



Justice & Youth Programs Division SFY 2026 Title II Formula Grant Program Notice of Funding Opportunity

AWARD PERIOD

July 1, 2025 – June 30, 2026

AWARD AMOUNT

\$409,122

DEADLINE

May 9, 2025 by 5:00 p.m. (CT)

CONTACT INFORMATION

For assistance with the requirements of this solicitation, contact:

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In accordance with the Americans with Disabilities Act, Nebraska will provide reasonable accommodation with respect to a grant application to persons with disabilities. If you need a reasonable accommodation, please contact the Nebraska Crime Commission at 402.471.2194. (TTY 711 or TDD 1.800.833.7352)

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INTRODUCTION

The Nebraska Crime Commission (NCC) seeks subaward applications for the federal Title II Formula Grant Program funds awarded to the State of Nebraska by the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Office of Juvenile Justice Delinquency Prevention (OJJDP). Subawards will be administered by the NCC Juvenile Program and Interventions Division. Title II funds are available to provide funding to support state and local efforts to plan, establish, operate, coordinate, and evaluate policies and projects, directly or through grants contracts with public and private agencies, for the development of more effective delinquency prevention efforts. <https://ncc.nebraska.gov/>

This notice of funding opportunity (NOFO) establishes program and financial policy as well as provides administrative guidance to effectively manage Title II Grants. There are additional instructions for the application, grant management process, and post-award requirements.

The Program & Financial Guideline and Instructions are consistent with the U.S. Department of Justice (USDOJ) Office of Justice Programs, and the Office of Juvenile Justice and Delinquency Prevention, and the Juvenile Justice and Delinquency Prevention Act (JJDP). Juvenile Justice and Delinquency Prevention Act of 1974 (as Amended Through P.L. 115-385, enacted December 21, 2018) (ojp.gov)

Important Dates:

Application Due Date: May 9, 2025

Project Start Date: July 1, 2025

Project End Date: June 30, 2026

FUNDS AVAILABLE

There is a total budget of \$409,122. The maximum award by category is listed below. There is no match required under this program:

- Delinquency Prevention - \$195,249
- Positive Youth Development - \$139,660
- Juvenile Justice System Improvement - \$74,213

ELIGIBLE APPLICANTS

Eligible applicants include state and local government agencies, state and federally recognized Indian tribes, and nonprofit organizations providing direct services to at-risk youth and youth involved in the juvenile justice system. Priority will be given to applications that implement evidence-based programs and promising practices.

An entity may apply, but will not be eligible for a grant until the entity has been prequalified through a series of threshold requirements including:

1. Unique Entity ID: A Unique Entity ID (UEI) issued through the System for Award Management (SAM) will be required instead of a DUNS number to receive funding. The UEI is entered in the Project Information section of the grant application. For more information and/or to obtain a UEI, please visit the following website.
2. System for Award Management (SAM) Registration: To enable NCC to report subawards in a timely manner, subrecipients are also required to register with the System for Award Management (SAM). SAM is a federally owned and operated free website, and it will be used to populate the information needed to report subaward information. In order to register, you must have a UEI number. Registration can be done by [clicking here](#).

This is a competitive solicitation. Grants may be funded in full or in part, based on the number of qualifying applications, available funding, and geographical representation. Each submitted grant application will be reviewed on its quality and adherence to these guidelines.

By applying for these grant funds, the applicant asserts that they have read, understand, and will comply with the following federal requirements and policies:

- [Civil Rights](#)
- [Nondiscrimination](#)

- [Limited English Proficiency Individuals](#)
- [Equal Opportunity Plans](#)
- [Department of Justice Financial Guide](#)

APPLICATION SUBMISSION AND FORMAT

Applications are due no later than **May 9, 2025, at 5:00 p.m.** (CST). Late applications will not be accepted.

All applications shall be submitted electronically **through the AmpliFund application portal**. All documents must be typed on the Word application template with unedited formatting. Save the Word document in PDF format (save as PDF). **Scanned copies will not be accepted**, other than signatures. On pages 10 and 11 of this NOFO completed and ready. **All documents are required for a complete application and must be submitted at one time.**

AmpliFund application portal link: <https://ne.amplifund.com/Public/Opportunities/Details/33b4f454-ba49-4439-aa3b-31fdf30eb47c>

For technical assistance with the AmpliFund application portal, please contact Nebraska AmpliFund Support at (844) 735-0239 or support@ne-amplifund.zendesk.com. Applicants may also access resources and chat with AmpliFund Support staff through the AmpliFund Customer Support Portal at <https://ne-amplifund.zendesk.com>.

The Crime Commission reserves the right to reject any or all applications, to waive informalities and minor irregularities in applications received, and to accept any portion of the application, or all items proposed, if deemed in the best interest of the State of Nebraska to do so. Failure of the applicant to provide information requested in this Announcement or the grant application may result in the disqualification of the applicant. The fact that an applicant meets eligibility requirements and applies for eligible services does not guarantee funding.

Acceptance of Application Content: The final contents of the approved application become contractual obligations of the grant award issued to a successful applicant.

PURPOSE OF THE GRANT

The Title II Formula Grant Program requires each state to develop a Three-Year Plan outlining goals and programmatic priorities for the juvenile justice system. Effective juvenile justice systems prevent the institutionalization of status offenders, separate youth from adult inmates, remove youth from adult jails and lockups, and reduce racial and ethnic disparities. These systems also promote positive youth development with effective programs, training, treatment, prevention, diversion, rehabilitation, and research efforts.

The purpose of the Title II Part B Formula Grants Program is to assist states and U.S. territories in improving their juvenile justice systems through a combined effort of direct funding and training and technical assistance.

Part of Nebraska's effort to comply with the requirements of Title II includes passing through a portion of the state's allocation as competitive grants for programs that align with the funding priorities and goals and objectives outlined in the Three-Year Plan.

Funding Priorities

Nebraska has identified the following three priority areas. The FY26 Title II funding is limited to these priority areas only.

Delinquency Prevention - comprehensive juvenile justice and delinquency prevention programs that meet the needs of youth through the collaboration of the many local systems before which a youth may appear, including schools, courts, law enforcement agencies, child protection agencies, mental health agencies, welfare services, healthcare agencies, and private nonprofit agencies offering youth services. For the purposes of this funding opportunity, delinquency prevention funding priority area is intended to serve youth prior to juvenile justice system involvement and is not intended to fund diversion programs and programs serving youth in the juvenile justice system.

Positive Youth Development - programs for positive youth development that assist delinquent and other at-risk youth in obtaining:

- a sense of safety and structure;
- a sense of belonging and membership;
- a sense of self-worth and social contribution;

- iv. a sense of independence and control over one's life; and
- v. a sense of closeness in interpersonal relationships;

Examples include: 40 Developmental Assets, employment skills, life skills, and prosocial activity/attitudes. For the purposes of this funding opportunity, positive youth development funding priority area may serve any delinquent or at-risk youth as defined below. Funding is allowable for programs and services inside juvenile detention center under this priority area.

Juvenile Justice System Improvement – programs, and other initiatives to examine issues or improve practices, policies, or procedures on a systemwide basis (e.g., examining problems affecting decisions from arrest to disposition and detention to correction). A major strategy in Nebraska is supporting local judicial districts as they use their data to identify viable strategies to address R/ED. Funding would be available for eligible applicants to fund programs or services that address the disproportionate number of youth members of minority groups who come into contact with the juvenile justice system. Funding could focus on one county where the disparities are the highest rate within the state as determined by statewide data. The funds may also be used for other juvenile justice system improvement Initiatives or to fund other programs or services to improve the juvenile justice system

Applications must align with one of the designated purpose areas to be considered. Applicants will be asked to identify which priority area their program/service would be classified as in the application. Projects that are seeking funds for services not fitting the above priority areas are encouraged to utilize other funding opportunities administered by NCC such as Community-based Juvenile Services Aid, Juvenile Services, and Office of Violence Prevention.

Applicants are also encouraged to incorporate the following focus areas into their programs:

- Reduce ethnic and racial disparities within the juvenile justice system.
- Providing needed services for the prevention and treatment of juvenile delinquency in rural areas. See Attachment B for a map of rural areas of Nebraska.
- Providing needed gender-specific services for the prevention and treatment of juvenile delinquency

Programs and services shall be designed to serve and target youth who are eleven through eighteen years of age. The population of youth being served **must be youth in the juvenile justice system or be at risk of entering the juvenile justice system.** Youth at risk shall include youth who are identified as being at risk of violating the law, those whose behavior is such that they endanger themselves or others, youth with low protective factors,¹ youth with risk factors for delinquency², youth with criminogenic needs factors³, and at-risk youth as defined by the federal act⁴. **Programs and services targeting non-criminogenic risk factors alone (such as mental health, anxiety, low self-esteem, creative abilities, and medical needs) for a general population of youth that are not for the specific purpose of including in the programming of the at-risk population do not align with the purpose of this grant program.** Low self-esteem is a prime example of a non-criminogenic factor. Although a youth's low self-esteem may suggest a need for counseling, it is not a risk factor for delinquency, and changing a youth's self-esteem level will not change the likelihood of reoffending⁵.

