



American
Emergency
Preparedness

Communications Training Officer Workshop

**Mitchell, South Dakota
July 10-12, 2023**

This is THE class for your 911 centers. In this three-day course, you will develop the tools to teach new prospective members in the industry. This course will expand the standards of the industry, while re-affirming the best practices every center is looking for.

We will specifically examine:

- The DOR (Daily Observation Report) and how to use it properly.
- How to develop a Task sheet.
- When to apply a PIP plan (Personal Improvement Plan).
- How to council and support the new trainee.
- The liability of training for you and your center.
- How to teach both the young and older trainees.
- Mitigation techniques for the trainees.
- NRT (Not responding to training).
- When to sign off on an employee.

These are just a few of the topics covered in this amazing workshop. At AEP we look to empower trainers with the best tools to move our lifesaving industry forward. Upon completion your new CTO's will have the confidence and knowledge to bring back to your centers the most up to date information to train our new employees. We will take you from day one to sign off. This course is an evidence-based representation of the best training practices today.

Instructor Info:

**AEP Instructors are all
emergency
communications experts
that are both dispatchers
and passionate Instructors.
All AEP Instructors
consistently receive
outstanding evaluations.**

Class Details

**Dates: July 10-12, 2023
Tuition: \$529 3 day class!
Hours: 8:30am-4:30pm**

**Hosted by:
Mitchell Regional 911**

**For reservations contact
AEP at (401) 344-0054
or register online at**

www.ameri-prep.com



American
Emergency
Preparedness
911 Training Consultants

**CERTIFIED TRAINING
OFFICER (CTO)
COURSE**

A New Three-Day In-Person Course
Affirming Best Practices from
Day One to Sign Off

AMERI-PREP.COM

@AMERIPREP