Nebraska Crime Commission

Request for Applications

SFY 2028 Edward Byrne Memorial Justice Assistance Grant (JAG)

YEAR 1 AWARD AMOUNT
Estimated $1.2 Million

PROJECT PERIOD (3 Years)
July 1, 2027– June 30, 2030

BUDGET PERIOD (Year 1)
July 1, 2027– June 30, 2028

APPLICATION DEADLINE
December 30, 2026, by 5:00 p.m. (CST)

CONTACT INFORMATION
For assistance with the requirements of this solicitation, contact:

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Good Life. Great Service.
COMMISSION ON LAW ENFORCEMENT AND CRIMINAL JUSTICE

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Overview

This solicitation is for criminal justice agencies who wish to apply for competitive funds under the Nebraska Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Grant Program (Statutory Authority § 10151-10726). The federal JAG Program is administered by the Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA). For more information on the JAG program, please refer to the JAG Frequently Asked Questions (FAQs).

The Nebraska Crime Commission (NCC) is the designated State Administering Agency for JAG. Information about Crime Commission and its various grants and other resources can be found at https://ncc.nebraska.gov/.

Purpose Areas

JAG funds may be used for state and local criminal justice initiatives that will improve or enhance the following purpose areas:

- Law enforcement programs
- Prosecution and court programs
- Prevention and education programs
- Corrections and community correction programs
- Drug treatment and enforcement programs
- Planning, evaluation, and technology improvement programs
- Crime victim and witness programs (other than compensation)
- Mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams
- Implementation of state crisis intervention court proceedings and related programs or initiatives, including but not limited:
    - Mental health courts
    - Drug courts
    - Veterans courts; and
    - Extreme risk protection order programs
- Programs to purchase and operate unmanned aircraft systems (as defined in section 44801 of title 49, United States Code) to benefit public safety
- Programs to purchase and operate counter-UAS systems (as defined in section 44801 of title 49, United States Code) included on the list of technologies established by subsection (d)(2)(A)(iii) section 210G of the Homeland Security Act of 2002 (6 U.S.C. 124n(d)(2)(A)(iii)) to exercise the authority granted under subsection (a)(2) of such section

Eligibility

To be eligible for JAG funding, the applicant must be one of the following:

- A unit of local government (i.e., city, county, town)
- An Indian tribal government which has its own law enforcement
- A state operated criminal justice program
- In limited situations, a community-based or faith-based organization that is private and non-profit - *BJA Approval*

Law Enforcement Agency Requirements: To be eligible for grant funds, law enforcement agencies must comply with the following:

1. Fingerprints/UCR Reporting Requirement: The agency must comply with Nebraska statute §29-209 and §29-3516, and submit all fingerprints taken to the Nebraska State Patrol (NSP).

2. NIBRS Reporting Requirement: The agency must currently be in compliance with the mandatory Nebraska Incident Based Reporting System (NIBRS) requirements as stated in 78 Neb. Admin. Code, Ch. 5, § 006. The agency must maintain compliance with the requirements throughout the entire project period to remain eligible for an active grant award.

3. National Instant Criminal Background Check System (NICS) Reporting Requirement: The agency shall comply with the NICS Reporting requirements as stated in Nebraska Revised Statute §§ 69-2402 to 69-2431. The agency must maintain compliance throughout the entire project period to remain eligible for an active grant award.

4. Death in Custody Reporting Act (DICRA) Requirement: The agency must comply with PUBLIC LAW 113–242 by submitting all deaths in custody to Nebraska Crime Commission.

5. DNA and CODIS Requirements: The agency must comply with the collection of DNA requirements as stated in Nebraska Revised Statute §29-4106.

6. Use of Force Requirement: The agency must ensure compliance with Executive Order No. 13929 "Safe Policing for Safe Communities" and must have a certification from the Nebraska Police Standards Advisory Council (PSAC) and Nebraska Law Enforcement Training Center (NLETC) regarding their Use of Force policies. The Agency must also comply with Nebraska Revised Statute §28-1412.

Project and Budget Periods

SFY 2028 JAG has an overall project period of three years - July 1, 2027 to June 30, 2030. The project will be split into three separate budget periods: Year 1, ending on June 30, 2028, Year 2, ending on June 30, 2029, and Year 3 ending June 30, 2030. **Applicants should develop a budget for Year 1 (July 1, 2027 to June 30, 2028 or no more than 12 months of operations).** The project period for Year 1 must start on or after July 1, 2027 and end by June 30, 2028.

Year 2 award amounts will be determined based on availability of funds and successful operations of Year 1. **Projects with unspent funds at the end of each budget period will be required to deobligate those dollars, unless NCC approved extension.**

Funds Available (Estimated)

The Nebraska Crime Commission will award no more than $1.2 million for this solicitation that covers Year 1 of a three-year project period. Funding for Year 2 and Year 3 will be determined by availability of funds and the project's successful grant management. Successful grant management of Year 1 is generally defined as reporting at least 90% of expenditures of awarded funds and meeting at least 90% of Performance Measures in Year 1, unless extenuating circumstances are communicated to your Grant Manager.

