**Quarterly Report**

Fill in this document for quarterly reporting.Recipients should upload this document in the corresponding quarter under the Performance Plan in AmpliFund. Your program logic model should be included as an attachment.

**Reporting Quarter**

July 1 through September 30, t

October 1 through December 31, Insert Year

January 1 through March 31, Insert Year

April 1 through June 30, Insert Year

# Section 1: Background

Below provide the grant number, grantee name, title of the program being funded and a brief description of the funded program.

**Grant Number:** Click or tap here to enter text.

**Grantee:** Click or tap here to enter text.

**Name of Funded Program:** Click or tap here to enter text.

**Brief Description of Funded Program:** Click or tap here to enter text.

# Section 2: Activities & Outputs

For each planned **activity** in your logic model, fill in the details below within Table 1. In Table 2 you will fill in details of each expected **output** related to each planned activity. Provide information for the quarter identified above. What you will be reporting here are the “activities” and “outputs” identified in your logic model and the indicators you are using to measure them. Only enter **one** activity or output per row. Each table provides space for five activities and outputs. If you have more than five, include them as an appendix. **The first row of each table is filled with an example** based on the hypothetical project introduced in the logic model guide: training the Nebraska State Patrol (NSP) and victim service providers on the LAP (lethality assessment program) and implementing it with victims of domestic violence.

Table 1. Activity Reporting

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **OVP Focus Areas Addressed** | **Description of Activity**  *(max 500 characters)* | **Indicator of Activity Progress during the quarter**  *(max 500 characters)* | **Data Source Type for Indicator** | **Data Source Description**  *(max 500 characters)* | **Value for this Quarter**  *(provide a description for ‘other’/’missing data’)* | **Change in Activity Since Last Reporting Period** | **Progress Notes**  *(max 500 characters)* |
| **\*EXAMPLE\***  Reduction of street or gang violence  Reduction of homicides and injuries caused by firearms  Youth employment opportunities in high-crime areas  **\*EXAMPLE\*** | *Our primary activity is providing training sessions on the LAP for Nebraska State Patrol troopers and victim service providers. We held one training session this quarter.* | *Activity progress is measured by the number of individuals trained.* | Administrative Data or Internal Records  Law Enforcement Data  Hospital Data  Surveys  Interviews  Focus Groups  Other (please specify): | *We keep records of who has registered and who has completed the training.* | Number: *20 NSP and 5 victim service providers registered for and completed the training*  Percent:  Proportion:  Other:  Data are missing (program unable to collect this reporting period – provide a brief explanation) | Moving away from goal  No change  Moving toward goal  Goal met  Goal exceeded  Unknown  Data are missing (program unable to collect this reporting period– provide a brief explanation) | *Since this was the first quarter of the grant period we began with 1 training. We plan to hold 4 trainings next quarter with a goal of training 100 troopers and 25 service providers.* |
| Select all that apply  Reduction of street or gang violence  Reduction of homicides and injuries caused by firearms  Youth employment opportunities in high-crime areas |  |  | Select all that apply  Administrative Data or Internal Records  Law Enforcement Data  Hospital Data  Surveys  Interviews  Focus Groups  Other (please specify): |  | Select one and provide a value  Number:  Percent:  Proportion:  Other:  Data are missing (program unable to collect this reporting period – provide a brief explanation) | Select one  Moving away from goal  No change  Moving toward goal  Goal met  Goal exceeded  Unknown  Data are missing (program unable to collect this reporting period– provide a brief explanation) |  |
| Select all that apply  Reduction of street or gang violence  Reduction of homicides and injuries caused by firearms  Youth employment opportunities in high-crime areas |  |  | Select all that apply  Administrative Data or Internal Records  Law Enforcement Data  Hospital Data  Surveys  Interviews  Focus Groups  Other (please specify): |  | Select one and provide a value  Number:  Percent:  Proportion:  Other:  Data are missing (program unable to collect this reporting period – provide a brief explanation) | Select one  Moving away from goal  No change  Moving toward goal  Goal met  Goal exceeded  Unknown  Data are missing (program unable to collect this reporting period– provide a brief explanation) |  |
| Select all that apply  Reduction of street or gang violence  Reduction of homicides and injuries caused by firearms  Youth employment opportunities in high-crime areas |  |  | Select all that apply  Administrative Data or Internal Records  Law Enforcement Data  Hospital Data  Surveys  Interviews  Focus Groups  Other (please specify): |  | Select one and provide a value  Number:  Percent:  Proportion:  Other:  Data are missing (program unable to collect this reporting period – provide a brief explanation) | Select one  Moving away from goal  No change  Moving toward goal  Goal met  Goal exceeded  Unknown  Data are missing (program unable to collect this reporting period– provide a brief explanation) |  |
| Select all that apply  Reduction of street or gang violence  Reduction of homicides and injuries caused by firearms  Youth employment opportunities in high-crime areas |  |  | Select all that apply  Administrative Data or Internal Records  Law Enforcement Data  Hospital Data  Surveys  Interviews  Focus Groups  Other (please specify): |  | Select one and provide a value  Number:  Percent:  Proportion:  Other:  Data are missing (program unable to collect this reporting period – provide a brief explanation) | Select one  Moving away from goal  No change  Moving toward goal  Goal met  Goal exceeded  Unknown  Data are missing (program unable to collect this reporting period– provide a brief explanation) |  |
| Select all that apply  Reduction of street or gang violence  Reduction of homicides and injuries caused by firearms  Youth employment opportunities in high-crime areas |  |  | Select all that apply  Administrative Data or Internal Records  Law Enforcement Data  Hospital Data  Surveys  Interviews  Focus Groups  Other (please specify): |  | Select one and provide a value  Number:  Percent:  Proportion:  Other:  Data are missing (program unable to collect this reporting period – provide a brief explanation) | Select one  Moving away from goal  No change  Moving toward goal  Goal met  Goal exceeded  Unknown  Data are missing (program unable to collect this reporting period– provide a brief explanation) |  |