¹ Protective factors are characteristics of youth or the environment surrounding the youth that interact with risk factors to reduce the odds of involvement in the juvenile justice system. A listing of [Risk and Criminogenic Need Factors](#) and [Protective Factors and Assets](#) can be found in [Appendix B](#).

² Risk factors for delinquency include: antisocial/pro-criminal attitudes, values, beliefs and behavior; negative peer associations; and pro-criminal associations and isolation for pro-social others. Other risk factors include lack of social ties; poor school performance/behavior problems at school; community disorganization/neighborhood criminality; hyperactivity/impulsivity/attentional problems; poor parental management/family problems.

³ Criminogenic needs are dynamic (changeable) risk factors associated with delinquent behavior that are proven through research to affect recidivism. See risk factors for delinquency above.

⁴ The term "at-risk", when used with respect to a child, youth, or student, means a school aged individual who is at-risk of academic failure, dependency adjudication, or delinquency adjudication, has a drug or alcohol problem, is pregnant or is a parent, has come into contact with the juvenile justice system or child welfare system in the past, is at least 1 year behind the expected grade level for the age of the individual, is an English learner, is a gang member, has dropped out of school in the past, or has a high absenteeism rate at school (20 U.S.C. 6472(2)).

⁵ Vincent, Gina M., Laura S. Guy, and Thomas Grisso. 2012. Risk Assessment in Juvenile Justice: A Guidebook for Implementation. New York, N.Y.: Models for Change. https://njn.org/uploads/digital-library/Risk_Assessment_in_Juvenile_Justice_A_Guidebook_for_Implementation.pdf

ELIGIBLE EXPENSES

Funding may be used for Personnel, Employee Benefits, Travel/Training, Supplies & Operating Expenses, Consultants/Contracts, and Subawards.

In order to be eligible for reimbursement, program costs must meet the following criteria:

- Costs must be necessary and reasonable for the stated purpose of the grant.
- Costs must be in accordance with generally accepted accounting principles. Learn more.
- Costs must conform to any limitations or exclusions set forth in 2 C.F.R. Part 200.
- Costs must be consistent with policies and procedures of the Title II grant program and applied uniformly.
- Costs must be adequately documented with supporting materials including receipts, invoices, timesheets, paystubs, etc.

FUNDING LIMITATIONS

Grant funds may not be used for: firearms, ammunition, and related equipment; clothing/uniforms; construction or renovation; land acquisition; lobbying and political contributions; honoraria; bonuses; gift cards; personal entertainment such as tickets to sporting events; personal calls; alcohol; or vehicles. Grant funds may not be used for food and beverages, unless related to the delivery of a particular evidence-based program for youth. For more information on the prohibition of using funds for food and beverages, please refer to Food and Beverages Policy for Grants and Cooperative Agreements from the Office of Justice Programs: <https://ojp.gov/financialguide/DOJ/pdfs/foodandbeverage.pdf>.

Federal law prohibits the use of federal funds from certain activities irrespective of the federal funding source or the specifics of the grant program. These prohibitions include but may not be limited to:

1. Lobbying, including attempts to influence legislation or the outcome of any federal, state, or local elections. Recent changes to the law have expanded the prohibition to any federally appropriated funding used, either directly or indirectly, to support the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government, without the express written approval of OJP. Violations of this prohibition are now subject to civil fines of up to \$100,000 per violation.
2. Fundraising (including financial campaigns, endowment drives, solicitation of gifts and bequests, and similar expenses incurred solely to raise capital or obtain contributions).
3. The direct or indirect support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
4. Funds may not be used to discriminate against or denigrate the religious or moral beliefs of victims who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such victims.

Supplanting Prohibited: Federal funds must be used to *supplement* existing state or local funds for program activities and may not replace state or local funds that have been appropriated or allocated for the same purpose. Additionally, federal funding may not replace state or local funding that is required by law. If a question of supplanting arises, the applicant or subgrantee will be required to substantiate that the reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.

GRANT REQUIREMENTS

Reporting Requirements: Title II subgrantees are required to submit quarterly programmatic and fiscal reports in Amplifund. Upon submission, an NCC grant manager will then review and approve or deny the reports. Each program report and fiscal report must be submitted prior to requests for reimbursements being approved. Attachment A provides a list of performance measures that will be required to be submitted quarterly. Quarterly programmatic reporting will also include progress reporting on goals and objectives in Amplifund.

FFATA Reporting: Title II subgrantees must comply with all applicable requirements of the Federal Funding Accountability and Transparency Act of 2006 (FFATA) to report first-tier subawards of \$25,000 or more and, in certain

circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients of award funds. Such data must be submitted to the FFATA Subaward Reporting System (FSRS). More details related to this obligation are posted on the Office of Justice Program's website (Award condition: Reporting Subawards and Executive Compensation).

Audit Requirements: All audits will comply with 2 C.F.R. Subpart F (§200.500). Audits for private non-profit agencies shall comply with the DOJ Financial Guide.

- Agencies and organizations receiving federal funds from various sources totaling \$1,000,000 or more during their Fiscal Year are required to have a Single Audit. Total cost of the audit must be prorated among funding sources. Agencies and organizations receiving federal funds from various sources totaling less than \$1,000,000 during their Fiscal Year are not required to have a Single Audit. However, a complete agency audit complying with 2 C.F.R. Subpart F (§200.500), is highly recommended once every three years for private non-profit agencies receiving funding from the Crime Commission.
- ONE Copy of the Single Audit is required to be submitted to the Crime Commission within 9 months of the agency fiscal year end, or within 30 days of receipt of the Audit report if received earlier than the 9-month deadline.

Title II Core Requirements - The Juvenile Justice and Delinquency Prevention Act (JJDP) contains four core requirements with which states must comply in order to receive a share of federal Title II Formula funds. The core requirements are: Racial and Ethnic Disparities (R/ED); Deinstitutionalization of Status Offenders (DSO); Jail Removal; and Separation of Juvenile Offenders (Sight and Sound Separation).

Title II Compliance - All awards funded under this announcement will be required to maintain compliance with the federal JJDP as a condition of this grant. Failure to maintain compliance may result in a suspension of the grant award. The grant also will be conditional upon the grantee allowing NCC access to records to determine if the grantee is complying with the JJDP. You do not need to provide any information at this time. NCC staff will monitor your compliance with the JJDP. Additional information on the four core requirements can be found at <https://ojdp.ojp.gov/about/core-requirements>.

Suitability to interact with minors - Recipients of awards under this funding announcement for which the purpose of some or all the activities is to directly benefit a set of individuals under 18 years of age must make determinations of suitability. Determinations must be made for all individuals who may interact with participating minors. This requirement applies regardless of an individual's employment status with the recipient organization and can include (but not limited to) employees of the recipient agency, consultants, contractors, employees of a contractor, trainees, volunteers, teachers, or mentors. The details of this requirement will be provided in Special Conditions upon award of grant funds. For more information on this requirement visit the OJP web site at <https://www.ojp.gov/funding/explore/interact-minors>.

Office of Civil Rights – Pursuant to 28 C.F.R. Section 42.302 all recipients of federal funds must be in compliance with EEO and Civil Rights requirements. All programs that receive DOJ funds or are subawarded DOJ funds via program agreements are required to conform to the grant program requirements. If there is a violation to this it may result in suspension or termination of funding, until such time as the recipient is in compliance.

Nondiscrimination (Civil Rights) – Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits. All subgrantees must prepare a **written** policy regarding how the agency will actively notify staff and program participants of nondiscrimination policies.

Civil Rights Training – All programs that receive DOJ funds are required to complete civil rights training within 90 days of the beginning of the project period and must ensure all program staff are trained on the civil rights laws and the agency's written policies regarding nondiscrimination.

Limited English Proficiency (LEP) Individuals – In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of federal assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with Limited English proficiency. All subgrantees must develop a **written** LEP plan. For more information access: <http://www.lep.gov>.