Cost Sharing (Match) Requirement

Byrne JAG does **not** require cost sharing (match).

Application Process

Application Submission
Applications are due no later than **December 30, 2026, at 5:00 p.m.** (CST). Late applications will not be accepted.

All applications shall be submitted electronically **through the Euna application portal**. All required documentation in the "Required Attachments" section of this RFA is to be completed and ready. **All documents are required for a complete application and must be submitted at one time.**

Euna application portal link: https://ne.amplifund.com/Public/Opportunities/Details/4b6a7e2b-0e8d-4d79-9e29-1ae801bf8e9c

Access to the application will close at **5:00 PM CST on December 30, 2026**. No applications or attachments will be accepted once the system closes. Failure to submit all documentation and/or information required for the proposed project will negatively affect the applicant's eligibility and award review process. If an award is granted, it may result in conditions that preclude the recipient from accessing or using award funds until conditions are satisfied.

It is recommended the application submission process be completed no less than 48 hours prior to the deadline to avoid delays that may result from technical difficulties. Log in to the system well in advance to ensure there are no issues. This platform requires users/organizations to register. If you already have a profile in the system, do not create a new one.

For technical assistance with the Euna application portal, please contact Nebraska Euna Support at (844) 735-0239 or support@ne-amplifund.zendesk.com. Applicants may also access resources and chat with Euna Support staff through the Euna Customer Support Portal at https://ne-amplifund.zendesk.com.

The Crime Commission reserves the right to reject any or all applications, to waive informalities and minor irregularities in applications received, and to accept any portion of the application, or all items proposed, if deemed in the best interest of the State of Nebraska to do so. Failure of the applicant to provide information requested in this Announcement or the grant application may result in the disqualification of the application. The fact that an applicant meets eligibility requirements and applies for eligible services does not guarantee funding.

Acceptance of Application Content: The final contents of the approved application become contractual obligations of the grant award issued to a successful applicant.

Application Review

Applications will be reviewed and assessed by the Crime Commission considering the following:

1. Past compliance with all financial and programmatic reporting requirements;
2. Overall quality and completeness of the application;
3. Demonstration of clear, measurable, and appropriate grant project objectives;
4. Demonstration of need including geographic location, local demographics, local statistics, other financial resources, etc.; and
5. Adequate correlation between the cost of the project and the objective(s) to be achieved.

Only complete applications received by the deadline will be reviewed. When an application is received by the Crime Commission, there is no commitment to the Crime Commission to fund an application or to fund it at the amount requested. All areas of the budget are subject to review and approval. Decisions related to budget areas are based on both eligibility and reasonableness. The Crime Commission has full discretion to determine the reasonableness of budget items based on both objective and subjective decision-making tools. See “Restrictions on Use of Funds” subsection below to determine whether budget items requested are allowable prior to submitting your budget.

Funding Decisions

Applications for funding will undergo a grant review process. At any point during this review, a decision not to fund a project or any part thereof may be made. These decisions are within the complete discretion of the Crime Commission.

All funding decisions related to the JAG program applications received in response to this solicitation are made based on the criteria listed above and the availability of funding. The Crime Commission will inform the applicant of funding decisions through funding determination letters and if there are any contingencies before an award is made. Applicants should not make assumptions regarding funding decisions until they have received official written notification of award approval or denial.

Once an award is made, the Crime Commission maintains the discretion to make a determination that a subgrantee is not compliant with applicable policies. Upon such a determination, the Crime Commission may terminate further funding and require reimbursement of grant funds.

Eligible Expenses

In order to be eligible for reimbursement, program costs must meet the following criteria:

- Costs must be allocable, actual, reasonable and necessary for the stated purpose of the grant.
- Costs must be in accordance with generally accepted accounting principles. Learn more.
- Costs must conform to any limitations or exclusions set forth in 2 C.F.R. Part 200.
- Costs must be consistent with policies and procedures of the JAG grant program and applied uniformly.
- Costs must be adequately documented with supporting materials including receipts, invoices, timesheets, paystubs, etc.

Unmanned Aircraft Systems (UAS)/ Counter-Unmanned Aerial Vehicles (UAV) may be acquired with JAG funds only if the recipient (or subrecipient, as applicable) requests and is granted prior express approval from BJA, consistent with requirements specific to UAS/UAV purchases. Additional information may be found here: https://bja.ojp.gov/funding/uas.

Restrictions on Use of Funds

JAG Grant funds cannot be used directly or indirectly for security enhancements or equipment to nongovernmental entities not engaged in criminal justice or public safety.

