

Signature of	Background	Investigator
--------------	------------	--------------

Date

,

Sworn to and subscribed before me, this

Notary Seal or Stamp

Signature of Notary

Instructions: This section is to be used for providing additional information for any incidents previously mentioned. Please reference the page number, section number and item number.





### **EMPLOYMENT VERIFICATION FORM**

This form must be completed, in full, by the City Clerk, Village Clerk, or County Clerk and must be properly notarized by a notary public.

For the purpose of this verification form, a law enforcement employee shall mean either (1) a law enforcement officer who is being paid regularly by the governmental subdivision for the performance of duties as specified in <u>NEB. REV. STAT.</u> §81-1401 or (2) a law enforcement trainee who is being paid regularly by the governmental subdivision while attending Basic Officer Certification training and will receive appointment as a law enforcement officer from that governmental subdivision upon completion of such course.

Ι	verify	that
(City or V	/illage Clerk or County Clerk)	(Name of Student)
as of this date _	(Hire Date)	is a
Noi	n-Certified Conditional Officer (an a	ppointed law enforcement officer)
Tra	inee (may not interact with the public	c in a law enforcement capacity)
Cer	tified Officer requiring Reactivation	
	(Agency or Municipality)	and will be paid regularly while attending
training and is o	covered under the political subdivision	on's worker's compensation insurance plan.
		Signature

Subscribed and sworn to before me on this

\_\_\_\_\_ day of \_\_\_\_\_\_, 20\_\_\_\_.