Table 2. Output Reporting

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **OVP Focus Areas Addressed** | **Description of Output**  *(max 500 characters)* | **Indicator of Output Progress during the quarter**  *(max 500 characters)* | **Data Source Type for Indicator** | **Data Source Description**  *(max 500 characters)* | **Value for this Quarter**  *(provide a description for ‘other’/’missing data’)* | **Change in Output Since Last Reporting Period** | **Progress Notes**  *(max 500 characters)* |
| **\*EXAMPLE\***  Reduction of street or gang violence  Reduction of homicides and injuries caused by firearms  Youth employment opportunities in high-crime areas  **\*EXAMPLE\*** | *The first expected output for our primary activity (training on the LAP for troopers and service providers) is the NSP will conduct the LAP with victims of domestic violence.* | *Output progress is measured by the percent/proportion of domestic violence victims the LAP was conducted with by trained NSP.* | Administrative Data or Internal Records  Law Enforcement Data  Hospital Data  Surveys  Interviews  Focus Groups  Other (please specify): | *NSP has provided a supplemental form for trained troopers to indicate if they performed the LAP or not when responding to potential domestic violence calls. If the LAP is not performed, troopers indicate why not.* | Number:  Percent: *75%.* *Trained troopers responded to 12 DV-related calls for service and performed the LAP in 9 of the 12.*  Proportion:  Other:  Data are missing (program unable to collect this reporting period – provide a brief explanation) | Moving away from goal  No change  Moving toward goal  Goal met  Goal exceeded  Unknown  Data are missing (program unable to collect this reporting period– provide a brief explanation) | *In this quarter there were only 2 weeks when trained NSP were in the field post-training. In that time troopers responded to 12 calls with potential DV victims. In the 3 instances where the LAP was not performed, troopers indicated this was because the call ended up not being domestic violence-related (2 instances) or there was a language barrier preventing the officer from performing the LAP (1 instance).* |
| Select all that apply  Reduction of street or gang violence  Reduction of homicides and injuries caused by firearms  Youth employment opportunities in high-crime areas |  |  | Select all that apply  Administrative Data or Internal Records  Law Enforcement Data  Hospital Data  Surveys  Interviews  Focus Groups  Other (please specify): |  | Select one and provide a value  Number:  Percent:  Proportion:  Other:  Data are missing (program unable to collect this reporting period – provide a brief explanation) | Select one  Moving away from goal  No change  Moving toward goal  Goal met  Goal exceeded  Unknown  Data are missing (program unable to collect this reporting period– provide a brief explanation) |  |
| Select all that apply  Reduction of street or gang violence  Reduction of homicides and injuries caused by firearms  Youth employment opportunities in high-crime areas |  |  | Select all that apply  Administrative Data or Internal Records  Law Enforcement Data  Hospital Data  Surveys  Interviews  Focus Groups  Other (please specify): |  | Select one and provide a value  Number:  Percent:  Proportion:  Other:  Data are missing (program unable to collect this reporting period – provide a brief explanation) | Select one  Moving away from goal  No change  Moving toward goal  Goal met  Goal exceeded  Unknown  Data are missing (program unable to collect this reporting period– provide a brief explanation) |  |
| Select all that apply  Reduction of street or gang violence  Reduction of homicides and injuries caused by firearms  Youth employment opportunities in high-crime areas |  |  | Select all that apply  Administrative Data or Internal Records  Law Enforcement Data  Hospital Data  Surveys  Interviews  Focus Groups  Other (please specify): |  | Select one and provide a value  Number:  Percent:  Proportion:  Other:  Data are missing (program unable to collect this reporting period – provide a brief explanation) | Select one  Moving away from goal  No change  Moving toward goal  Goal met  Goal exceeded  Unknown  Data are missing (program unable to collect this reporting period– provide a brief explanation) |  |
| Select all that apply  Reduction of street or gang violence  Reduction of homicides and injuries caused by firearms  Youth employment opportunities in high-crime areas |  |  | Select all that apply  Administrative Data or Internal Records  Law Enforcement Data  Hospital Data  Surveys  Interviews  Focus Groups  Other (please specify): |  | Select one and provide a value  Number:  Percent:  Proportion:  Other:  Data are missing (program unable to collect this reporting period – provide a brief explanation) | Select one  Moving away from goal  No change  Moving toward goal  Goal met  Goal exceeded  Unknown  Data are missing (program unable to collect this reporting period– provide a brief explanation) |  |
| Select all that apply  Reduction of street or gang violence  Reduction of homicides and injuries caused by firearms  Youth employment opportunities in high-crime areas |  |  | Select all that apply  Administrative Data or Internal Records  Law Enforcement Data  Hospital Data  Surveys  Interviews  Focus Groups  Other (please specify): |  | Select one and provide a value  Number:  Percent:  Proportion:  Other:  Data are missing (program unable to collect this reporting period – provide a brief explanation) | Select one  Moving away from goal  No change  Moving toward goal  Goal met  Goal exceeded  Unknown  Data are missing (program unable to collect this reporting period– provide a brief explanation) |  |