In addition, the following items are not allowed:

1. Aircraft (exception for police helicopter)
2. Vehicles (exception for police cruisers)
3. Vessels (exception for police boats)
4. Bonuses or commissions
5. Compensation and travel of federal employees
6. Construction, renovation or remodeling (other than penal or correctional institutions)
7. Entertainment expenses and bar charges
8. Finance fees for delinquent payments
9. Land acquisition
10. Luxury items
11. Real estate
12. Military-type equipment
13. Incentives (food, gifts, trinkets, gift cards)
14. Pre-paid gas/phone cards
15. Costs Incurred outside the project period
16. First class travel
17. Interoperability equipment that is not compliant with the Nebraska Statewide Radio System (SRS)
18. Any security enhancements or any equipment to any nongovernmental entity that is not engaged in criminal justice or public safety
19. Any other prohibition imposed by federal, state or local law or regulation (https://bja.ojp.gov/doc/jag-prohibited-expenditures-list.pdf)

Federal law prohibits the use of federal funds from certain activities regardless of the federal funding source or the specifics of the grant program. These prohibitions include but may not be limited to:

1. Lobbying, including attempts to influence legislation or the outcome of any federal, state, or local elections. Recent changes to the law have expanded the prohibition to any federally appropriated funding used, either directly or indirectly, to support the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government, without the express written approval of OJP. Violations of this prohibition are now subject to civil fines of up to $100,000 per violation.
2. Fundraising (including financial campaigns, endowment drives, solicitation of gifts and bequests, and similar expenses incurred solely to raise capital or obtain contributions).
3. The direct or indirect support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
4. Funds may not be used to discriminate against or denigrate the religious or moral beliefs of victims who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such victims.

The activities listed below are out of the program scope and will not be funded.

- Any program or activity that, directly or indirectly, violates (or promotes or facilitates the violation of) federal immigration law (including 8 U.S.C. § 1373) or impedes or hinders the enforcement of federal immigration law—including by failing to comply with 8 U.S.C. § 1373, give access to DHS agents, or honor DHS requests and provide requested notice to DHS agents.
- Any program or activity that violates any applicable Federal civil rights or nondiscrimination law. This includes violations that indirectly violate the law, including by promoting or facilitating violations, or unlawfully favor individuals in any race or protected group, including on a majority or minority, or privileged or unprivileged, basis, within a given area, population, or sector.

- Except as indicated in the following sentence, costs of providing legal services (that is, professional services of the kind lawfully provided only by individuals licensed to practice law) to any removable alien (see 8 U.S.C. § 1229a(e)(2)) or any alien otherwise unlawfully present in the United States are disallowed and may not be charged against the award. Costs for legal services disallowed under the preceding sentence do not include costs for legal services— (1) to obtain protection orders for victims of crime (including associated or related orders (e.g., custody orders), arising from the victimization); (2) that are associated with or relate to actions under 18 U.S.C. ch. 77 (peonage, slavery, and trafficking in persons); (3) to obtain T-visas, U-visas, or "continued presence" immigration status (see, e.g., 8 U.S.C. § 1101(a)(15)(T) & (U); 22 U.S.C. § 7105(c)(3)(A)); or (4) as to which such disallowance would contravene any express requirement of any law, or of any judicial ruling, governing or applicable to the award.

Supplanting Prohibited: Federal funds must be used to *supplement* existing state or local funds for program activities and may not replace nonfederal funds that have been appropriated or allocated for the same purpose. Additionally, federal funding may not replace state or local funding that is required by law. If a question of supplanting arises, the applicant or subgrantee will be required to substantiate that the reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.

Grant Application and Implementation Requirements

System for Award Management (SAM) Registration –As required in 2 C.F.R. 25.300(a), all applicants of federal funding are required to obtain a UEI before applying for funding; however, they are not required to have an active registration in SAM.gov. Certain subrecipient agencies may be required to report additional executive compensation information to check status or update entity records can be accessed at http://www.sam.gov/.

Reporting Requirements - JAG subgrantees are required to submit quarterly programmatic and fiscal reports in the Crime Commission's Grant Management System. Each program report and fiscal report must be submitted prior to requests for reimbursement being approved.

Quarterly Performance Measurement Tool (PMT) - BJA requires all funded agencies (subrecipients) to submit statistical data on a quarterly basis using the on-line federal Performance Measurement Tool (PMT) system. Agencies will be required to create internal data collection processes to collect the specific data points for quarterly reporting in the PMT system and designate a point of contact within the agency to enter the data. Additional information on PMT reporting and accessing the PMT system will be provided to funded projects.

Subgrantees failing to submit this data will have their grant funds suspended until the deficiency is addressed.

Audit Requirements - All audits will comply with 2 C.F.R. Subpart F (§200.500). Audits for private non-profit agencies shall comply with the DOJ Financial Guide and Crime Commission Grants Administration Manual.