Equal Employment Opportunity Assurance of Compliance – Compliance is required with the following federal laws which prohibit discrimination on the basis of race, color, national origin, religion, sex, age or disability. These are Title VI of the Civil Rights Act of 1964; Omnibus Crime Control and Safe Streets Act of 1968; Section 504 of the Rehabilitation Act of 1973; Title II of the Americans with Disabilities Act of 1990; Age Discrimination Act of 1975; and the Title IX of the Education Amendments of 1972. All subgrantees must prepare an Equal Opportunity Employment Plan of Certification form and a **written** policy regarding how the agency will actively notify staff of nondiscrimination policies. More information may be found at: <https://www.ojp.gov/program/civil-rights/eeop/faqs>

Employment Eligibility Verification – Any award recipients (at any tier) must properly verify the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. § 1324a(a)(1) and (2).

System for Award Management (SAM) Registration – All applicants must be registered on the SAM (formerly Central Contractor Registration/CCR) database. This is the repository for standard information about federal financial assistance applicants, recipients, and subrecipients. If you had an active CCR, you have an active record in SAM. Applicants must update or renew their SAM registration. Information to register or update your entity records can be accessed at <http://www.sam.gov/>. All applicants must provide a PDF copy of their SAM registration that shows the current status of the registered entity. The name of the applicant organization must match what is on the SAM registration.

Certified Assurances and Certifications Regarding Lobbying; Suspension and Other Responsibility Matter; and Drug Free Workplace - As recipients of federal funds, the Crime Commission must sign and pass on certain Certified Assurances and requirements to subgrantees. Certified Assurances and Certifications Regarding Lobbying; Suspension and Other Responsibility Matter; and Drug Free Workplace must be signed and returned with the grant application.

Special Conditions - Awarded applicants must sign Special Conditions that include but are not limited to requirements under federal and state laws in addition to requirements for accounting, data collection and reporting.

Supplemental Funding – Agencies must provide information on the entire budget and sources of funding for the requested program.

Contracts – Any request for a noncompetitive approach for a contract of \$250,000 or more will require additional approval from the federal Office of Justice Programs. Contracts must adhere to established procurement processes. Contracts are utilized to purchase specific services and are based on set fees.

Subawards – Also referred to as sub-subrecipients. Projects involving subawards must be issued and monitored for compliance with federal requirements by the lead agency identified on the application information page. Subawards involve the passing down of federal funds to a partner agency based on actual costs. Each partner agency subawarded funds under this project must have a signed subaward and special conditions with the subrecipient

Fiscal Requirements - Commingling of funds on either a program-by-program or project-by-project basis is prohibited. The subrecipients accounting system must maintain a clear audit trail for each source of funding for each fiscal budget period and include the following:

- a) Separate accountability of receipts, obligations, expenditures of all grant funds, disbursements, and balances.
- b) Itemized records supporting all grant receipts, expenditures and match contributions in sufficient detail to show exact nature of activity.
- c) Data and information for each expenditure and match contribution with proper reference to a supporting voucher or bill properly approved.
- d) Hourly timesheets describing work activity, signed by the employee and supervisor, to document hours personnel worked on grant related activities. Match hours must be documented in same manner.
- e) Increased oversight of Pro-rating of costs that are pro-rated to grant are required to be calculated by utilizing the Proration of Costs Spreadsheet and submitting this spreadsheet with every monthly drawdown request that those expenses are being requested. The NCC Grant Manager assigned to your organization will ensure that only the actual costs for that reporting period are reimbursed.
- f) Maintenance of payroll authorizations and vouchers.
- g) Maintenance of records supporting charges for fringe benefits.
- h) Maintenance of inventory records for equipment purchased, rented, and contributed.
- i) Maintenance of billing records for consumable supplies (i.e., paper, printing) purchased.

- j) Provisions for payment by check.
- k) Maintenance of travel records (i.e., mileage logs, gas receipts).
- l) Lease Agreements, contracts services, and purchases of equipment that adhere to established procurement processes.
 - State agencies are governed by procedures of the Department of Administrative Services (DAS), these are located at <http://das.nebraska.gov/materiel/purchasing.html>
 - Counties must follow the process outlined in Nebraska statute located at <http://www.nebraskalegislature.gov/laws/statutes.php?statute=23-3108&print=true>
 - All other agencies (i.e., nonprofit, city) must adhere to the written process of the agency or if none exists, it reverts back to the Crime Commission's process (i.e., the DAS Procurement Process)

Equipment (including replacements) purchased in whole or in part with federal funds must be maintained, at a minimum, meeting the following requirements: (To fully benefit project purchases should be made at the beginning of the project period.)

- a) Maintain property records which include all of the following:
 - b) Description of the property
 - c) Serial number or other identification number
 - d) Source of the property Identification of the title holder
 - e) Acquisition date
 - f) Cost of the property
 - g) Percentage of Federal participation in the cost of the property
 - h) Location of the property
 - i) Use and condition of the property
 - j) Disposition data, including the date of disposal and sale price
- k) A physical inventory of the property and reconcile the results with the property records at least once every 2 years.
- l) Loss, damage, or theft:
 - A control system must be in place with adequate safeguards to prevent these occurrences.
 - Promptly and properly investigate any loss damage, or theft.
 - Establish and use adequate maintenance procedures to keep the property in good condition.
 - If authorized or required to sell the property, a proper sales procedure must be established to ensure the highest possible return.
- m) Original or replacement equipment acquired under the funded project that is no longer needed for the original project must be disposed. This is also true when equipment acquired under the funded project will be used for other activities. The following must be adhered to in equipment disposition:
 - If the item to be disposed of has a current per-unit fair market value of less than \$5,000, it may be retained, sold, or otherwise disposed of with no further obligation to the Crime Commission.
 - If the item has a current per-unit fair market value of \$5,000 or more, it may be retained and sold, but the Crime Commission will have a right to a specific dollar amount.

Payments -- All payments from the Crime Commission will be on a reimbursement basis. Required documentation must be submitted by the 15th of the month following the quarter to be reimbursed in the online grant management system. Reimbursement will not be made until all required documentation has been approved.

Positions – Any position 100% funded through grant funds and/or match must be 100% dedicated to the grant program allowable activities.

Applicant Disclosure of Pending Applications – Applicants are to disclose whether they have any pending application for federally and/or state funded grants that include requests for funding to support the same project being proposed under this solicitation and will cover the identical cost items outlined in the budget in the application under this solicitation. The Crime Commission seeks this information to help avoid any inappropriate duplication of funding. Applicants that have pending applications as described above are to provide the following information about pending applications submitted within the last 12 months:

- federal or state funding agency;
- solicitation name/project name; and
- point of contact information at the application funding agency.

If the applicant does not have any pending applications indicate "None" on the form.

Administrative Costs - For the purposes of this grant program, projects are permitted an allocation for administrative costs under one of the following options:

Federally Approved Indirect Cost Rates: Agencies who have an established federally approved indirect cost rate agreement in place may include the allocation for indirect costs. These agencies must provide a copy of their current federally approved indirect cost rate agreement with the budget request for funding.

OR ...

De Minimis Rate: Agencies who have NEVER had a federally approved indirect cost rate agreement can elect to charge a de minimis rate of 15% of the modified total direct costs (MTDC) which may be used indefinitely. Costs must be consistently charged as either indirect or direct (not both). Agencies must provide: a) list of the requested administrative costs items and the corresponding cost of each item; b) a copy of the agency's written allocation policy for the costs; and c) a written certification that the agency has never had a federally approved indirect cost rate agreement. An example for calculating a 15% de minimis rate is provided on page 26.

Monitoring – 2 C.F.R. Part 200 and the DOJ Grants Financial Guide set forth monitoring requirements whereby the State must establish and carry out a process of assessing the progress of projects and programs that are funded, in whole or in part, by federal funds. Grant monitoring measures both financial and programmatic progress, and allows NCC to provide technical assistance, measure subgrantee compliance, and provide results-based feedback to subgrantees.

The State will monitor all grant awards. As part of the monitoring process, the grant manager will review all reports submitted by the subgrantee for accuracy, timeliness, completeness, etc. The State will conduct on-site or desk monitoring reviews of the project or program during the term of the grant period and for up to three (3) years after it expires or is otherwise terminated. All documentation related to the grant shall be provided to the State upon request at no cost. If the subgrantee fails to comply or cooperate with the State's monitoring process, the State may consider such noncooperation as a material breach of the grant agreement, and the grant may be terminated. Delinquent, inaccurate, incomplete, and/or fraudulent program and fiscal reports will be considered a material breach of the grant agreement. NCC's remedies include, but are not limited to, identifying the grantee as high risk, de-obligated funding, termination of the grant, disqualification from future funding, and/or referral to the U.S. Office of Inspector General. The subgrantee agrees to comply with any additional requirements that may be imposed during the grant period if the State determines that the subgrantee is deemed to be high risk pursuant to 28 C.F.R. parts 66, 70.