# Section 3: Challenges & Strengths

In this section, identify the challenges and strengths/successes your program encountered this quarter. A ‘challenge’ is an identified person, resource, relationship, or circumstance that hinders progress on a specific activity or output. A ‘strength’ is an identified person, resource, relationship, or circumstance that helps to reach a specific activity or output. In the tables below, please make sure that each entry is a distinct challenge/strength. Each table provides space for five challenges and strengths. If you have more than five, include them as an appendix. **The first row of each table is filled with an example** based on the hypothetical project introduced in the logic model guide: training the Nebraska State Patrol (NSP) and victim service providers on the LAP (lethality assessment program) and implementing it with victims of domestic violence.

Table 3. Challenges Reporting

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Challenge Type** | **Description of Challenge**  *(max 1000 characters)* | **Logic Model Component Impacted** | **Actions Taken/To Be Taken**  *(max 1000 characters)* | **Additional Comments**  *(max 500 characters)* |
| **\*EXAMPLE\***  **​​**  Lack of buy-in from partners   **​​**  Lack of community engagement  Lack of interest from target population  **​​**  Insufficient funding or resources  **​​**  Inability to access/collect data  **​​**  Implementation issues  **​​**  Evaluation issues  **​​**  Staffing issues  **​​**  Lack of skills or capacity  **​​**  State or local climate  **​​**  Other (please specify):  **\*EXAMPLE\*** | *In one of the DV calls-for-service, the trooper indicated not being able to perform the LAP because of a language barrier. This is an area that we are going to discuss with NSP, victim service providers, and existing language services to try to identify a solution.* | *"Outputs": Language barriers reduce the ability for troopers to implement LAP in the field.* | *We are currently working to coordinate a meeting with the interest holders identified to investigate potential solutions. We will report on progress in Quarter 2.* | *N/A* |
| Select all that apply  **​​**  Lack of buy-in from partners   **​​**  Lack of community engagement  Lack of interest from target population  **​​**  Insufficient funding or resources  **​​**  Inability to access/collect data  **​​**  Implementation issues  **​​**  Evaluation issues  **​​**  Staffing issues  **​​**  Lack of skills or capacity  **​​**  State or local climate  **​​**  Other (please specify): |  |  |  |  |
| Select all that apply  **​​**  Lack of buy-in from partners   **​​**  Lack of community engagement  Lack of interest from target population  **​​**  Insufficient funding or resources  **​​**  Inability to access/collect data  **​​**  Implementation issues  **​​**  Evaluation issues  **​​**  Staffing issues  **​​**  Lack of skills or capacity  **​​**  State or local climate  **​​**  Other (please specify): |  |  |  |  |
| Select all that apply  **​​**  Lack of buy-in from partners   **​​**  Lack of community engagement  Lack of interest from target population  **​​**  Insufficient funding or resources  **​​**  Inability to access/collect data  **​​**  Implementation issues  **​​**  Evaluation issues  **​​**  Staffing issues  **​​**  Lack of skills or capacity  **​​**  State or local climate  **​​**  Other (please specify): |  |  |  |  |