- **Single Audit Threshold:** Agencies and organizations that expend $1,000,000 or more in total federal awards during their fiscal year are required to have a Single Audit conducted.
- **Exempt Agencies:** Organizations expending less than $1,000,000 in federal funds are exempt from Single Audit requirements. However, a complete agency audit complying with 2 C.F.R. § 200.500 is highly recommended at least once every three years for private non-profits.
- **Scope & Submission:** The audit must cover the entire operations of the entity. In accordance with 2 C.F.R. § 200.512(a)(1), reporting packages must be submitted electronically to the Federal Audit Clearinghouse (FAC) within **30 calendar days** after receiving the auditor's report or **9 months** after the end of the audit period, whichever comes first.
- **Crime Commission Requirement:** A single copy of the audit report must be submitted to the Federal Clearinghouse within this same timeframe.

Internal Control Standards – To prevent mismanagement, errors, and fraud, both the Nebraska State Auditor and the federal granting agency require strong internal safeguards. Specifically, duties must be divided so that no single individual manages the entire procurement and payment process.

Non - Commingling of DOJ Grant Funds - All DOJ grant funds are accounted for in a distinct, standalone cost center/fund code within a general ledger, completely separate from other federal funds, state/local funds and organizational revenue.

Suitability to Interact with Minors - Recipients of awards under this funding announcement for which the purpose of some or all the activities is to directly benefit a set of individuals under 18 years of age must make determinations of suitability. Determinations must be made for all individuals who may interact with participating minors. This requirement applies regardless of an individual's employment status with the recipient organization and can include (but not limited to) employees of the recipient agency, consultants, contractors, employees of a contractor, trainees, volunteers, teachers, or mentors. For more information on this requirement visit the OJP web site at https://www.ojp.gov/funding/explore/interact-minors.

Office of Civil Rights – Pursuant to 28 C.F.R. Section 42.302 all recipients of federal funds must be in compliance with EEOP and Civil Rights requirements. All programs that receive DOJ funds or are subawarded DOJ funds via program agreements are required to conform to the grant program requirements. Violations may result in suspension or termination of funding, until such time as the recipient is in compliance.

Nondiscrimination (Civil Rights) – Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits. All subgrantees must prepare a **written** policy regarding how the agency will actively notify staff and program participants of nondiscrimination policies.

Civil Rights Training – All programs that receive DOJ funds are required to complete civil rights training within 90 days of the beginning of the project period and must ensure all program staff are trained on the civil rights laws and the agency's written policies regarding nondiscrimination annually. Nebraska Crime Commission will assign civil rights training in the training portal at the start of the project period annually.

Limited English Proficiency (LEP) Individuals – In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of federal assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with Limited English proficiency. All subgrantees must develop a **written** LEP plan. LEP information previously available at http://www.lep.gov is unavailable at time of release of this RFA.

Equal Employment Opportunity Assurance of Compliance – Compliance is required with the following federal laws which prohibit discrimination on the basis of race, color, national origin, religion, sex, age or disability. These are Title VI of the Civil Rights Act of 1964; Omnibus Crime Control and Safe Streets Act of 1968; Section 504 of the Rehabilitation Act of 1973; Title II of the Americans with Disabilities Act of 1990; Age Discrimination Act of 1975; and the Title IX of the Education Amendments of 1972. All subgrantees must prepare an Equal Opportunity Employment Plan of Certification form and a **written** policy regarding how the agency will actively notify staff of nondiscrimination policies. EEOP Reporting Tool previously available at https://ocr-eeop.ncjrs.gov/ is unavailable at time of release of this RFA.

Employment Eligibility Verification – Any award recipients (at any tier) must properly verify the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. § 1324a(a)(1) and (2).

Certified Assurances and Certifications - As recipients of federal funds, the Crime Commission must sign and pass on certain Certified Assurances and requirements to subgrantees. Certified Assurances and Certifications Regarding Lobbying; Suspension and Other Responsibility Matter; and Drug Free Workplace must be signed and returned with the grant application.

Award Acceptance and Special Conditions - Awarded applicants accept or reject the grant award and special conditions with original signatures and required forms within fifteen (15) days from the date of provision. Subgrantee will be unable to request funds until the award documents are received by the Crime Commission.

Financial Recordkeeping - Supporting documentation for all expenses must be maintained in accordance with the Code of Federal Regulations. This includes but is not limited to timesheets that accurately reflect staff, consultant, and volunteer time on grant-funded activities, purchase receipts, invoices, and equipment and supply logs.

Contracts – Any request for a noncompetitive approach for a contract of $250,000 or more will require additional approval from the federal Office of Justice Programs. Contracts must adhere to established procurement processes. Contracts are utilized to purchase specific services and are based on set fees.