REQUIRED ATTACHMENTS

- SAM Registration (Required) – Provide a downloaded PDF copy of their current and active SAM registration. The legal name of the applicant organization must exactly match the name associated with the SAM registration.
- Non-Profit Verification (Required - NON-PROFIT ONLY) – can include: 1) a copy of 501(c)(3) designation letter; 2) a letter from the state taxing body or Attorney General stating that the applicant is a non-profit organization operating within the state; OR 3) a copy of the state certificate of incorporation that substantiates the applicant's non-profit status.
- IRS Form 990 OR equivalent (Required - NON-PROFIT ONLY) – All non-profit applicants must provide a copy of their most recent 990 or equivalent.
- Certified Assurances (Required) – Provide certified assurances completed by the Authorized Official.
- Organizational Questionnaire (Required) – Provide Organizational Questionnaire form completed by the Financial Point of Contact.
- Board of Directors or Tribal Council Membership List (Required) – Provide a complete list of Board of Directors or Tribal Council Membership. List should include board title, term served, professional position/organization, and contact information.
- Organizational Chart (Required) – Provide an Organizational Chart that reflects the current leadership structure of the applicant agency.
- Letters of Support: please attach at least three letters of endorsement evidencing community support for the

applicant's program

Memorandum of Understanding (MOU) – Required of an agency when an application for funds includes an explicit non-financial collaboration with partnering organizations. The MOU provides documentation that demonstrates that the partnered organizations consulted and coordinated the responsibilities of their project activities. The MOU must be signed by all partners. Signatories must be officially authorized to sign on behalf of the agency (Authorized Official). Attach MOU agreements related to this project.

Job Descriptions (Required) – Attach Job Descriptions for all employees and volunteers contributing to the project as a single document.

- Each position included in the proposed budget must have a corresponding job description. All applicants must also submit volunteer job descriptions (unless a volunteer waiver is requested). Agencies may have multiple volunteer job descriptions, depending on the volunteer services provided.
- Job descriptions should outline the position's Fair Labor Standards Act (FLSA) classification (i.e., exempt or non-exempt), necessary qualifications, primary responsibilities, and specific job duties related to the project. The percentage of time spent on overall tasks should also be indicated.

Agency Policies – Attach agency policies that are applicable to the proposed project. If no policy is submitted, the Crime Commission will default to the policy of the State of Nebraska. The following policies may be required:

- Personnel Policy (regarding leave) (Required)
- Travel Policy
- Capitalization or Equipment Policy
- Harassment Policy
- LEP Plan
- Data Collection and Reporting Policy
- Breach of Personally Identifiable Information (PII) Procedures

Indirect Cost Rate Agreement – Required for agencies that have a federally approved indirect cost rate agreement. Attach a copy of your agency's current Federally Approved Indirect Cost Rate Agreement.

De Minimis Certification of Indirect Costs – Required for all agencies that are requesting 10% de minimis. If applicable, download and attach the completed form to the application.

Indirect Costs Calculator – Required for all agencies that have a federally approved Indirect Cost Rate Agreement or are requesting 15% de minimis. If applicable, download and attach the completed form to the application.

Other Attachments – Provide any other needed attachments corresponding with your application here

APPLICATION INSTRUCTIONS

APPLICANT INFORMATION

Please complete the contact information, providing the requested information as noted on the application itself.

Type of Agency: Please only select one type. If you select "Other" please provide the type of agency on the provided line.

If Awarded, These Funds Will: Please select only one.

- Create a new service/activity – programs in this category would be programs that do not exist currently and would be started utilizing the grant funds.
- Enhance an existing program funded by the grant – programs in this category are currently receiving grant funds and would use this grant to enhance the program (e.g., adding additional staff).
- Continue an existing program funded by the grant – programs in this category are currently receiving grant funds and would use this grant to maintain the program.
- Expand or enhance an existing project not funded under the applicable grant program in the previous year – programs in this category are not currently receiving this grant funding but do exist in the community and would use these funds to maintain or enhance the program.
- Expand or enhance an existing Native American Project – programs in this category are not current receiving this

grant funding but do exist within the Native American community and would use these funds to maintain or enhance the program.

- Technology – programs in this category are focused on technology to improve systems rather than provide direct services.
- Other (explain) – programs in this category do not fit within any of the above listed categories. A different classification must be provided on the line next to “Other” to be a complete response.

PROGRAM INFORMATION

Funding Priority Area Designation: Please select the funding priority area that most appropriately matches the program for which you are requesting funding. Refer to pages 4 and 5 in the NOFO for more information. Only select one. - Select one of the priority area designations based on the description above on pages 4 and 5.

Community or Services Area Description:

- 1. Areas served by this project (Counties/Cities/Tribe/Statewide):** Provide the service areas for this program. If you are planning to serve youth in more than one county, please list them all
- 2. Identify the service area designation(s) as rural, urban, and/or frontier. If more than one designation, explain and include the percentage of each designation within the service area.** Per the US Census Bureau, an urban area is 50,000 or more people, an urban cluster is 2,500-49,999 people, and rural is anything less than 2,499. The Rural Health Information Hub indicates frontier as six or fewer people per square mile as well as distance to rural and urban areas. Please see the definition of frontier here: <https://www.ruralhealthinfo.org/topics/frontier#definition>. If the service area is more than one designation, the percentage of each designation needs to equal 100%.

Problem Statement: Provide a concise description of the social problem(s) the project will address. Include local crime rate information/data. If the project is a statewide effort, statewide crime rates are acceptable. Discuss any lack of available services and barriers victims and survivors experience when accessing needed services and help. (400 words or less) - Briefly describe the problem, issue, or need in the community that this program is targeting. Use specific data points to show the program request addresses the identified need. There must be recent local data that justifies the request for this program or service. Do not use data from other states.

Project Summary: Provide a concise statement highlighting the major aspects of the proposed project (150 words or less): Briefly describe an overall description of what is being requested, what services will be provided, and the important features of the program requesting funding. This should be your short “elevator speech” describing the program.

Project Plan

Describe what the activities are that you are proposing for this project by answering the questions below. This description should provide a clear understanding of the method(s) used by your project to achieve your goals, objectives, and projected outcomes, and how the activities will address the problem you are trying to solve.

- 1. Indicate the population(s) to be served. Include age, gender, and race/ethnicity this program will target** - List the age, gender, and race/ethnicity targeted by your program. Ensure that the program request is targeting the appropriate demographics based on best practices. If a program is gender specific, choose the appropriate gender, etc.
- 2. Explain how a referral is made to the program or service. Include why a referral would be made, who can make referrals, and what the process looks like. Explain procedures or methods if screening/assessment tools or criteria is utilized to determine eligibility for receiving services.**- Describe what situation would result in a referral to this program, who your program receives referrals from on a regular basis, and other agencies/entities you would expect to receive a referral from. For example, how would a youth come to the attention of the agency or individual making the referral. Explain how a youth is the right “fit” for this program. Provide a step-by-step process used to determine how the youth enter the program, ensuing the youth is appropriate for the program. List all screening and assessment tools used by the program.

3. Describe the services/programming activities that will be provided for this funded program (do not include other activities your agency provides) along with a brief description. List the services or programming that the grant funded program will provide to youth and/or families with a brief description. This would be where curriculums and activities would be detailed. Do not provide a day-by-day breakdown.

4. What type of programming and/or practices are you utilizing? Check all that apply. You will have to report on this each quarter.

- a. Evidence-based – programs or practices that use research findings and data to guide decisions and improve outcomes. These programs and practices have gone through multiple studies and achieve the goal of the program each time.
- b. Promising – programs or practices have some evidence indicating their ability to achieve the desired outcome. Additional research into these programs is recommended.
- c. Cultural-based – programs or practices that are rooted in cultural beliefs and work to connect or reconnect youth and families with their culture. These programs and practices have often been a part of the culture for generations.
- d. Research-based – programs or practices are informed and shaped by research findings but may not have received an official designation as evidence-based or promising.
- e. Practice-based – programs or practices implemented in a community or organization to address a specific issue or problem that has shown positive effects but has not been rigorously studied. The organization running the program should have evidence of the positive effects even without a formal study.