| Select all that apply  **​​**  Lack of buy-in from partners   **​​**  Lack of community engagement  Lack of interest from target population  **​​**  Insufficient funding or resources  **​​**  Inability to access/collect data  **​​**  Implementation issues  **​​**  Evaluation issues  **​​**  Staffing issues  **​​**  Lack of skills or capacity  **​​**  State or local climate  **​​**  Other (please specify): |  |  |  |  |
| Select all that apply  **​​**  Lack of buy-in from partners   **​​**  Lack of community engagement  Lack of interest from target population  **​​**  Insufficient funding or resources  **​​**  Inability to access/collect data  **​​**  Implementation issues  **​​**  Evaluation issues  **​​**  Staffing issues  **​​**  Lack of skills or capacity  **​​**  State or local climate  **​​**  Other (please specify): |  |  |  |  |

Table 4. Strengths Reporting

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Strength Type** | **Description of Strength**  *(max 1000 characters)* | **Logic Model Component Impacted** *(max 500 characters)* | **Description of Impact**  *(max 1000 characters)* | **Additional Comments**  *(max 500 characters)* |
| **\*EXAMPLE\***  **​​**  Strong partners  **​​**  Connection to community  **​​**  Strong participation from target population  Access to funding or resources  **​​**  Access to data  **​​**  Strong implementation  **​​**  Adequate, experienced staff  **​​**  Access to training/technical assistance  **​​**  **​**Other (please specify):  **\*EXAMPLE\*** | *The NSP and victim service providers across the state are strong partners. They have been open to incorporating the training as well as working to find a solution for our first identified challenge (described in Table 3).* | *Activities and Outputs* | *The commitment from NSP and victim service providers is necessary for participation in training and implementation of the LAP. Without their engagement we would not be able to meet the short-, intermediate-and long-term goals.* | *N/A* |
| Select all that apply  **​​**  Strong partners  **​​**  Connection to community  **​​**  Strong participation from target population  Access to funding or resources  **​​**  Access to data  **​​**  Strong implementation  **​​**  Adequate, experienced staff  **​​**  Access to training/technical assistance  **​​**  **​**Other (please specify): |  |  |  |  |
| Select all that apply  **​​**  Strong partners  **​​**  Connection to community  **​​**  Strong participation from target population  Access to funding or resources  **​​**  Access to data  **​​**  Strong implementation  **​​**  Adequate, experienced staff  **​​**  Access to training/technical assistance  **​​**  **​**Other (please specify): |  |  |  |  |
| Select all that apply  **​​**  Strong partners  **​​**  Connection to community  **​​**  Strong participation from target population  Access to funding or resources  **​​**  Access to data  **​​**  Strong implementation  **​​**  Adequate, experienced staff  **​​**  Access to training/technical assistance  **​​**  **​**Other (please specify): |  |  |  |  |
| Select all that apply  **​​**  Strong partners  **​​**  Connection to community  **​​**  Strong participation from target population  Access to funding or resources  **​​**  Access to data  **​​**  Strong implementation  **​​**  Adequate, experienced staff  **​​**  Access to training/technical assistance  **​​**  **​**Other (please specify): |  |  |  |  |
| Select all that apply  **​​**  Strong partners  **​​**  Connection to community  **​​**  Strong participation from target population  Access to funding or resources  **​​**  Access to data  **​​**  Strong implementation  **​​**  Adequate, experienced staff  **​​**  Access to training/technical assistance  **​​**  **​**Other (please specify): |  |  |  |  |