Subawards – Also referred to as Tier II subrecipients. Projects involving subawards must be issued and monitored for compliance with federal requirements by the lead agency identified on the application information page. Subawards involve the passing down of federal funds to a partner agency based on actual costs. Each partner agency subawarded funds under this project must have a signed subaward and special conditions with the subrecipient.

Fiscal Requirements

Subrecipients must comply with all fiscal requirements as outlined in the DOJ Financial Guide and the Nebraska Crime Commission Grants Administration Manual.

Commingling of funds on either a program-by-program or project-by-project basis is prohibited. The subrecipient's accounting system must maintain a clear audit trail for each source of funding for each fiscal budget period. For more information on these requirements, please see the DOJ Financial Guide and the Nebraska Crime Commission Grant Administration Manual.

Proof of Non-Profit Status

Non-profit organizations must submit the following documentation with the application for VOCA funding: 1) A copy of their non-profit certification **AND** 2) their most recent 990 or equivalent.

All non-profits funded are required to make their financial statements available online (either on the non-profit organization's website or another publicly available website). Organizations that have federal 501(c)(3) tax status will be considered in compliance with this requirement, to the extent that the organization files IRS Form 990 or equivalent, as several sources already provide searchable online databases of such financial statements.

Application Instructions

Project Information in Euna

Fill out the general application information, including the name of the project, the federal amount requested, and the contact information for the person completing the agency's application. Please use "SFY 2028 JAG – AGENCY NAME" for the application name in Euna.

From the menu on the Application Forms page, select SFY 2028 JAG - Application Form to access the application and provide the following information. Necessary attachments that are not requested on this form may be provided under the SFY 2028 JAG – Document Uploads form.

Applicant Information

Please complete the contact information, providing the requested information as noted on the application itself. The applicant must be the agency that will receive and disburse the grant funds.

The federal Employee Identification Number (EIN) and the SAM Unique Entity Identification (UEI) number must be that of the applicant. Each applicant is required to attach a downloaded PDF copy of the applicant's SAM registration.

The application must identify a Project Point of Contact, a Financial Point of Contact, and an Authorized Official for the proposed project. Each position must be assigned to a different individual. These persons are responsible for oversight of the project and will need to complete various responsibilities, including completing certifications, throughout the course of the project. Changes in these positions will require a project change request identifying the new personnel.

- **Project Point of Contact (PPOC):** primary contact for the project, responsible for overall project management and correspondence with the Crime Commission.
- **Secondary Project Point of Contact (SPPOC):** optional contact for the project and responsible for overall project management and may be included in correspondence with the Crime Commission.
- **Financial Point of Contact (FPOC):** responsible for financial reports and fiscal oversight of the project.
- **Authorized Official (AO):** individual representing the applicant agency who possesses the authority to sign contracts and agreements on behalf of the agency. The Authorized Official is typically considered to be the City Mayor, the Chair of County Board/Council, the Board President of a non-profit organization, or Designee through Tribal Resolution. If the person identified as the Authorized Official has another position, a copy of the agency policy or bylaws supporting their signing authority shall be provided.

Program Narrative
All applications must include narrative information using the outline provided below.

Program Area: Select which program area best applies to the program requested for grant funds.

Program Currently Funded:

- Funded by any Crime Commission grant, state or federal? Select Yes or No and if yes, provide grant number.
- Funded or plan (including pending) to fund from another state or federal entity for same or similar service? Select Yes or No and if yes, provide grant number.
- Any other Crime Commission grant, state or federal not listed above? Select Yes or No and if yes, provide grant number.

Organizational Overview: Provide a concise statement highlighting the major aspects of the organization to enhance public safety (including the mission statement, how long the program existed, all programs offered and who benefits from these services).

Program Plan and Budget Alignment: Clearly explain how your program's requested budget will reduce specific public safety threats in your jurisdiction.

Evaluation Program Effectiveness: Provide strategies the program uses to evaluate its effectiveness and improving the services. (Example: Uses ongoing, systematic data collection to track progress against benchmarks and make timely adjustments).

Record of Providing Effective Services: Provide to the documentation, evidence and/or data that demonstrates the program has successfully met its intended goals, performance and compliance of state, local or federal requirements.

Statement of the Problem: The submission of this application presumes there is a definable problem, which will be solved either in whole or in part with the grant program for which funds are being requested. Describe the problem that justifies the need for funding. Use specific data points to show the program request addresses the identified need. There must be recent local data as it relates to substance abuse treatment and its related issues that justifies the request for this program or service. Do not use data from other states.

Program Activities: Provide a description of the program and explain how the program's activities will resolve the problem identified in the previous section. This description should provide a clear understanding of the method(s) used by the project to achieve goals, objectives, and projected outcomes, and how the activities will address the problem you are trying to solve. Also include:

Personnel/Competencies: A list of personnel that your agency proposes to fund and their benefit to the program.

Operations & Activities: Clearly state how the activities, investigative methods, and collaborative approach the program seeks to engage will resolve the problems identified in your statement of the problem.