5. Provide specific examples of the programming/practices selected above. Do not just cite research articles. If utilizing practice-based programming, include the positive results you have seen in the community. Provide what best practices the agency follows and how you integrate them into your programming. For example, don't just list 'mentoring' but list the mentoring best practices that you are using (at least 2 hours training of mentors, matches meet at least weekly for at least one year, etc.): Use current research or practices. Include all relevant information for your program. Describe the practices/components of the practice-based program in your community that are showing positive results, although it is not technically deemed "evidenced-based." Include data that demonstrates this success.

6. Discuss how feedback about services received will be gathered from program participants and how this feedback will be integrated into service delivery? Detail how comments and suggestions from youth and/or family who have participated in your program have been or are used to update/change the program and services, such as adjusting operating times and locations. For example, if a youth tells staff they liked the program but wished they could have had more one-on-one time with staff during the week, is there a way the program could shift to allow even brief one-on-one time once a week with each youth?

7. List, by agency name, up to five other programs and/or services operating within the community or service area that contribute to the solution of the stated problem. Indicate how this project coordinates with those programs/services (i.e., how does the law enforcement agency coordinate with the jail, community organizations, etc.). Provide up to five other programs and/or services in your community that are also working toward addressing the problem statement listed above. Describe how your program and these other programs work together to address these issues and provide the best possible community impact. If you are not aware of any others, please indicate this.

GOALS AND OBJECTIVES

List the top three goals for this project. Each goal should have at least one objective and within each objective at least one outcome or activity and a timeframe. You may list more than one objective for each goal, and more than one outcome/activity for each objective. Please add as many as needed to each goal.

Agency Narrative

- 1. Mission and Purpose Statement (150 words or less)** – provide a brief description of the agency’s mission and purpose. This would be for the entire agency, not just the specific program funding is being requested for in this application.
- 2. Length of time the agency has been in operation (150 words or less)** – provide the time, in years, months, dates, etc., that the agency has been operating. This is not specific to the program funding is being requested for in this application.
- 3. Agency paid staff and unpaid volunteers** – fill in the table to indicate the total number of staff in the first column, and those that are full-time staff in the second column. The numbers in the two columns may be the same, but part-time staff would be included in the total number column and not in the second column.
- 4. Describe the organization’s structure (250 words)** – provide a brief description of how your organization is structured. Do you have a president, CEO, etc.? Are there separate directors for different program areas?
- 5. Describe agency’s current scope of services or operations (250 words)** – provide a brief description of the services the agency as a whole.
- 6. Describe the sustainability plan of the proposed project, including efforts undertaken toward maintaining sustainability and cost savings once the project period is ended (if the program is not funded in future years, will it continue to succeed?)** - Identify the plan for this program if the grant funds were to no longer be available. Include any steps the program is taking to reduce costs.

AGENCY BUDGET

Fill out the table on the agency’s current annual budget. This is for the entire agency, not just the program that is being requested. If you do not receive funding from a listed category, please put \$0. For State Grants/Contracts, Federal Grants/Grants, Program Income/Fees/Due, and Other Contributions list the source and amount for each. Add more lines in each category if necessary. Example:

Source	Amount
Federated Campaigns	\$0
United Way	\$15,000
Private Foundations	\$60,000
Fundraising/Donations	\$25,000
Local Grants/Contracts	\$0
State Grants/Contracts - TOTAL	\$35,000
CBA	\$25,000
OVP	\$10,000

Budget Summary

This section is for the program that is being requested in the application. Match is not currently required, but if you do have match, you may include it in the budget tables. You do not need to include match if you are not going to be providing any match. Please use whole numbers in the budget tables. If the amount comes to a decimal, round as appropriate.

Budget Summary Table: Enter the total amount of grant funds requested in each category. Provide budget numbers by rounding up or down to the nearest dollar.

Personnel Table:

- **Position Title and Employee Name** – List title of the position that is being requested and individual name of

the person holding the position.

- **New or Existing** – Indicate whether a position is new by typing “N” or existing by typing “E”. If a position is being requested for the first time through Title II grant funds but has been existing, then that position is considered “E”.
- **Percent Time Devoted** – List the percentage of time devoted to the program requesting funding through Title II for each position listed. This includes the time projected to be spent on all allowable requests listed in the grant application. If the position is 100% devoted to the grant funded project but the grant only pays 75% of the salary, percent time devoted is 100%.
- **Annual Salary** – List the current annual salary of the corresponding position.
- **Grant Funds** – List the amount of wages being requested through the grant application.
- **If utilizing match**, include in the cash match and in-kind match categories. If not, put \$0
- **Total Cost** – the total of grant funds, cash match, and in-kind match.

Personnel Costs Narrative: Breakdown of wages requested for each position.

- Example 1: 1,900 hours x \$20.00/hourly rate = \$38,000 total
- Example 2: 2,080 hours x \$18.75/hourly rate = \$39,000 total

Fringe Table:

- Position Title and Employee Name – List title of the position that is being requested and individual name of the person holding the position.
- Percent paid by grant – indicate the percent of the employee’s fringe that will be covered by the grant.
- Annual Fringe – provide the total amount of fringe for the employee
- Grant funds - List the amount of fringe benefits being requested through the grant application.
- If utilizing match, include in the cash match and in-kind match categories. If not, put \$0
- Total Cost – the total of grant funds, cash match, and in-kind match.

Fringe Benefits Costs Narrative: Breakdown of fringe benefits requested for each position. Appropriately pro-rated based on the amount of state dollars requested. Only include basic fringe benefits and provide details explaining each benefit requested. Example:

Medicare 1.45%: \$45,573 annual = \$660.81
Social Security 6.2%: \$ 45,573 annual = \$2,825.53
Retirement 7.5%: \$45,573 Annual = \$3,417.98
Health Insurance = \$1,934.44/mo x 12 = \$23,213.28
Basic Life: \$.48 x 26 pay periods = \$12.48
Annual fringe = \$30,130 (rounded up to the nearest whole dollar)

Non-supplanting requirements: answer this question for both the salary and fringe for each person listed in the table.

Are existing funds currently allocated to the support of this position that will be used for a different purpose if this request is awarded: Check “yes” or “no”. Briefly describe how this request complies with the non-supplanting requirement (the replacing of existing funds that currently support his position with these grant funds): Provide an explanation that funds being requested for this position will not be used to supplant (replace) existing funds that would, in the absence of Title II funds, be made available for grant purposes

Travel Table - All travel requests will abide by the policies and procedures of the Nebraska Crime Commission and the Nebraska Department of Administrative Services. Travel is limited to mission critical initiatives. If out-of-state travel is mission critical, grantees will submit a grant adjustment and an Out-of-State Travel Request form at least 6 weeks prior to travel for pre-approval. Out of state travel requests will be reviewed with strict scrutiny to purpose and approved on a case-by-case basis. *All travel expenses listed below are reimbursed for actual expenses incurred within allowable rates only, other than meals reimbursed as per diem. *

- **Purpose of Travel** – this would be where you would indicate whether you are requesting meals, mileage, flights, etc. Each individual item would need to be on a separate line. You may need to add more lines depending on the extent of the travel.
- **Location/Miles** – indicate where you are traveling to or if requesting mileage, how many miles.
- **Grant funds** - List the amount being requested through the grant application.
- **If utilizing match**, include in the cash match and in-kind match categories. If not, put \$0
- **Total Cost** – the total of grant funds, cash match, and in-kind match. Example:

Travel Narrative – break down the costs for each item requested. Example is below.

• **Cost breakdown:**

- ✓ **Mileage** – Reimbursable at the rate listed for business travel specified on the IRS website: <https://www.irs.gov/tax-professionals/standard-mileage-rates>
- ✓ **Lodging** – Available for reimbursement the night before an activity begins through the night before an activity ends. Rates must not exceed those listed for the location of travel which is found on the General Services Administration (GSA) website: <http://www.gsa.gov/portal/category/100120>
- ✓ **Meals** – Meal expenses incurred during travel shall be reimbursed on a per diem basis pursuant to Neb. Rev. Stat. § 81-1174. Reimbursement will be based on the following:
 - The Per Diem Rate shall be 70% of the daily federal per diem rate (GSA Per Diem Rates <http://www.gsa.gov/portal/category/100120>).
 - The first and last day of travel will be prorated at 75% of the State Per Diem Rate.
 - Any meal that is provided, such as at a conference or breakfast at hotel, shall be deducted from the daily Per Diem Rate, unless there are extenuating circumstances.
 - Allowable timeframe to request reimbursement for meals when traveling overnight:
 - Incidentals will be reimbursed at the 70% rate.
 - One-day travel: meals for same day travel are not allowable for reimbursement.

Travel					
Purpose of Travel (include meals, mileage, flights, hotels, etc.)	Location/ Miles	Grant Funds	Cash Match	In-Kind Match	Total Cost
Flight	Washington DC	\$565	\$0	\$0	\$565
Meals	Washington DC	\$268	\$0	\$0	\$268
Mileage	59	\$83	\$0	\$0	\$83
Total Travel Costs		\$916	\$0	\$0	\$916
Travel Costs Narrative:					
Flight – one person round trip from Omaha to Washington DC - \$565					
Meals – per diem for Washington DC is \$79 a day for 2 days, plus two travel days at 70% - \$268					
Mileage – 59 miles each way to drive from home to Omaha airport – 188 miles x .70 = 82.6 – rounded to 83					

Equipment table: List the item to be purchased.

- Grant funds - List the amount being requested through the grant application.
- If utilizing match, include in the cash match and in-kind match categories. If not, put \$0
- Total Cost – the total of grant funds, cash match, and in-kind match

Equipment Narrative: Explain how the equipment is necessary for the success of the project and describe the procurement method to be used. You must provide 3 quotes for each item requested.

Supplies/Operating Expenses: Generally, supplies include any materials that are expendable or consumed during the course of the project. List items by type (office supplies, postage, training materials, curriculum). Each item needs to be on its own line. Add more lines if necessary.

Supplies/Operating Expenses Narrative: Explain how each item is necessary to meet the goals and outcomes of the program. Show the basis for computation if needed. Example below.

Supplies/ Operating Expenses				
Item	Grant Funds	Cash Match	In-Kind Match	Total Cost
Incentives	\$150	\$0	\$0	\$150
Workbooks	\$375	\$0	\$0	\$375
Journals	\$200	\$0	\$0	\$200
Total Supplies/Operating Expenses	\$725	\$	\$	\$725

Supplies/Operating Expenses Narrative:
 Incentives – small incentives are utilized to reward positive behaviors and celebrate milestones in the program. We get gift cards to local businesses and purchase small tokens that our youth indicate they enjoy (scented lotion, sketch books, fidget toys, etc.) 20 \$5 gift cards and \$50 worth of small items = \$150
 Workbooks – the curriculum we utilize – Happy Kids – comes with individual workbooks for youth to utilize, answering questions, reading along, and includes activities like positive affirmations and mindful minutes. These workbooks are kept by the youth throughout their time in our program and they take them home to reflect, reuse, or continue on if needed. Each workbook costs \$7.50, and we anticipate serving 50 youth = \$375
 Journals – we have found that starting off each session with a quick minute to write about something frustrating and something good each day helps youth vent negative feelings and find something positive to focus on instead. Youth are also able to keep these with them and write out notes to themselves, family, etc. if they feel moved to do so by the program. We have worked out a deal with a local shop to purchase nicer journals in bulk for a discounted price - \$4 per journal for 50 youth = \$200

Consultants/Contracts Table:

- **Item** – provide the service type and provider name. Add more lines if necessary to include all contracts.
- **Rate** – list the dollar amount that is being requested either hourly, daily, or per occurrence. ***Consultant fees in excess of \$650 per day or \$81.25 per hour require additional justification and prior approval from OJP***
- **Number of Occurrences** – List the amount of hours or days this service is being requested. Then check the box to denote whether the rate is being charged either by the hour or day. If the service is per occurrence, that can be noted in the “Rate” column and Hrs or Days boxes can remain unchecked.

Consultants/Contract Narrative: Provide additional information about the services to be provided and the agency that will be contracted with.

Subaward table:

- **Item** – list the agency’s name for each line item. Add additional lines as needed to incorporate all subawarded agencies.
- **Grant Funds** – List the amount being requested through the grant application.
- **If utilizing match**, include in the cash match and in-kind match categories. If not, put \$0
- **Total Cost** – the total of grant funds, cash match, and in-kind match.

Subaward narrative:

- **Purpose of subaward** - Explain the necessity or purpose of the subaward and the partner agency’s role.
- **Service to be provided** - Expected deliverables or services that the subaward will provide and how they’ll impact the project.
- **Supplanting:** Provide an explanation that funds being requested for this position will not be used to supplant (replace) existing funds that would, in the absence of these funds, be made available for grant purposes
- **Itemized breakdown of expenses** - Provide a summary of the subaward budget and an itemized breakdown of requested expenses. Include the allocation and detailed calculation of each line item and describe the specific duties for each position requested.

Other Costs: applicable “other” expenses necessary for the project may be requested in this category. Examples of costs in this category include: •

- Rent and utilities
- Copying and printing
- Janitorial expenses
- Agency insurance

- Training registration fees
- Programming funds (i.e., group activities)
- Single Audit The cost of an audit is only allowable if the agency is required to complete a Single Audit.

Cost of a Single Audit must be prorated according to the total federal funds received by the agency. I.E.: XYZ conference \$150 registration x 2 staff = \$300 Training Registration Fees 5 x \$300/person = \$1,500 Client Assistance 10 clients @ \$200.00 = \$2,000 Agency Insurance 12 mths @ \$100.00 = \$1,200 Copying & Printing 12 mths x \$60 = \$120 Rent 12 mths @ \$1000.00 = \$12,000

Indirect Costs: costs of an organization that are not readily assignable to a particular project but are necessary to the operation of the organization and the performance of the project. The cost of operating and maintaining facilities, depreciation, rent, supplies, telephone expenses, and administrative salaries are examples of indirect costs. Agencies may request funding for indirect costs by either establishment of a federally approved indirect cost rate agreement or by a “de minimis” rate, if eligible. The Crime Commission encourages agencies to use the 15% de minimis rate if eligible and charging costs indirectly would benefit your programming addition to the information provided in the budget, agencies requesting indirect costs must provide the following supplemental documentation. These documents will need to be updated and resubmitted periodically over the course of the project.

1. Support for Indirect Costs

- Agencies with a federally approved indirect cost rate must provide a copy of the current federal agreement, which indicates the status of the requested rate (provisional, fixed, or final).
- Agencies requesting de minimis indirect costs must provide a signed copy of the De Minimis Certification form (template provided within AmpliFund application).

2. Indirect Costs Calculator (template provided within AmpliFund application).

Applicant Disclosure of Pending Applications

Applicants are to disclose whether they have any pending application for federally and/or state funded grants that include requests for funding to support the same project being proposed under this solicitation and will cover identical cost items outlined in the budget in the application under this solicitation. NCC seeks this information to help avoid any inappropriate duplication of funding. Applicants that have pending applications as described above are to provide the following information about pending applications submitted within the last 12 months:

- Identify any pending applications for federally and/or state-funded grants that include requests for funding to support the same project being proposed under this solicitation and will cover identical cost items included in the budget for this application.
- Provide the following information about pending applications submitted within the last 12 months:
 - Federal or state funding agency
 - Solicitation/project name
 - Contact information for the funding agency point of contact

If the applicant does not have any pending applications, indicate “None” on the application form.

ATTACHMENT A

Title II Formula Grants Program Performance Measures Definitions and Questions for Subgrantee Reporting

OUTPUTS	DEFINITIONS	QUESTIONS
Individuals Served		
<p>Number of individuals served (by population)</p>	<p>To be “served” means a program, organization, or system admitted an individual and actively provided them services funded by OJJDP.</p> <p>Report individuals as served if an individual received services during the previous activity period and continued to receive services in the current activity period (carried over) or who began receiving services during the current activity period (new admission). To prevent duplications, count individuals once and only when they started receiving services, regardless of the number of times the individual may be served.</p> <p>A parent may be a child’s biological parent, adoptive parent, foster parent, stepparent through marriage, or a temporary adult caregiver. A legal guardian is appointed by a judge to take care of a minor child.</p> <p>Additional family members include siblings and extended family members such as grandparents, aunts/uncles, and cousins, or individuals identified by the youth as family.</p>	<ul style="list-style-type: none"> A. Number of children (ages 0–10) served who were carried over B. Number of children (ages 0–10) served who were new admissions C. Number of youth (ages 11–17) served who were carried over D. Number of youth (ages 11–17) served who were new admissions E. Number of young adults (ages 18–24) served who were carried over F. Number of young adults (ages 18–24) served who were new admissions G. Number of parents/legal guardians served who were carried over H. Number of parents/legal guardians served who were new admissions I. Number of additional family members served who were carried over J. Number of additional family members served who were new admissions

Adapted from the Office of Juvenile Justice and Delinquency Prevention, State Relations and Assistance Division *Title II Formula Grants Program Performance Measures Definitions and Questions*