Indicate the population(s) to be served: Ensure that the program request is targeting the appropriate demographics based on best practices and if applicable, include anticipated number of participants for a direct service program.

Describe any best practices that will be used for the criminal justice project: Is it evidence-based, promising, research-based or practiced-based. BJA encourages states to support programs willing to comply with the JAG requirements and guidance on evidence-based and promising practices.

Partnerships and Collaborations: Describe partnerships and collaborative efforts as they relate to the scope of the program.

Sustainability: The sustainability plan should be used to describe the agency's ability to support the program in the event funding through this solicitation is reduced or no longer available. The Crime Commission encourages all subgrantees to find alternative sources of funding to avoid being completely dependent on a sole funding source. Describe alternative sources of funding and a plan for continued operation and service should funding under Byrne JAG be reduced or eliminated.

PROGRAM PERFORMANCE PLAN: GOALS AND OBJECTIVES

Review the five Nebraska Byrne JAG priority areas listed below. Provide one to three goals for your program. Each goal must align with at least one priority area.

For every goal, you must outline the objectives, performance measures, and indicators that demonstrate how your program will achieve success throughout the grant cycle.

Priority Areas

1. Technological Infrastructure and Data-Sharing
2. Mental Health and Substance Misuse
3. Workforce Recruitment and Retention
4. Community-based Crime Prevention
5. Juvenile Justice and Reentry Programs

Performance Plan Requirements:

Goals: Provide 1 to 3 total goals. Each goal must explicitly state what will be funded, what will be measured, and the target timeframe. You must also assign a specific goal type for tracking.

- *Objectives*: Every goal needs at least one objective. Multiple objectives per goal are allowed.
- *Outcomes and Activities:* Every objective needs at least one outcome or activity with a specific timeframe. Multiple outcomes or activities per objective are allowed.
- *Reporting*: Subrecipients must report progress on each goal in every quarterly progress report.

Performance and Measurability Standards

Focus on measurable change. Performance indicators must show a measurable direction, such as increase, decrease, or maintain. Avoid passive activity statements. Do not use open-ended phrases like to provide, to train, or to establish.

Provide baselines for percentages. If you use a percentage change, you must include the baseline and the target numbers. For example, write: Increase participants enrolled by 25 percent, from 80 to 100. Enter targets as numbers. Enter your performance measure as a number type, using your final target, such as 100, as the planned goal.

EXAMPLE:

Strategy: Reduce violent gun crime and gang-related narcotic distribution in high-crime corridors over the 3-year grant cycle.
Goal or Objective: Increase targeted, intelligence-led patrols and multi-jurisdictional sweeps to reduce violent firearm offenses by 15% within the first 12 months
Tracked Outcomes: Number of multi-jurisdictional operations conducted, quantity and type of illicit drugs seized, number of firearms recovered from prohibited individuals, and percentage change in local violent crime rates.

Development Prompt

When building your goals and objectives, consider this core impact question: How will the served communities benefit from this program?

Applicant Disclosure of Pending Applications: Applicants are to disclose whether they have any pending application for federally and/or state funded grants that include requests for funding to support the same project being proposed under this solicitation and will cover identical cost items outlined in the budget in the application under this solicitation. Crime Commission seeks this information to help avoid any inappropriate duplication of funding. Applicants that have pending applications as described above are to provide the following information about pending applications submitted within the last 12 months:

1. Identify any pending applications for federally and/or state-funded grants that include requests for funding to support the same project being proposed under this solicitation and will cover identical cost items included in the budget for this application.
2. Provide the following information about pending applications submitted within the last 12 months:
    a. Federal or state funding agency
    b. Agency point of contact information (name, phone number, email address)
    c. Solicitation name
    d. Project or application name

If the applicant does not have any pending applications, indicate “None” on the application form.

AGENCY BUDGET

The SFY 2028 JAG grant covers **only** Year 1 of the three-year project period awarded. The award amount depends on the availability of federal funds and compliance with the grant's special conditions.

Funding for Years 2 and 3 is **not** guaranteed; it is strictly contingent upon successful grant management and operations in the preceding year, as well as future federal fund availability. Any unspent funds remaining at the end of each budget period must be deobligated and returned, unless a formal extension is requested and approved due to documented, unforeseen circumstances.

Complete a detailed budget with narratives in Euna as outlined below.

Budget Narratives:

The narrative should include a breakdown of costs, as well as how funds will be allocated across budget categories. All line items within the budget are subject to review and approval. Decisions related to these budget line items are based on allowability of line-item costs per program guidelines, justification of costs in relation to project activities, and reasonableness of costs. A description of required narrative components for each budget category is listed below.

- **Program Income**: Program income is gross income earned by a recipient or a contractor under a grant that was directly generated by the grant-supported activity or earned as a result of the award. Program income includes, but is not limited to, income from fees for services performed and income from fundraising. Program income must be identified, appropriately documented, and the resulting revenue and expenses properly recorded and accounted for. Program income does not include rebates, credits, discounts, and interest earned on any of these items. Program income must be used for the original purpose of the grant, used during the period of performance, and must be expended before requesting grant funds. **Program income earned and not disclosed during the application process will use the deduction method from the original award amount**.
    - **Narrative should include**:
        - How much program income is estimated to be generated by a supported activity or earned as a result of this grant award
        - How will the program income earned be used

- **Personnel Narrative**: Funds in this category should reflect positions hired directly by the agency. Personnel refer to wages and fringe benefits for regular full-time or part-time salaried employees for the agency. Other persons working on the project who are not on the regular payroll for the agency must be classified in the sub-awards/contracts category of the application. Salaries may not exceed those normally paid for comparable positions in the community and/or unit of government. Any position 100% funded through grant funds must be 100% dedicated to the grant program's allowable activities. The percentage of funds requested through JAG for a position must not exceed the percentage of time devoted to job functions related to the JAG Program.
  For example, a request that 50% of a Community Specialist's position be paid through JAG; however, the Community Specialist is devoting 25% of their time to job functions for JAG – this is unallowable. Costs for wages in excess of base rate of pay are unallowable.
    - **Narrative should include:**
        - How positions are currently funded with all funding sources
        - Provide a job description for each position requested;
        - Salary increase justification if more than 5%.
        - Breakdown of wages for this position: *Hours x hourly rate = (total)*
        - Breakdown of employers cost of basic fringe benefits for this position pro-rated based on the percentage of grant dollars requested.
            - FICA; Retirement; Insurance; Other - Describe (such as LTD, LIFE, ADD, etc.)

- **Travel Narrative breakdown: For travel requirements, see the NCC Grants Administration Manual.**
    - Position traveling, travel reason;
    - Breakdown of how costs were calculated for and how the most economical travel costs were determined:
        - Mileage
        - Lodging
        - Meals
        - Other

- **Equipment Narrative:** Program equipment requests are requests that will assist in the necessary functions of

the program. Explain how the equipment is necessary for the success of the project and describe the procurement method to be used. Provide the following:

- List each item requested and purpose.
- Include bids or quotes if items are required for bids (3 preferred).
- Identify the capitalization threshold and whether agency or state policy is followed. If agency equipment policy is followed, please provide a copy of the policy as an attachment.
- Summarize the bidding process to be used.
- Address supplanting. For existing or recurring equipment expenses, explain how the expenses were previously funded.
- Include the allocation and detailed calculation of the equipment. Explain how the total and budgeted amounts were determined and any applicable basis for prorating.
- If utilizing program income, include in the other funding categories.

- **Supplies/Operating Expenses Narrative:** Explain how each item is necessary to meet the goals and outcomes of the program. Show the basis for computation if needed. Example below.

Supplies/ Operating Expenses			
Item	**Grant Funds**	**Program Income**	**Total Cost**
Software/Databases	$40,000	$0	$40,000
Livescan fingerprint technology	$2,000	$0	$2,000
Total Supplies/Operating Expenses	$42,000	$0	$42,000

Supplies/Operating Expenses Narrative:
Software/Databases ($40,000): Covers a software and database system upgrade for criminal justice information, data collection, records management, and automated fingerprint identification (AFIS) calculated at a baseline fee of $3,333 per month for 12 months

Livescan Fingerprint Technology ($2,000): Purchases one FBI-certified Livescan fingerprint scanner to enable faster, more accurate identification processing.

- **Consultants/Contracts Narrative:** Describe the service type and provider name. Include a breakdown of the rate, such as number of days or hours the service is being requested. ***Consultant fees in excess of $650 per day or $81.25 per hour require additional justification and prior approval from OJP***

- **Subaward Narrative:**
  - **Purpose of subaward** - Explain the necessity or purpose of the subaward and the partner agency's role.
  - **Service to be provided** - Expected deliverables or services that the subaward will provide and how they'll impact the project.
  - **Supplanting:** Provide an explanation that funds being requested for this position will not be used to supplant (replace) existing funds that would, in the absence of these funds, be made available for grant purposes.
  - **Itemized breakdown of expenses** - Provide a summary of the subaward budget and an itemized breakdown of requested expenses. Include the allocation and detailed calculation of each line item and describe the specific duties for each position requested as outlined in the NCC Grant Administration Manual.

- **Indirect Costs Narrative:** Indicate if the indirect cost rate is a federally approved indirect cost rate agreement (NICRA) or "de minimis" rate. Provide which indirect costs distribution base is being used (modified total direct costs, direct salaries, or direct salaries and fringe). Provide a budget breakdown of how indirect costs were calculated.