OUTPUTS	DEFINITIONS	QUESTIONS
Service Delivery		
<p>Percentage of eligible individuals served by an evidence-based program or practice</p>	<p>A program or practice is defined as evidence-based if up to 3 rigorous outcome evaluations (utilizing experimental or quasi-experimental designs) demonstrated its effectiveness by measuring the relationship between the program and its intended outcome(s) and has the ability to replicate and scale when implemented with fidelity.</p> <p>A program is a specific set of activities carried out according to guidelines to achieve a defined purpose. The results apply to the exact set of activities and procedures used for that one program as it was implemented at the time of evaluation. A program profile can answer: Did the ABC Mentoring Program in X-town, USA achieve its goals?</p> <p>A practice is defined as evidence-based when meta-analyses of experimental or quasi-experimental designs assess the average effectiveness of the practice on various outcomes across several studies. The practice must have the highest quality of evidence with a statistically significant average effect size favoring the practice.</p> <p>A practice is a general category of programs, strategies, or procedures that share similar characteristics about the issues they address and how they address them. A single evidence rating is given for each outcome affected by the practice. A practice profile can answer: Does mentoring usually achieve its goal?</p> <p>Evidence-based programs or practices can come from various valid sources (e.g., OJJDP Model Programs Guide, Blueprints for Violence Prevention, Substance Abuse and Mental Health Services Administration’s National Registry of Evidence-Based Programs and Practices, Office of Justice Programs CrimeSolutions.gov, and State model program resources).</p>	<p>A. Number of individuals served by an evidence-based program</p> <p>B. Number of individuals served by an evidence-based practice</p> <p>C. Name and source of evidence-based program</p> <p>D. Name and source of evidence-based practice</p>

OUTPUTS	DEFINITIONS	QUESTIONS
<p>Percentage of eligible individuals served by a promising program or practice</p>	<p>A promising program is defined as promising if it does not satisfy the strict definition of an evidence-based program, but some evidence demonstrates achievement of intended outcomes. More extensive research is recommended.</p> <p>A program is a specific set of activities carried out according to guidelines to achieve a defined purpose. The results apply to the exact set of activities and procedures used for that one program. A program profile can answer: Did the ABC Mentoring Program in X-town, USA achieve its goals?</p> <p>A promising practice is defined as promising if it does not satisfy the strict definition of an evidence-based practice, but some evidence demonstrates achievement of intended outcomes. The practice must have a moderate quality evidence with statistically significant average effect size favoring the practice. More extensive research is recommended.</p> <p>A practice is defined as a general category of programs, strategies, or procedures that share similar characteristics about the issues they address and how they address them. A practice profile can answer: Does mentoring usually achieve its goals?</p>	<p>A. Number of individuals served by a promising program</p> <p>B. Number of individuals served by a promising practice</p> <p>C. Name and source of promising program</p> <p>D. Name and source of promising practice</p>
<p>4. Percentage of eligible individuals served by a diversion service</p>	<p>Diversion services are intended to redirect youthful offenders from the juvenile justice system through services and supports as an alternative to formal processing in the juvenile justice system. Diversion from formal processing is dependence on successful completion of service requirements.</p>	<p>Number of individuals who received diversion services</p>

OUTPUTS	DEFINITIONS	QUESTIONS
Training and Technical Assistance		
<p>5. Number of training events held</p>	<p>Training refers to in-person or virtual teaching and learning activities, including planning, curriculum development and delivery, aimed to help individuals apply the knowledge, skills, and attitudes needed by a task, job, or organization.</p> <p>Training event(s) are planned activities that are delivered to help individuals apply knowledge, skills, and attitudes needed by a task, job, or organization. Training events include both train-the-trainer and training of individuals.</p> <p>Training request(s) are any formal or informal inquiries for learning activities, curriculum development and delivery, for a group of individuals or organizations.</p>	<p>A. Number of training requests received</p> <p>B. Number of training events held</p>
<p>Number of individuals trained (population trained)</p>	<p>Number of individuals who attended a training event.</p>	<p>A. Number of individuals trained</p> <p>B. Population trained</p>
<p>Percentage of training participants who reported they applied training knowledge or skills within 3 months of attending a training</p>	<p>Number of individuals who reported they used the knowledge or skills learned at a training event within 3 months of attending the training, as determined by a post-survey.</p>	<p>A. Number of participants that used the skills or knowledge learned at a training within 3 months of attending the training</p>
Prevention/Intervention Outcomes		
<p>Percentage of eligible individuals detained</p>	<p>Detention refers to the placement of a youth in a facility under court authority at some point between the time of referral to court intake and case disposition. Detention prior to case disposition is known as pre-dispositional detention. Detention after sentencing is post-dispositional detention. Post-dispositional detention includes awaiting placement or short-term sentencing to detention. Count individuals who received either type of detention.</p>	<p>A. Number of individuals eligible for detention</p> <p>B. Number of individuals detained of those eligible</p>

OUTCOMES	DEFINITIONS	QUESTIONS
Percentage of eligible individuals adjudicated for a delinquency offense	<p>Adjudication is a judicial determination (judgment) that a juvenile is responsible for the delinquency offense charged in a petition or other charging document.</p> <p>Delinquency offense is an act committed by a juvenile that would be criminal if committed by an adult. The juvenile court has jurisdiction over delinquent acts. Delinquent acts are defined in statute.</p>	<p>A. Number of individuals served</p> <p>B. Number of individuals adjudicated for a first time delinquency offense</p> <p>C. Number of individuals adjudicated for a subsequent delinquency offense</p>
Percentage of eligible individuals adjudicated for a status offense	<p>Adjudication is a judicial determination (judgment) that a juvenile is responsible for a status offense charged in a petition or other charging document.</p> <p>A status offense is an act or conduct that would not, under the law of the jurisdiction in which the offense was committed, be a crime if committed by an adult. Status offenses may include truancy, curfew violations, incorrigibility, running away, and underage possession and/or consumption of alcohol or tobacco based on the individual's age and state and local statute.</p>	<p>A. Number of individuals served</p> <p>B. Number of individuals adjudicated for a first time status offense</p> <p>C. Number of individuals adjudicated for a subsequent status offense</p>
Percentage of eligible individuals who violated a court order/condition	<p>Court conditions or orders are documented behavior and service participation expectations ordered by the justice system that an individual must complete to end the system's jurisdiction over an individual. Court conditions or orders include pre-dispositional orders pending trial, post-dispositional orders (i.e., probation), and/or diversion program conditions.</p>	<p>A. Number of individuals assigned a court order/condition</p> <p>B. Number of individuals who violated a court order/condition</p>