  Or indicate if a cost allocation plan is used to pool and distribute shared organizational overhead (such as general administration, facility operations, and utilities) to this project. State the rational cost-driver or metric used (e.g., proportional share of total direct labor, square footage, or modified direct cost volume) to ensure common or joint costs are equitably shared across all active programs without duplication.

Budget Total: Enter the total amount of grant funds requested in each category. Provide budget numbers by rounding up or down to the nearest dollar.

Grant Review and Scoring

All eligible applications will be evaluated and scored out of a maximum of 50 points based on completeness, clarity, and whether the budget request is necessary, reasonable, and allowable. Do not assume grant reviewers have prior knowledge of your organization; provide detailed answers within the application.

In addition to the rubric score, final funding decisions will consider: total funds available, solicitation priorities, the applicant's history of spending down previous awards, past compliance with financial/programmatic deadlines, and the data-based merit of the proposal.

Section 1: Applicant Information

- Applicant provides all information requested. Appropriate signatures are included. Financial officer cannot be the same person as project director.
- Whether the project or program is within the scope and allowable program areas of the Byrne JAG grant.
- The applicant's eligibility.
- History of deobligation

Section 2: Program Narratives: Program narratives should be complete enough to give the reviewer a clear picture of the who, what, when, where, and how in describing what the program is and who it is serving.

- Clearly describes an identified priority area and makes a connection on how this proposed program will meet the need.
- Clearly describes the proposed program and includes the proposed project's purpose and intended impact, include the geographic area served, direct services provided, and a description of the target population to be served.
- Clearly describes how the program will address the social problem(s), including local and/or statewide crime rate information/data.
- An explanation of how this project's funding will continue after the grant funds cease is clearly presented. Any sources of definite future funding are identified. If future funding is uncertain, potential sources for funding are stated. If this project is not to continue after the grant, a clear explanation is given. Strategies to cultivate future funding sources are provided.

Section 3: Budget: Budget narratives should accurately explain project costs that are reasonable, necessary, and otherwise allowable. The budget narrative should be mathematically sound and correspond clearly with the information and figures provided in the Budget tables. The narrative should explain how the applicant estimated and calculated all costs, and how those costs are necessary to the completion of the proposed project.

- Budget tables completed correctly and fully.)
- A narrative is provided which details, matches and justifies the amounts included in the budget form clearly.
- Rates are reasonable and consistent with that paid for similar work in other state or local governments. If the position is funded partially by the grant the % of salary is identified. Other sources of funds are clearly identified which fund the proposed program.
- Clear description the proposed expenditures set forth in the project budget are allowable, reasonable, and cost effective.
- Detailed budget breakdowns are complete, clear description of how request is necessary to meet the goals and outcomes of the program.

Required Attachments

- Certified Assurances (**Required**) –Provide certified assurances completed by the Authorized Official.
- Applicant Risk Assessment Form (**Required**) – All applicants must complete this form and attach the signed form to assist Crime Commission in evaluating the relative risk of noncompliance for applicants.
- SAM Registration (**Required**) – Provide a downloaded PDF copy of SAM registration.
- Agency's Board of Director or Tribal Council List (**Required**) - Provide a complete list of Board of Directors or Tribal Council Membership. List should include board title, term served, professional position/organization, and contact information.
- Agency's Organizational Chart (**Required**) – Must include the program being requested.
- Job Descriptions (If Applicable) – Attach job descriptions for all employees contributing to the project
- Memorandum of Understanding (MOU) – Required of an agency when an application for funds includes an explicit non-financial collaboration with partnering organizations. The MOU provides documentation that demonstrates that the partnered organizations consulted and coordinated the responsibilities of their project activities. The MOU must be signed by all partners. Signatories must be officially authorized to sign on behalf of the agency (Authorized Official). Attach MOU agreements related to this project.
- Agency Policies – Attach agency policies that are applicable to the proposed project. If no policy is submitted, the Crime Commission will default to the policy of the State of Nebraska. The following policies may be required:
    - Personnel Policy, (if requesting personnel)
    - Procurement Policy (if equipment is requested)
    - Body Worn Camera Policy (if requesting BWC)
    - Body Armor Mandatory Wear Policy (if requesting BVP)
    - UAS/UAV Certification of BJA's Prior Approval (if requesting UAS/UAV)
    - Confidential Funds Policy (if requesting confidential funds)
    - Facial Recognition Technology Policy (if requesting FRT)
- Indirect Cost Rate Agreement – Attach if federally approved indirect cost rate agreement has been changed, updated, finalized from provisional, or expired (if de minimis is being requested).
- De Minimis Certification of Indirect Costs – Required for all agencies that are requesting up to 15% de minimis or choosing de minimis after the expiration of an indirect cost rate agreement.
- Indirect Costs Calculator -- Required for all agencies that are requesting indirect costs.
- Other Attachments – Attach supporting documents (e.g., bylaws for Authorized Official verification, nonprofit status, or IRS Form 990).