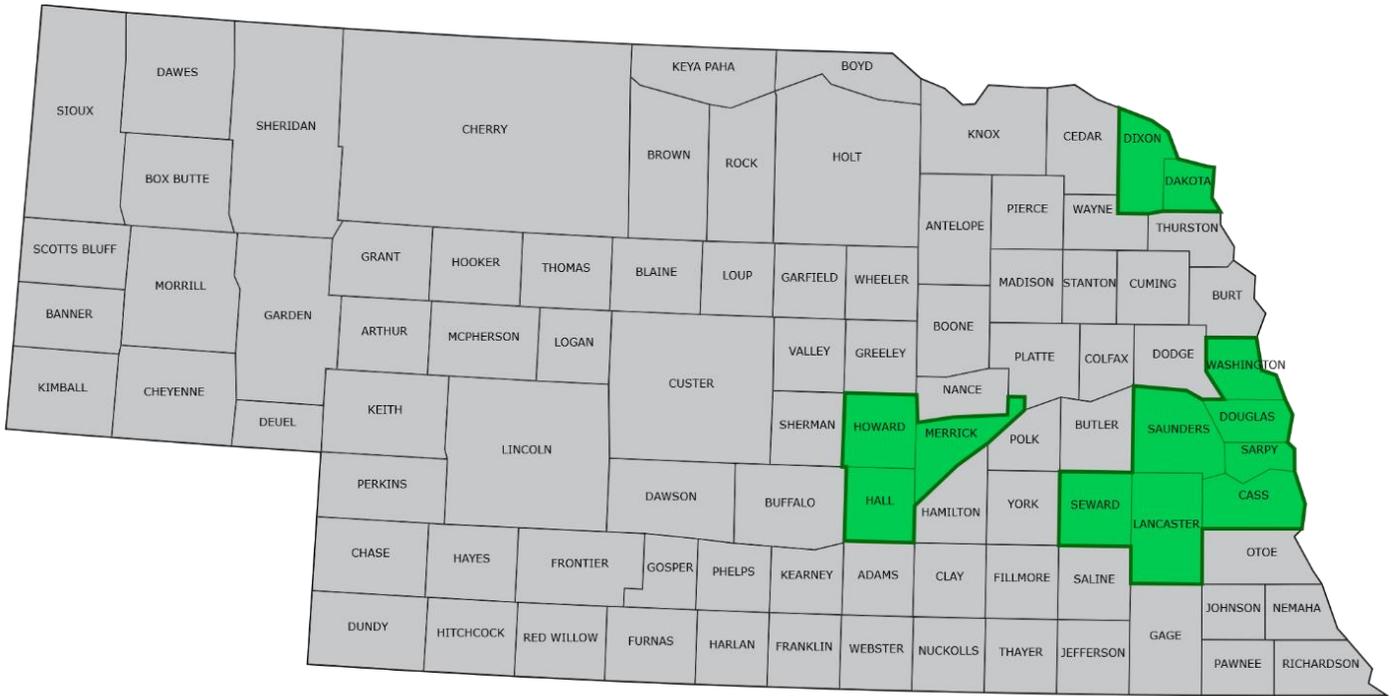
OUTCOMES	DEFINITIONS	QUESTIONS
Program Quality		
<p>Percentage of eligible individuals who completed their intended service requirements</p>	<p>Service requirements are the actions, behavior changes, and/or outcomes an individual is expected to achieve as defined by the program model and an individual's risk level. For example, a diversion program may last 1 month, and a family therapeutic program may last 9 months. Count Individuals who exited a service on any day between the first and last days of the activity period. Exit early means an individual exited the service before the intended time.</p>	<ul style="list-style-type: none"> A. Number of eligible individuals who exited the service B. Number of individuals who exited the service on time and who completed the service's requirements C. Number of individuals who exited the service early and who completed the service's requirements D. Number of individuals who exited the service after the intended time and who completed the service's requirements E. Number of individuals who exited the service on time and who did not complete the service's requirements F. Number of individuals who exited the service early and who did not complete the service's requirements G. Number of individuals who exited the service after the intended time and who did not complete the service's requirements
<p>Percentage of eligible individuals who completed the required court conditions</p>	<p>Court conditions are documented behavior and service participation expectations ordered by the justice system and/or a judge that an individual must complete to end the system's jurisdiction over the individual's life. Completion means an individual successfully met the requirements as defined by the court.</p>	<ul style="list-style-type: none"> A. Number of individuals assigned conditions by the court B. Number of individuals who completed their assigned court conditions

OUTCOMES	DEFINITIONS	QUESTIONS
Youth Accountability		
Percentage of eligible individuals who completed their required community service hours	Community service is a sentencing option mandated by the courts, as part of the court’s conditions or orders, that requires an individual to complete a specified number of hours of service or labor for a community-based or public organization.	<p>A. Number of individuals court-mandated to complete community service hours</p> <p>B. Number of individuals who completed their court-mandated community service hours</p>
Protective Factors		
Percentage of eligible individuals who exhibited improved self-esteem	Self-esteem is perceiving oneself as worthy of esteem or respect. Examples of self-esteem and positive identity include having a sense of purpose, a positive view of personal future, and perception of personal power (an individual feels they have control over things that happen to them). The simplest evaluation design is pre- and post-test, defined as a before and after assessment to measure whether the expected changes took place in the participants in a program.	<p>A. Number of individuals who received services to improve self-esteem</p> <p>B. Number of eligible individuals who exhibited an improvement in self-esteem</p>
Percentage of eligible individuals with improved parent/caregiver relationships	An improved parent/caregiver relationship is defined as increased positive interactions between a child and their parent/caregiver. Examples include improved positive communication, a strengthened bond, frequent shared activities, trust, and increased emotional and practical support provided by a parent/caregiver to a child. A parent may be a child’s biological parent, adoptive parent, foster parent, stepparent through marriage, or a temporary adult caregiver. A legal guardian is appointed by a judge to take care of a minor child. Additional family members include siblings and extended family members such as grandparents, aunts/uncles, and cousins, or individuals identified by the youth as family.	<p>A. Number of individuals who received services to improve parent/caregiver relationships</p> <p>B. Number of eligible individuals who exhibited improved parent/caregiver relationships</p>

OUTCOMES	DEFINITIONS	QUESTIONS
Percentage of eligible individuals who participated in positive leisure/recreational activities	Leisure/recreational activities are structured or unstructured activities that an individual chooses to refresh their mind and bodies. Examples of unstructured activities include walking, meditating, reading, swimming, playing games, and dancing. Examples of structured activities include art lessons, music practice, sports activities, clubs, and involvement in youth programs, or afterschool programs.	<p>A. Number of individuals who received services to promote participation in positive leisure/recreational activities</p> <p>B. Number of eligible individuals who participated in positive leisure/recreational activities</p>
Percentage of eligible individuals who exhibited improved social competencies	Social competence is the ability to achieve personal goals in social interactions while simultaneously maintaining positive relationships with others over time and across situations. Examples of social competencies include planning, decision making, empathy, sensitivity, cultural competence, and peaceful conflict resolution. The simplest evaluation design is pre- and post-test, defined as a before and after assessment to measure whether the expected changes took place in the participants in a program.	<p>A. Number of individuals who received services to improve social competencies</p> <p>B. Number of eligible individuals who exhibited social competencies</p>
Percentage of eligible individuals who actively engaged with school	Active engagement with school is multifaceted and includes a student who demonstrated behavioral engagement (i.e., class preparation, good attendance, participation in school activities); emotional engagement (i.e., liked school, interested in school); and cognitive engagement (i.e., self-regulated, exerted extra effort to do well, set academic goals). Engagement also includes student connectedness (feeling a sense of belonging) and bonding (strong relationships with teachers and other students).	<p>A. Number of individuals who received services to improve school engagement</p> <p>B. Number of eligible individuals who exhibited active engagement with school</p>
Percentage of eligible individuals who exhibited improved mental health	A mental health disorder is defined as any clinically significant behavioral or psychological syndrome characterized by the presence of distressing symptoms, impairment of functioning, or significantly increased risk of suffering death, pain, disability, or loss of freedom. The definition does not include deviant behavior, disturbances that are essentially conflicts between the individual and society or expected and culturally sanctioned responses to events.	<p>A. Number of individuals who received services to improve mental health</p> <p>B. Number of eligible individuals who exhibited improved mental health</p>

OUTCOMES	DEFINITIONS	QUESTIONS
Percentage of eligible individuals who abstained from or reduced substance misuse	Substance misuse is defined as the risky use of substances without addiction, including heavy or excessive use of alcohol, underage drinking, any use of illicit substances, and use of prescription medications without medical justification. Use of illegal substances includes, but is not limited to, illegal drugs (e.g., heroin), prescription and nonprescription drugs, and alcohol, depending on the legal age to use a substance in local, state, or federal statute. Abstinence is defined as not misusing substances.	<ul style="list-style-type: none"> A. Number of individuals who received services for substance misuse B. Number of individuals who abstained from illegal substance use C. Number of individuals who abstained from legal substance use D. Number of individuals who reduced illegal substance misuse E. Number of individuals who reduced legal substance misuse
Productive Lives		
Percentage of eligible individuals who completed high school	Number of individuals who received a diploma from a traditional high school, an alternative high school, or a General Education Development.	A. Number of eligible individuals who received a high school diploma or a General Education Development
Percentage of eligible individuals employed (full or part time)	Number of individuals who worked full time (40 hours or more per week) or part time (20 hours or less per week). Employment includes paid employment, a paid or unpaid internship, or participation in an apprenticeship program.	A. Number of eligible individuals employed (full or part time)
Victimization		
Number of individuals experienced victimization	Victimization is defined as an individual impacted by either a violent or non-violent event directly or as a witness. A subsequent victimization includes an individual who experienced a new unrelated victimization or a new victimization similar in nature or circumstances to their first victimization.	<ul style="list-style-type: none"> A. Number of individuals who experienced a first time victimization B. Number of individuals who experienced a subsequent victimization

ATTACHMENT B



Metropolitan

- [Adams](#)
- [Antelope](#)
- [Arthur](#)
- [Banner](#)
- [Blaine](#)
- [Boone](#)
- [Box Butte](#)
- [Boyd](#)
- [Brown](#)
- [Buffalo](#)
- [Burt](#)
- [Butler](#)
- [Cedar](#)
- [Chase](#)
- [Cherry](#)
- [Cheyenne](#)
- [Clay](#)
- [Colfax](#)
- [Cuming](#)
- [Custer](#)
- [Dawes](#)
- [Dawson](#)
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- [Franklin](#)
- [Frontier](#)
- [Furnas](#)
- [Gage](#)
- [Garden](#)
- [Garfield](#)
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- [Grant](#)
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